

**BOARD OF TRUSTEES MEETING MINUTES – November 7, 2016**

The regular meeting of the Board of Trustees of the Inc. Village of Brightwaters was held on Monday, November 7, 2016 at 8:00 p.m. at Village Hall, 40 Seneca Dr., Brightwaters, NY, with the following officers present:

Joseph McDermott  
Christian Sullivan  
Laurie Elliott  
Charles Casolaro

Mayor  
Trustee  
Trustee  
Village Attorney

**Absent:**

Bernadette Whitwell  
Carmine Chiappetta

Trustee  
Trustee

At 8:00 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our Armed Forces.

Approval of the Minutes from the Board meetings of October 3, 2016 and October 17, 2016.

Motion: Trustee Elliott                      Second: Trustee Sullivan  
Vote: 3 ayes                      2 absent (Chiappetta, Whitwell)                      0 nays

Suffolk County Police Department 3<sup>rd</sup> Precinct – No officer present.

**Mayor's Report:**

- This is a special month for the Village as 100 years ago this month this Village was incorporated. We had planned on celebrating with a soiree but it was canceled due to bad weather. We will reschedule in the spring.
- The Downtown revitalization is under way with new light posts, benches and trees.
- An update from the three hour working meeting held on October 17<sup>th</sup>:
  - Passed Local Law 6-2016 in favor of a stop signs in Hiawatha and Brooklyn intersection.
  - The Board voted in favor of going to bond for \$1.6M to repair 2,100 linear feet of bulk head on the canal as well as addressing the drainage concerns on Concourse West. We will also be addressing the water supply and installing conduit for the lighting.

**DPW – Trustee Sullivan**

- October has been a busy month with leaf season in full swing. Drains have been cleared, flowers watered and branches removed. Tree trimming is on-going with the removal of the dead branches in Village trees. Dead trees have also been identified and removed.
- When a resident requests that a tree be removed, we have an arborist assess the tree's health before committing to removing it.
- The planters surrounding the sycamore trees at the four corners are creating a health issue for the trees. We are having the situation evaluated.
- The lights are being put up by Manella for the Holiday tree at the head of the canal.

- The DPW buildings have had egress doors installed and upgrades to the flammable liquid storage areas. Electrical upgrades are still required.
- The debris pile at Gilbert Park has been completely removed. We were able to reclaim 2,000 SF of park land.
- Walker Beach boat basin: the gate and lock are being replaced with a new combination lock.
- The new DPW trucks are at the dealers and being prepared for delivery.
- An estimate of \$13k was received to repair the drainage issue on Peters Blvd. We will need another camera to review the exact problem. More quotes are required.
- The crew is being trained on chainsaw use and safety, as well as proper use of the chipper.

#### **Code Enforcement – Trustee Chiappetta**

- We are now at full staff. Our new officers are doing a nice job in assuming their roles and we are pleased with the progress of our new hires. Please be patient as they acclimate to their responsibilities and please do let us know if you have any issues and they will be addressed appropriately.
- Halloween night was fairly uneventful. Our Third Precinct officers showed their presence and kept foot traffic flowing. Thanks to our Code officers, Highway Department personnel, our friends at the Bay Shore-Brightwaters Library, SCPD. Special thanks to the Brightwaters Business Association for sponsoring the parade and dressing up the tennis court.
- We had a complaint about early garbage pickup on Howell's Road. The owner is cooperating so that it does not happen in the future.

#### **Administration – Trustee Elliott**

- I attended a PSEG meeting regarding high profile customers. They discussed a more aggressive tree trimming program to keep branches away from the wires. They received a FEMA grant for increasing the resiliency of their system, which is why you see new poles throughout the area. They are taller, sunk deeper in the ground and the cross bars on the top are shorter to be more hurricane resistant.

#### **Fire Marshall's Report**

As of this report, all permits for Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date.

Commercial occupancy fire inspections continue in the Village of Brightwaters. Subsequent re-inspections having also been conducted to insure that all violations have since been removed. Currently, all commercial occupancies are being re-inspected to insure the required installation of CO Detection with the most recent installations at 160 Howells Rd.

There were no investigations of fire during the past month.

Progress continues at 59 Orinoco Dr. I am awaiting contact of building management regarding the scheduling for inspection, testing and acceptance of the Automatic Fire Sprinkler and Automatic Fire Alarm Systems. Progress of the process will be reported as it evolves.

