

## **BOARD OF TRUSTEES & ORGANIZATIONAL MEETING MINUTES – July 11, 2022**

The monthly meeting and Organizational Meeting of the Board of Trustees of the Inc. Village of Brightwaters held on Monday, July 11, 2022 at 7:30 p.m. at Village Hall, 40 Seneca Drive, Brightwaters, NY, conducted in person as well as Facebook live with the following officers present:

Thomas Zepf	Deputy Mayor
Michael Dopsovic	Trustee
Mary Del Vecchio	Trustee
Patrick Fawcett	Trustee
Nicole Rhodes	Clerk – Treasurer
Charles Casolaro	Village Attorney
Bob O'Shea	Building Inspector
John Catania	DPW Foreman

Absent: Mayor, John Valdin

At 7:30 pm, Deputy Mayor Thomas Zepf called the meeting to order followed by a salute to the flag and a moment of silence for those who served our country and passed.

**Approve** previous Board Minutes from June 6<sup>th</sup> & 27<sup>th</sup>, 2022

Motion: Deputy Mayor Zepf                      Second: Trustee Dopsovic

Vote: 4 ayes                      0 nays Absent: Mayor Valdin

Suffolk County Police Department: - One harassment and one identity theft incident.

**Approve** Standard Resolutions and Appointments.

### **Organizational Meeting July 11<sup>th</sup>, 2022**

## **APPOINTMENTS AND RESOLUTIONS**

### **I. Appointments**

<u>Position</u>	<u>Term</u>	<u>Name</u>
Clerk-Treasurer	Two Years	Nicole Rhodes
Deputy Clerk	One Year	Jeanne Pirk
Justice Court Clerk	One Year	Kristen French
Registrar	One Year	Nicole Rhodes
Building Inspector	One Year	Robert O'Shea
Highway Foreman	One Year	John Catania
Village Engineer	One Year	Daniel Falasco
Village Historian	One Year	Jane Arbeiter
Harbor Master	One Year	Michael Kane
Planning Board Chair	One Year	Joseph Paliseno
Planning Board Member	Five Years	Craig Low

Zoning Board of Appeals Chair	One Year	Nicholas Del Vecchio
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Mayoral Appointment:

Mayor	Two Years	John Valdin
Trustee	Two Years	Mary Del Vecchio
Trustee	Two Years	Michael Dopsovic

II. Resolutions

**RESOLVED** that Mayor Valdin, or his designated successor, be authorized to approve the attendance by the Board of Trustees, Board of Appeals, Planning Board, Village Administrative staff, Highway Administrative foreman, and Code Enforcement officers to specific training schools and/or meetings with expenses reimbursed.

**RESOLVED** that the Islip Bulletin be and hereby is designated the official newspaper for the village.

**RESOLVED** that Dime Bank be and hereby is designated as the depository for the village funds in the General, Payroll, Trust, Capital and all other funds, said bank to pledge suitable and sufficient collateral at all times for the protection of said funds and that the funds in these various accounts be made available upon the signature of any two officers.

**RESOLVED** that the Village maintains a Capital Project Fund with Dime Bank for the purpose of maintaining the funds necessary to complete capital projects consisting of, but not limited to, road paving and reconstruction, canal reconstruction, building construction and maintenance, downtown revitalization projects and heavy-duty vehicles for the DPW.

**RESOLVED** that the Village maintains a Canal Enterprise Fund with Dime Bank for the purpose of maintaining the funds necessary to cover the operational costs of the Brightwaters Canal including electric, water, maintenance and repair, reconstruction and any debt service associated with these items.

**BE IT FURTHER RESOLVED** that any two of the following officers of the municipality, to wit: John Valdin, Mayor, Patrick Fawcett, Trustee, Thomas Zepf, Trustee, Mary Del Vecchio, Trustee, Michael Dopsovic, Trustee or Nicole Rhodes, Village Clerk Treasurer alone, with the approval of the foregoing, are hereby authorized to make arrangements to borrow money to obtain credit for this municipality from Dime Bank or such bank as may seem advisable to make and deliver notes, drafts, acceptances, advances, agreements and any other obligations of this municipality therefore in form satisfactory to said bank and to manage and transact bank matters or other business of any kind whatsoever with the bank or its officers. Also, the treasurer is empowered to invest idle fund monies of the village at her discretion and in the best interest of the village, with the approval of the Mayor.

**RESOLVED** that idle fund monies be invested in CLASS from the general fund, or Dime Bank general fund money market and sufficient collateral be pledged for the protection of said funds.

