

BOARD OF TRUSTEES MEETING MINUTES – September 6, 2016

The regular meeting of the Board of Trustees of the Inc. Village of Brightwaters was held on Tuesday, September 6, 2016 at 8:00 p.m. at Village Hall, 40 Seneca Dr., Brightwaters, NY, with the following officers present:

Joseph McDermott	Mayor
Christian Sullivan	Trustee
Bernadette Whitwell	Trustee
Laurie Elliott	Trustee
Carmine Chiappetta	Trustee
Charles Casolaro	Village Attorney

At 8:00 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our Armed Forces.

Approval of the Minutes from the Board meetings of August 1, 2016 and August 22, 2016.

Motion: Trustee Elliott Second: Trustee Whitwell

Vote: 5 ayes 0 nays

Suffolk County Police Department 3rd Precinct – No officer present.

Mayor's Report:

- Some of the Trustees, members of the Downtown Revitalization Committee and the Village engineer met with Thomas Cramer, landscape architect, at the four corners area to review the project and provide recommendations on how to maximize the value of the project. The chairman of the Downtown Revitalization committee was also in attendance.
- The Village engaged the services of Dr. Will Bowman, senior scientist in botany, to review all of the trees and foliage in the Village. The initial purpose was to focus on possible Southern Pine Beetle infestation, but he also reviewed all of the other trees and areas by the Lakes and Gilbert Park. He determined that we have no more trees infected with the beetle and seemed to have arrested the spread with the removal efforts last year. His report is posted on the website and available in Village Hall.
- We are very close to starting the four corners project. In order to utilize all of the funds from Round 12, we will need start with the SW corner and then move to the SE corner very soon after that. The pear trees in front of the SE corner will be removed at the consultant's suggestion. This will allow people to move more freely around the area. The trees are stressed from the constant pruning due to the overhead wires and are pushing up the planters.
- Another Eagle Scout project was completed by the Lakes. A section of split rail fence was installed as well as two benches and a trash receptacle. This is an excellent project showing kids giving back to the Village.

DPW – Trustee Sullivan

- The DPW crew has had a busy month with landscaping and removing truckloads of seaweed from the beach and boat basin.
- They completed a repair of the water system at the South end of Concourse West.
- The spinner was replaced at Wohseepee Park.
- There has been a cleanup of the DPW buildings and purchase of proper storage devices for flammable materials.

- The crew assisted in several events and the Eagle Scout Project.
- I requested that the Building Inspector and Fire Marshall perform an inspection of the DPW yard and buildings. The Fire Marshall said this is the first time he had ever been there. There is concern about the old horse barns on the western side of the yard. There is no egress from the buildings other than the garage doors. The staff has been instructed to keep the doors open when working in these buildings until additional doors are installed. Bob O'Shea indicated that it would cost a significant amount of money to bring the buildings up to code and it is not a safe environment for the workers. They burn old oil in the winter to heat the building. Mayor's comment: the crew did a good job cleaning up the work areas but the buildings are in need of repair. The Village needs to protect its assets.
- September projects include training for the new chipper that was purchased, removing the remaining dirt pile at Gilbert Park and installing the new playground in Walker Beach.

Code Enforcement – Trustee Chiappetta

- SCPD report has 32 incidents, of which 9 were disturbances.
- It was reported to me that a resident left their car open and had a video tape of a man entering their car and taking a laptop. The laptop was eventually found.
- The project at 59 Orinoco was violating the 7:30 AM work start. Violations were issued and now the developed has been instructed that they cannot start work before 8:00AM.
- The code officers have been issuing warnings for expired registrations and inspections. I would like to see them issue warnings for overnight parking and parking the wrong way instead of issuing tickets.
- There was complaint of picnic garbage in Wohseepee Park. There should be protocols for removing your trash after a picnic.
- Concerns were raised about our trash removal starting too early.
- There was a concern about the traffic at the intersection of North Windsor and Seneca Drive.
- Recommended a traffic study be performed before the work starts on the four corners. Perhaps the grants can be extended.

Administration – Trustee Elliott

Fire Marshall's Report

As of this report, all permits for Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date.

Commercial occupancy fire inspections continue in the Village of Brightwaters. Subsequent re-inspections having also been conducted to insure that all violations have since been removed. Currently, all commercial occupancies are being re-inspected to insure the required installation of CO Detection.

During the past month, there were two request for investigations of fire from the Bay Shore Fire Department. All investigations are noted below for your information;

- 8/22/16, *Structure Fire – 989 Sunrise Hwy, Mr. Suds Car Wash / 76 Gas Station*

Preliminary findings indicate an incendiary fire with suspicion of arson. Damage was considerable to the car wash & convenience section of the structure. The investigation is currently in progress through the Suffolk County Police Department's Arson Section.

