

**BOARD OF TRUSTEES MEETING MINUTES – January 3, 2017**

The regular meeting of the Board of Trustees of the Inc. Village of Brightwaters was held on Tuesday, January 3<sup>rd</sup>, 2017 at 8:00 p.m. at Village Hall, 40 Seneca Dr., Brightwaters, NY, with the following officers present:

Joseph McDermott  
Christian Sullivan  
Laurie Elliott  
Bernadette Whitwell  
Carmine Chiappetta  
Charles Casolaro

Mayor  
Trustee  
Trustee  
Trustee  
Trustee  
Village Attorney

At 8:00 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our Armed Forces.

Approval of the Minutes from the Board meetings of December 5, 2016 and December 12, 2016.

Motion: Trustee Elliott                      Second: Trustee Whitwell  
Vote: 5 ayes                                      0 nays

Suffolk County Police Department 3<sup>rd</sup> Precinct – Officer Cina– Trustee Chiappetta asked if there was a correlation of the quiet activity in the Village and the adjoining areas. Officer replied it could be luck and that there are two cars that are constantly going through the Village. Trustee Chiappetta also asked if the officers could spend a little more time in the mornings at the four corners as a presence. Officer said he would try to do that. Trustee Sullivan asked if there could be an unmarked car on Lombardy. Office replied that the streets are very dark and the perpetrators have the advantage of seeing the car first, whether unmarked or not.

**Mayor's Report:**

- The canal work has been pushed back to next week.
- Downtown Revitalization has been delayed and we missed the window due to the weather and the concrete. We do have the funding and we should be able to roll right in to the next corner.

**DPW – Trustee Sullivan**

**Equipment**

- 1994 Ford dump truck was sold for the sum of \$2,000
- Minor repairs to plow equipment
- Outfit sander in new dump truck as well as light bar and radio installation. Picked up plow from Trius for it so it is all ready to be used for snow removal

**Regular Work**

- We finished the tree pruning with Mannella throughout the village
- Cleaning of village hall, courthouse and cabin
- Cleaned gutters at village hall and cabin and fall cleanup of leaves at village hall
- Repair of split rail fence around village
- Fall trimming and cleanup of service roads
- Installation of new stop signs at Brooklyn and Hiawatha and Bayway and Linwood

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- Repair to fence at sailboat harbor next to new walkthrough gate
- Plowed snow
- Start cleanup of Lakes

Community Events

- Put up nativity scene and menorah

Projects

- Started making new dock ladders for new dock installation so they are ready to be installed after dock is complete. Tree pruning was finished
- Received three bids for the drainage on Peters. Will be discussed at the mid-month meeting

**Code Enforcement – Trustee Chiappetta**

- Again a pretty light month with some nuisance incidents, people driving on lawns, holiday ornaments were being manipulated, lights in the middle of the street. December report 29 incidents – 8 disturbances, 8 aided, 4 alarms, 3 miscellaneous
- There has been some turnover in Code. Ernest Kozee is the new Code Enforcement Supervisor. Looking to hire replacements for open shifts.

**Administration – Trustee Elliott**

**Fire Marshall's Report**

Monthly Fire Marshal Report;

As of this report, all permits for Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date.

Ongoing commercial occupancy fire inspections continue in the Village of Brightwaters. Subsequent re-inspections having also been conducted to insure that all violations have since been removed.

Fire investigations during the past month included the residential response due to a hazardous materials spill. At 9am on Sunday, December 4th I was requested by the Bay Shore Fire Department to respond to 420 Manatuck Blvd. Subsequent to a 275-gallon fuel oil delivery, the homeowner found that the interior oil tank was leaking at a considerable rate and contaminating the basement. A concerted effort between myself and Building Inspector Robert O'Shea in conjunction with the Bay Shore Fire Department and several other agencies, insured the mediation of all hazardous conditions, thus providing for the safe re-entry of the dwellings occupants.

A follow-up inspection of 989 Sunrise Hwy. was recently prompted after a "possible" violation was reported by a Village of Brightwaters Code Enforcement Officer. After responding to and investigating the alleged violation, all conditions were found to be safe with No Violations present. This location was in disrepair and the sight of a recent fire and was undergoing repairs. The owner of the property was advised of proper protocols to be taken regarding safety during those repairs.

Sincerely,

*Matthew Brennan*



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Matthew Brennan, Fire Marshal  
Village of Brightwaters

**Lakes and Parks– Trustee Whitwell**

- Great Holiday season that has come to an end. Downtown looked fabulous. Photos with Santa crew was featured in the Islip Bulletin. Light the Night was picture perfect with the help of the Beautification society and the girl scouts. There was caroling on Christmas Eve in the downtown.
- Parks committee is preparing for future events. Will be more organized for any volunteers in the future.

**Open Public Hearing** to approve the Bay Shore Fire Protection Contract for January 1, 2017 to December 31, 2076 in the amount of \$309,908. The difference from last year to this year is 29% for contractual services and 5% for estimated insurance.