**RESOLVED** that the village board meetings be held on the first Monday of each month excepting those falling on a holiday and then the meeting will be held on the day following the holiday or rescheduled accordingly. The village is authorized to notify by postings, newsletters or the news media of such meeting schedule.

**RESOLVED** that certain recurring charges such as postage, public utility bills, payroll salaries, petty cash and other usual expenses be paid in advance of audit of claims.

**RESOLVED** that the Board of Trustees shall approve reimbursement to officers and employees of the village who use their personal automobiles while performing their official duties on behalf of the village at a rate of .585 cents per mile.

**RESOLVED** that the Capitalization Policy will be recorded on capital assets (.2 equipment) which generally have a cost of \$1,000 or more at the date of acquisition and have an expected useful life of more than one year.

Motion: Deputy Mayor Zepf                      Second: Trustee Dopsovic  
Vote: 4 ayes                      0 nays Absent: Mayor Valdin

**Deputy Mayor's Report – Deputy Mayor Zepf:**

- This Thursday is the Maggie Fischer Cross Bay Swim. Starts 6:30AM at Fire Island Lighthouse. Also, this Thursday is another Walker Beach Family Fun Night. This Friday at 6PM is the Cocktails on the Canal event for the Gazebo Restoration. Tickets can still be purchased.

**Trustee Del Vecchio – Celebrations**

- Tuesday nights have been the volleyball at Walker Beach. One of the things that has been added to that night is that there is a food truck there too. This Tuesday is Impractical Smokers Food Truck. This Thursday at Family Fun Night at Walker Beach Chiddy's Cheesesteaks Food Truck will be there. This Saturday is the Bay Shore Fireman's Run. July 20<sup>th</sup> is Beach BINGO.

**Trustee Dopsovic – Highway Department**

- Performing standard maintenance around the Village. Mowing lawns, trimming hedges, filling potholes etc. If you see anything we missed please let us know.

**Trustee Fawcett – Special Projects**

- Gazebo project is almost complete.
- Solitude should be in around August to treat the lakes, they are just waiting on the survey and the DEC Permit.
- National Grid Road Paving project is nearing completion and is looking good.
- Thursday Night Family Fun Nights are pretty well attended. A lot of young and new families in attendance so take advantage of the Village events.

**Motion to Open:**

Public Hearing on Local Law 6-2022 Consumption of Alcoholic Beverages at Walker Beach for the celebration of the Bay Shore Engine Company #1 sponsored 5K Run/Walk and Fun Run Fundraiser to be held on July 16, 2022 from 12pm-4pm at Walker Beach.

Motion: Deputy Mayor Zepf                      Second: Trustee Dopsovic  
Vote: 4 ayes                      0 nays Absent: Mayor Valdin

- Amended the time to 10AM-2PM
- Fundraiser for the Bay Shore Fire Department. Not charging for the alcohol.

**Motion to Close the Public Hearing:**

Motion: Deputy Mayor Zepf                      Second: Trustee Fawcett  
Vote: 4 ayes                      0 nays Absent: Mayor Valdin

**Motion to Adopt Local Law 6-2022** Consumption of Alcoholic Beverages at Walker Beach for the celebration of the Bay Shore Engine Company #1 sponsored 5K Run/Walk and Fun Run Fundraiser to be held on July 16, 2022 from 10am-2pm at Walker Beach.

Motion: Deputy Mayor Zepf                      Second: Trustee Dopsovic  
Vote: 4 ayes                      0 nays Absent: Mayor Valdin

**Motion to Open:**

Public Hearing on Local Law 7-2022 to add No Parking on Manatuck Boulevard and Brooklyn Boulevard, South of Hiawatha Drive

Motion: Deputy Mayor Zepf                      Second: Trustee Del Vecchio  
Vote: 4 ayes                      0 nays Absent: Mayor Valdin

- Employees of the businesses are parking all over these streets and residents have been concerned with the parking. Specifically, they've been parking on their lawns, blocking driveways and leaving trash behind.
- John Corlito owns the building on Orinoco and he thanked the Board for doing this.
- Ann Shierant of Potter Blvd. said there is nothing preventing these people from parking somewhere else.
- This is just a start, not a perfect solution but have to start somewhere.
- Ellen Gravina of Hiawatha Drive have experienced the cars all over her street for years. She is concerned they will move right in front of her house now but is happy something is being looked into.
- Rich Dayhab of Lakeview Avenue N. thinks it's a mistake and that it will not work and aggravate people that are one or two houses up. Thinks the Board should make it two to three blocks away.
- Trying to not make it inconvenient for our residents and starting here. The Board can readdress it if any issues.