- 8/29/16, *Structure Fire – 186 Howell's Rd., Mustang Sally's*

Investigation concluded an electrical overload due to antiquated and damaged service wiring. Damage was limited to the exterior "electrical service disconnect" components only. The electrical service has since been repaired and safe-guarded with upgrades to the service scheduled.

Sincerely,

Matthew Brennan

Lakes and Parks– Trustee Whitwell

- August was a great month for events in the Village. We had yoga at the beach, sponsored by Drew Patrick, the Snapper derby, and Wild About Brightwaters. Would like to thank the Martin, Valdin, Ligonde families and the DPW for their help at the Snapper derby. We had 85 participants. Wild About Brightwaters was a new event sponsored by the Branco family to get kids excited about the ecology of the Village. This first year was held at Gilbert Park. There was an article about it in the Islip Bulletin.
- Wohseepee Park has a new spinner with a safety brake.
- The Village will be extending the hours of coverage at Walker Beach for two more weekends after Labor Day. Mayor's comment: we closed the beach this weekend in preparation of Hurricane Hermine. The Town had declared a state of emergency and the Governor had closed all of the State beaches. The weather was very nice and I apologize if anyone was inconvenienced but we had to look at safety.
- The annual tag sale will be September 24th with a rain date of the 25th. Please drop your applications off at Village Hall as space is limited.
- There will be a 100th anniversary soiree on Friday, September 30th at Walker Beach. Tents and tables will be set up with finger food provided by Milk & Sugar. There will be music and dancing from 6PM to 10PM.
- The Pumpkin Run will be October 29th. Registration on line is available at active.com.

Permission to go to bid for requirements contracts for Street Light Maintenance and Tree Trimming and Maintenance. These contracts are about to expire and need to be re-bid.

Motion: Trustee Elliott

Second: Trustee Sullivan

Vote: 5 ayes

0 nays

Call for Public Hearing to be held on September 19th, 2016 on Local Law 5-2016 to allow for alcohol at Walker Beach for the 100 Years of Incorporation Soiree from 6:00PM to 10:00PM. This relaxation is for this event only.

Motion: Trustee Sullivan

Second: Trustee Elliott

Vote 4 ayes

1 nay: Trustee Chiappetta

Call for Public Input at the September 19th meeting on the approval for 348 North Windsor Avenue (Alessandro) to exceed the lot coverage from 50% to 54.13% and exceed height restriction from 20 feet to 25 feet. The Board will vote on the variances after public input.

Approval of Abstracts and Treasurer's report and final budget modification for FYE 5/31/2016

ABSTRACT REPORT FOR BOT September 6, 2016			
Seeking to approve payment on:			
Abstracts # 3995-3998	105		\$538,001.83
Large Payments			
Bay Shore Fire District - 2016 Fire Protection		\$	245,299.00
PERMA Worker's Compensation Insurance		\$	52,265.00
Morbark - New Chipper		\$	41,132.53
Alpha Carting-July		\$	31,789.00
Alpha Carting-August		\$	31,789.00
Treasurer's Report			
Cash on Hand as of 9/6/2016			
General Fund - BNB			56,537
General Money Market - BNB			448,400
CLASS General			1,315,802
	Total Cash on Hand - General		1,820,739
Capital Fund			64,736
CLASS Capital fund			735,569
	Total Cash on Hand - Capital		800,305

Final Budget Modification FYE 5/31/2016

Income

A1001 • Real Property Tax

A1090 • Interest & Penalties

A1130 • Gross Receipts

A1170 • Cable Franchise

A1255 • Clerk Fees

A1560 • Bldg Permit/Inspections

A1561 • Plumbing Inspection Fees

A1585 • Other Public Safety Income

A1601 • Health/Registrar Fees

Debit	Credit
-	2,188.20
7,347.61	-
9,620.36	-
-	12,272.62
-	1,666.17
-	31,237.25
2,330.00	-
855.00	-
169.00	-