Sincerely,

*Matthew Brennan*

Matthew Brennan, Fire Marshal  
Village of Brightwaters

**Lakes and Parks– Trustee Whitwell**

- The Pumpkin Run had 300 runners. Thanks to Kevin Niles and all of the volunteers that made this such a great event.
- The Ragamuffin Parade was a success thanks to the Brightwaters Business Association members and the Fire Department band. The Business Association provided the treats.
- The Brightwaters Business Association will be sponsoring their annual coat drive. Please drop off coats at a variety of the stores in the four corners area.
- November 26<sup>th</sup> is Pictures with Santa at the Wohseepee Cabin, followed by the tree lighting at 5:00 PM. December 11<sup>th</sup> is Light the Night and December 27<sup>th</sup> is the Menorah lighting.

**Open Public Hearing:** Local Law 7-2016 to amend Article IV Chapter 199-4 to include a stop sign at the intersection of Linwood Court and Bayway Ave. heading west. Opposite sign to be approved by the Town of Islip.

Motion: Trustee Elliott                      Second: Trustee Sullivan

Vote: 3 ayes                      2 absent (Whitwell, Chiappetta)                      0 nays

- Comments: why is a stop sign needed in this intersection? Trustee Sullivan explained there is a new school bus stop there and the parents requested a stop sign for safety reasons.

**Close Public Hearing:**

Motion: Trustee Elliott                      Second: Trustee Sullivan

Vote: 3 ayes                      2 absent (Whitwell, Chiappetta)                      0 nays

**Adopt** Local Law 7-2016 to amend Article IV Chapter 199-4 to include a stop sign at the intersection of Linwood Court and Bayway Ave. heading west. Opposite sign to be approved by the Town of Islip.

Motion: Trustee Sullivan                      Second: Trustee Elliott

Vote: 3 ayes                      2 absent (Whitwell, Chiappetta)                      0 nays

**LOCAL LAW NO. 7-2016**

**TITLE: “A Local Law to Amend Chapter 119 of the Code of the Inc. Village of Brightwaters – Vehicles and Traffic”**

**BE IT ENACTED BY THE BOARD OF TRUSTEES OF THE INC. VILLAGE OF BRIGHTWATERS AS FOLLOWS:**

**FIRST:      Amendment to Section 119-4 ARTICLE IV – STOP INTERSECTIONS**

**§119-4 Stop Intersections Designated**

**This proposed section shall be added to 119-14, as follows:**

**(189) Linwood Court and Bay Way Avenue**

**SECOND:      Separability.**

If any section, sub-section, sentence, clause or phrase of this local law is for any reason held invalid or unconstitutional by decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this local law.

**THIRD:      Effective Date.**

This act shall take effect immediately upon filing with the Secretary of State as provided by law.

**Permission** to contract with Michael Haberman Associates, Inc. to provide assessing and small claims/certiorari services. The rate is \$150/hour and will afford the Village the ability to exercise its function as an assessing unit.

Motion: Trustee Elliott                      Second: Trustee Sullivan  
Vote: 3 ayes                      2 absent (Whitwell, Chiappetta)                      0 nays

**Permission** to contract with Paul Barylski, Land Surveyor, to perform a survey of the entire length of Concourse West in 25 foot cross sections to act as a benchmark for determining the drainage project to alleviate flooding on the road. Cost not to exceed \$7,000 and to come from the Canal restoration fund.

Motion: Trustee Sullivan                      Second: Trustee Elliott  
Vote: 3 ayes                      2 absent (Whitwell, Chiappetta)                      0 nays

**Permission** for the Michael Racanelli Foundation to sponsor the Turkey Trot on Thursday, November 24<sup>th</sup> (Thanksgiving) from 8AM to 11AM at the corner of Montauk Highway and South Windsor Avenue.