Motion: Trustee Sullivan      Second: Trustee Whitwell  
Vote: 5 ayes                      0 nays

- Did our rate go up at the same rate that the rest of the Fire District? Yes.
- Fire District insurance is competitively shopped every year and is affected by accidents.
- Fire protection outfits have to be replaced every 10 years at \$5,000 a person, the Scott oxygen bottles every 5 years at \$1,000 each, the Scott paks have to be upgraded. The radios will have to be replaced due to new frequency requirements by the Federal government resulting in about \$500,000.
- Annual operating budget is over \$3 Million.
- Perhaps the Village should look into establishing a department at some point in the future.

**Close Public Hearing**

Motion: Trustee Sullivan                      Second: Trustee Elliott  
Vote: 5 ayes                      0 nays

**Adopt** Bay Shore Fire Protection Contract for 2017 at a rate of \$309,908.

Motion: Trustee Elliott                      Second: Trustee Sullivan  
Vote: 5 ayes                      0 nays

**Adopt** Resolution 01-2017 Adjust the fees for applications to the Zoning Board of Appeals to be effective June 1, 2017. Current application fees do not cover the operational costs to process the applications.

Motion: Trustee Elliott                      Second: Trustee Sullivan  
Vote: 5 ayes                      0 nays

**BOARD OF TRUSTEES – INC. VILLAGE OF BRIGHTWATERS**  
**RESOLUTION 01-2017 January 3<sup>rd</sup>, 2017**

**CHANGES TO ZONING BOARD OF APPEALS FEES**  
**EFFECTIVE JUNE 1, 2017**

**WHEREAS**, after a review and analysis of the fees received and expenditures made by the Village necessary for the maintenance and performance of the duties of the Board of Zoning

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Appeals, the Board of Trustees has determined that the current "Schedule of Fees" of the Board of Zoning Appeals does not adequately cover the costs of the Board in the fulfillment of its statutory duties, and therefore does hereby **RESOLVE**:

**RESOLVED**, the fees for the hearing of an application before Zoning Board of Appeals, in accordance with Village Law §7-712-b, shall be changed and amended to adopt and institute the following schedule:

**Single Family Residential**

Use Variance	\$1,000.00
Area Variance (up to 2 requests)	\$300.00
Each Additional Request	\$100.00
Interpretation	\$750.00
Rehearing (after 60 days)	same as original fee May be waived at the Board's discretion
Extension of Approval (6 months)	\$200.00
All Other Requests	\$300.00
Application to Legalize	Double the fee(s) listed above

**All Others**

Use Variance	\$2,000.00
Area Variance (up to 2 requests)	\$600.00
Each Additional Request	\$200.00
Interpretation	\$1,500.00
Rehearing (after 60 days)	same as original fee May be waived at the Board's discretion
Extension of Approval (6 months)	\$200.00
All Other Requests	\$600.00
Application to Legalize	Double the fee(s) listed above

**BE IT FURTHER RESOLVED**, the fee schedule listed above shall take effect on June 1, 2017 and shall remain in effect until such time as changed by resolution of the Board of Trustees.

**WHEREFOR, this RESOLUTION**, hereby adopted by vote of the Board of Trustees on January 3, 2017, shall be promptly recorded in the Office of the Village Clerk, and made part of the public record.

**Approval** of Treasurer's report and abstracts.

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<b>VILLAGE OF BRIGHTWATERS</b>		
<b>ABSTRACT REPORT FOR BOT January 3, 2017</b>		
Seeking to approve payment on:		
Abstracts # 4009-4011	63 vouchers	\$111,399.93
Alpha Carting - November		\$ 26,147.00
Bay Shore Brightwaters Rescue Ambulance-Pmnt 1 2017		\$ 25,000.00
Employee Benefits - Health Insurance		
<b>Treasurer's Report</b>		
Cash on Hand as of 12/23/2016		
General Fund - BNB		201,352
General Money Market - BNB		50
CLASS General		1,066,992
Total Cash on Hand - General		<b>1,268,394</b>
Capital Fund		31,763
CLASS Capital fund		270,964
Total Cash on Hand - Capital		<b>302,727</b>
Canal Enterprise Fund		<b>1,735,121</b>

Motion: Trustee Sullivan  
Vote: 5 ayes                      0 nays

Second: Trustee Whitwell

### Public Comment:

- Parking on the lawn at 550 Manatuck and it is falling in disrepair. The Village has been notified and the Village attorney has been in touch with the attorney representing the home. He promised to remediate.
- Code enforcement on political signage. There is no specific code relating to this issue.
- Speed bumps for crosswalks – raising them up.
- Drainage in front of the dance studio is still bad.
- Sign code needs to be addressed and reviewed.
- Issue on Ackerson from paving needs to be addressed.

Adjourn: Motion: Trustee Chiappetta  
Vote: 3 ayes                      0 nays

Second: Trustee Elliott

Meeting adjourned 9:35 PM

Approximately 15 people in attendance.