9/6/2016 - Board of Trustees Meeting

A2025 • Recreation - Beach	-	189.00
A2040 • Canal Boat Fees	115,195.71	-
A2089 • Youth - Day Camp	1,400.00	-
A2110 • ZBA Fees	-	3,200.00
A2130 • Sanitation Fees	-	653.82
A2401 • Interest & Earnings	-	634.95
A2410 • Rental of Property	100.00	-
A2501 • Business Licenses/Other permits	-	5,065.00
A2610 • VJ Court Fines Fees Bail	-	12,410.00
A2650 • Sale of Scrap	500.00	-
A2655 • Minor Sales	-	553.26
A2701 • Refunds Prior Year Expenses	-	7,939.00
A2705 • Gifts & Donations	442.00	-
A2771 • Event income	-	3,374.50
A3005 • Mortgage Tax	-	15,532.21
A3089.1 • Arbor Day Grant	-	0.50
A3089.3 • NYS Archive Grant	-	46,660.00
A3089 • State Aid Other Grants - Other	9,000.00	-
A3501 • CHIPS	20,000.00	-
A4960 • A4960 Fed Aid - Disasters	-	36,845.00
Expense		
1010404 • BOT- Training/Seminars	-	300.00
1110417 • Court Professional Services	444.00	-
1110426 • Court Stationary	-	300.00

9/6/2016 - Board of Trustees Meeting

1210414 · Mayor - Misc Expense	-	75.00
1320417 · Auditor Prof Services	-	8.00
1325402 · Treas. Association Dues	-	35.00
1325414 · Treas- Bank Serv Charges	-	114.22
1325425 · Treas Supplies	-	350.00
1362415 · Tax Bills Postage	100.00	-
1362417 · Tax Program Comp Supp	-	24.64
1362419 · Tax Adv & Pub Notice	-	57.95
1362423 · Tax Stationary	-	390.03
1410100 · Vill Clerk Pers Services	-	1,515.86
1410402 · Clerk Asoc Dues	-	90.00
1410404 · Clerk - Training/Seminars	-	605.00
1410419 · Clerk - Public Notices	-	303.61
1410425 · Clerk - Office Support	-	1,722.49
1410440 · Clerk - General Contractual	-	2,976.00
1420417 · Vill Atty Prof Services	-	692.00
1420420 · Vill Atty Publications	-	1,316.13
1420445 · Vill Atty Litigation	-	267.92
1450414 · Elections Misc Expense	-	413.68
1450416 · Elections Printing	-	100.00
1450417 · Elections - Prof Exp	-	200.00
1450419 · Elections - public notice	-	62.36
1460100 · Doc. Mngmt Grant - Personell	8,816.65	-

9/6/2016 - Board of Trustees Meeting

1460200 · Doc Mngmt Grant Supplies	1,052.48	-
1460400 · Doc Mngt Grant - Contractual	45,463.28	-
1620202 · Buildings Furn. & Fixture	229.03	-
1620400 · Bldg-Contractual Exp	-	6.60
1620410 · Bldg Heat/Light/Water	-	3,613.75
1620412 · Bldg - Trailer Lease DPW	2,138.71	-
1620415 · Bldg - Box rental fee	6.00	-
1620425 · Bldg Supplies	1,193.08	-
1620426 · Bldg - Phone Bills	86.30	-
1620427 · Bldg - Cell Phone	-	1,335.42
1620431 · Bldg Repairs and Maint	-	2,239.73
1640100 · CG - Personal Services	-	37,472.59
1640102 · CG - Overtime	-	1,129.62
1640200 · CG - Equipment	-	1,740.01
1640409 · CG - Dept Gas & Oil	-	6,524.99
1640410 · CG - Heat/Light/Water	-	2,333.00
1640414 · CG - Misc Supplies	-	10,062.05
1640421 · CG - Structure Repair/Maint	316.87	-
1640430 · CG - Uniform Allowance	314.83	-
1640431 · CG - Veh Repair/Maint	-	465.83
1670425 · Centr. Serv. Supplies/Copier	-	33.97
1670430 · Cent. Serv. Postage	200.00	-
1680220 · Cent. Data Comp. Equip	-	812.75

9/6/2016 - Board of Trustees Meeting

1680410 · Centr. Tech.Computer Support	-	234.41
1680425 · Cent. Tech Checks/Supplies	761.02	-
1680434 · Cent. Tech. PR Comp Support	174.00	-
1910412 · Insurance	-	96.39
1990900 · Contingency Expense	-	15,439.79
3310410 · Traffic Lights LIPA	-	113.79
3310428 · Traff Signs & Markings	-	1,117.77
3410408 · BS Fire Protection contract	-	388.92
3410411 · SCWA Hydrant rental	-	300.40
3620100 · Code Enforcement Pers Serv	18,948.18	-
3620110 · Building Inspector	877.50	-
3620200 · CEO Equipment	18,109.95	-
3620404 · CEO Seminar Exp	-	1,365.00
3620409 · CEO Cars Gas/Oil	-	8,356.22
3620414 · CEO Uniforms	25.48	-
3620431 · CEO Veh Repairs	-	1,612.37
5010100 · HWY Administrative Pers.	-	557.60
5010402 · HWY Super Dues	-	101.00
5010404 · HWY Super Seminar	-	1,143.40
5010405 · HWY Super Drug Test	-	30.00
5010423 · HWY Super Office Supplies	-	204.52
5110417 · Village Engineer	-	2,650.00
5110428 · Street Signs	-	99.59