Motion: Trustee Elliott                      Second: Trustee Sullivan  
Vote: 3 ayes                      2 absent (Whitwell, Chiappetta)                      0 nays

**Appoint** Nicholas Correggia Parking Attendant at a rate of \$12.00 hour.

Motion: Trustee Elliott                      Second: Trustee Sullivan  
Vote: 3 ayes                      2 absent (Whitwell, Chiappetta)                      0 nays

**Approval** of Treasurer's report, abstracts and budget modification.

**ABSTRACT REPORT FOR BOT November 7, 2016**

Seeking to approve payment on:

Abstracts # 4002-4005	49	\$90,913.12
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**Large Payments**

Alpha Carting-October	\$	26,147.00
Employee Benefits - Health Insurance	\$	16,564.57
Town of Islip - Sterrt Sweeping	\$	12,434.79

**Treasurer's Report**

Cash on Hand as of 11/7/2016	
General Fund - BNB	76,221
General Money Market - BNB	50
CLASS General	<u>1,316,501</u>

11/7/2016 - Board of Trustees Meeting

	Total Cash on Hand - General	<b>1,392,773</b>
Capital Fund		63,485
CLASS Capital fund		329,835
	Total Cash on Hand - Capital	<b>393,320</b>
Canal Enterprise Fund		<b>144,691</b>

11/7/2016 - Board of Trustees Meeting

<b>Village of Brightwaters</b>			
Budget Modification for Nov 7, 2016			
		<b>Debit</b>	<b>Credit</b>
<b>Increase Revenue</b>			
A1585	Other Public Safety Income		2,000.00
	Fire Marshall fees		
A2705	Gifts & Donations		25,937.34
	BIG for playground and Eagle Scout		
A3089.2	Per Capita Income		3,311.00
	State aid not budgeted for		
A4960	Federal Aid - Disasters		23,525.69
	FEMA money Irene and Sandy		
<b>Increase Expenditures:</b>			
A1110.412	Justice Court Software	37.00	
	Annual fee increase		
A1410.440	Clerk - General Contractual	4,500.00	
	Botanist, Assessor		
A1450.416	Elections - Printing	69.00	
	Print costs more than budgeted		
A1640.115	Central Garage - Vacation Buyback	4,997.76	
	Retirement payout		
A1640.414	Central garage - Misc. Supplies	1,000.00	
	Safety equipment		
A1640.421	Central garage-Structural Repairs	4,500.00	
	Egress doors		
A7110.414	Parks - Misc	500.00	
	Benches donated by Eagle Scout		
A7110.421	Parks - Repairs & Maintenance	8,000.00	
	Finish Gilbert Park clean up		
A7180.200	Walker Beach - Equipment	25,250.00	
	New playground equipment		
A7180.431	Beach Repairs & Maint	4,000.00	
	New doors for bathrooms, new gate for basin		
A7280.200	Wohseepee Park Equipment	6,040.00	
	New Spinner		
A7280.431	Wohseepee Repairs/Maint	1,000.00	
	New back door for cabin		
A8160.432	Tipping Fees	1,000.00	
	Actuals more than budget		
A8170.424	Street sweeping	2,435.00	
	Expense higher than budgeted		
A9010.800	NYS Employee Retirement	7,000.00	
	adjusted estimate higher than last provided		
A9040.800	Worker's Comp Insurance	4,265.00	
	Actuals more than budget		
A9050.800	Unemployment Insurance	1,000.00	
	Actuals more than budget		

## 11/7/2016 - Board of Trustees Meeting

Motion: Trustee Sullivan                      Second: Trustee Elliott  
Vote: 3 ayes                      2 absent (Whitwell, Chiappetta)                      0 nays

### **Public Comment:**

- Will there be ladders in the canal after the restoration? Yes.
- Do we know when PSEG will be removing the poles? No.
- Did the cost of the playground include the salaries of the DPW staff to install? No, the Village covered those costs because we needed skilled labor for the installation.
- Shed code will be reviewed at the working session and public session will be held at the December meeting.
- Trustee Whitwell is the liaison to the Revitalization Committee. The Chairman, Pat Fawcett, was informed that work was starting on the four corners.
- Paving of gas valves does not cause a gas leak. If a resident smells gas, they should call National Grid or the Fire Department as soon as possible.
- The roads paved this year were throughout the Village, not in one section. The list is on the web site.
- There are about 40 building permits issued throughout the year. Not all of them require an assessment change. There is always a lag when we use the Town's assessment roll. We will be able to have better control on what happens with our tax base.

Adjourn: Motion: Trustee Sullivan      Second: Trustee Elliott  
Vote: 3 ayes                      2 absent (Whitwell, Chiappetta)                      0 nays

Meeting adjourned 9:30 PM

Approximately 20 people in attendance.