**Motion to Close the Public Hearing:**

Motion: Deputy Mayor Zepf                      Second: Trustee Fawcett  
Vote: 4 ayes                      0 nays Absent: Mayor Valdin

**Motion to Adopt** Local Law 7-2022 to add No Parking on Manatuck Boulevard and Brooklyn Boulevard, South of Hiawatha Drive

Motion: Deputy Mayor Zepf                      Second: Trustee Dopsovic  
Vote: 4 ayes                      0 nays Absent: Mayor Valdin

**Permission** to Pay Nassau Suffolk Painting in the amount of \$1,500 for Power Washing the 2 Gazebos.

Motion: Deputy Mayor Zepf                      Second: Trustee Del Vecchio  
Vote: 4 ayes                      0 nays Absent: Mayor Valdin

**Permission** to Pay Edward & Edward Fence in the amount of \$2,500 for the high lattice fence at Walker Beach.

Table for next meeting.

**Permission** to hire Rosemar Contracting Inc to pave Plymouth Avenue from Union Blvd. to Lakeview Avenue N in the amount of \$164,321.

Motion: Deputy Mayor Zepf                      Second: Trustee Dopsovic  
Vote: 4 ayes                      0 nays Absent: Mayor Valdin

**Permission** to hire L & A Bubbas BBQ Catering LLC for food, chefs and waitresses for the Cocktails on the Canal event not to exceed \$7,050. (To release payment after event.)

Motion: Deputy Mayor Zepf                      Second: Trustee Fawcett  
Vote: 4 ayes                      0 nays Absent: Mayor Valdin

**Approve** Budget Modification 2022-2023

Modify Income: Appropriated Fund Balance (A599N) from \$156,871.33 to: \$321,192.33  
Modify Expense: Transfer to Capital (9550000) from \$336,162 to: \$477,483  
(\*\*Budget Modification was approved in the prior fiscal year 2021-2022 to apply FEMA Funds towards paving Plymouth. Never paved in the prior year and now approving for this fiscal year 2022-2023\*\*)

Motion: Deputy Mayor Zepf                      Second: Trustee Fawcett  
Vote: 4 ayes                      0 nays Absent: Mayor Valdin

**Approve** Treasurer's Report and Abstracts  
**VILLAGE OF BRIGHTWATERS**

**ABSTRACT REPORT FOR BOT July 11, 2022**

Seeking to approve payment on:

Abstracts #4347	vouchers	\$77,276.67
Expense		\$
Alpha Carting June 2022		37,136.00

07/11/2022 – Board of Trustees Meeting

		\$
NYS Employees' Health Insurance Pending -July 2022		24,963.64
		\$
Income for Period: 6/7/2022-7/11/2022		1,935,066.83
Various Tax		
Payments	\$1,852,438.00	
Suffolk County Mortgage Payment	\$34,890.60	
Beach, Kyack Rental Fees & Volleyball	\$3,660.00	
Summer Program	\$29,625.00	
Building/Plumbing Permit Fees	\$9,103.00	
Various Tax		
Payments	\$1,852,438.00	

**Treasurer's Report**

Cash on Hand as of 7/11/2022

General Fund - BNB	526,795
General Money Market - BNB	50
CLASS General	2,633,105
Total Cash on Hand - General	<b>3,159,950</b>
Capital Fund	330,960.52
CLASS Capital fund	<u>13,987</u>
Total Cash on Hand - Capital	<b>13,987</b>
Canal Enterprise Fund - BNB	401,355
Canal Savings Fund - BNB	<u>33,935</u>
	<b>435,289</b>

Motion: Deputy Mayor Zepf                      Second: Trustee Fawcett  
Vote: 4 ayes                      0 nays Absent: Mayor Valdin

**Public Comment:**

- Rich Dayhab of Lakeview Avenue N. would like the Board to consider adopting a law that restricts the use of grand stands and professional sound equipment in a residential neighborhood. There was a super deluxe party on Windsor Avenue and residents could not even use their backyards as the music and fireworks were extremely loud.

07/11/2022 – Board of Trustees Meeting

**Adjourn** the meeting:

Motion: Deputy Mayor Zepf    Second: Trustee Dopsovic

Vote: 4 ayes                      0 nays Absent: Mayor Valdin

Meeting adjourned at 8:22PM.