9/6/2016 - Board of Trustees Meeting

5110431 · Street Repairs & Main	-	874.24
5110438 · Cold patch/Road Repair	675.36	-
5142102 · Snow Overtime	-	8,074.99
5142422 · Snow Sand/Salt	-	4,050.48
5142431 · Snow Parts/ Repairs	577.81	-
5182406 · Street Light Maint & Repair	389.92	-
5182410 · Street Light LIPA	-	3,702.83
5182417 · Street Light - Poles	-	1,000.00
6410102 · Celebrations Overtime	-	456.46
6410414 · Celebrations Misc Exp	-	81.22
6410415 · Publicity - Newsletter postage	-	222.59
6410416 · Publicity - Newsletter printing	888.26	-
6410440 · Publicity Celebrations Expense	-	6,170.63
6420400 · Downtown Revitalization	-	20,000.00
7110200 · Parks - Equipment	9,700.00	-
7110410 · Gilbert Park Water	-	128.87
7110414 · Parks - Misc	-	224.07
7110421 · Park - Repairs/maint	-	385.07
7110431 · Parks Veh repair	-	443.96
7110437 · Parks Plants/Soil	-	329.48
7180100 · Walker Beach - Personal Serv	-	878.16
7180400 · Walker Beach Contractual	-	460.00
7180410 · Walker Beach Power/Water	-	56.03

9/6/2016 - Board of Trustees Meeting

7180425 · Beach Supplies	-	376.06
7180430 · Beach Uniforms	-	44.97
7180431 · Beach Repairs and Maint	497.80	-
7180437 · Beach Plants Soil	-	250.00
7180451 · Beach Rental of Equip	-	1,344.48
7230410 · Canal - Power & Water	-	84.59
7230416 · Canal Printing & Adver	-	497.50
7230431 · Canal Repairs & Maint	-	3,377.70
7230437 · Canal Plants/Soil	125.00	-
7280410 · Wohseepee Power/Water	-	9.59
7280414 · Whoseepee Misc	-	409.21
7280431 · Wohseepee Repairs/Maint	-	94.72
7310425 · Day Camp Supplies	8.89	-
7310430 · Day Camp Uniforms	-	162.00
8010417 · ZBA Stenographer	378.45	-
8010419 · ZBA Public Notices	145.10	-
8140400 · Storm Sewers - Contractual	-	11,209.85
8140425 · Drainage Brick/Cement	-	1,192.53
8160400 · Garbage Collection Contractual	-	5,654.00
8160432 · Tipping Fees	611.85	-
8170424 · Street Sweeping	-	20,000.00
8170425 · Street Cleaning Supplies	-	200.00
8560429 · Tree Trimming & Removal	-	2,185.00

9/6/2016 - Board of Trustees Meeting

8560432 - Tree Spraying	800.00	-
8560470 - Tree Planting	-	230.70
8760400 - Hurricane/Storm Damage	2,672.49	-
9010800 - NYS Emp Retirement System	-	23,558.00
9030800 - Employer Payroll Tax-FICA, etc	-	200.57
9040800 - Worker's Compensation Ins.	-	918.14
9050800 - NYS Unemployment	3,841.22	-
9055800 - Disability Insurance	-	63.34
9060800 - Employee Medical Insurance	-	26,911.42

Motion: Trustee Sullivan Second: Trustee Chiappetta
Vote: 5 ayes 0 nays

Public Comment:

- There should be public input before a vote. Tree trimming should not be done in the Village.
- Lily ponds in the Lakes could pose a problem as they have in the past. Should check with the botanist.
- Property on 17 Johnson Drive has been rented out. A resident had been inside and there were clearly two kitchens. Village needs to take action on a possible two family violation.
- Complaints about the deliveries and construction at 59 Orinoco and the lack of response from the code personnel and Village officials.
- There is a tree growing into the road on Orinoco and Hiawatha making it difficult to see traffic.
- Teresa Alessandro of 348 North Windsor is disappointed that the permitting process is taking so long and they lost a possible tenant for the property due to the delays. They are actively seeking another tenant to lease the property.
- The feral cat catch and release program has so far resulted in 6 cats, 2 of which have been adopted.

Adjourn: Motion: Trustee Sullivan Second: Trustee Elliott
Vote: 5 ayes 0 nays

Meeting adjourned 9:45 PM

Approximately 20 people in attendance.