

BOARD OF TRUSTEES MEETING MINUTES – August 3, 2015

The monthly meeting of the Board of Trustees of the Inc. Village of Brightwaters held on Monday, August 3, 2015 at 8:00 p.m. at Village Hall, 40 Seneca Drive, Brightwaters, NY, with the following officers present:

Joseph McDermott
Diane Urso
Bernadette Whitwell
Laurie Elliott
Christian Sullivan
Donna M. Barnett
Charles J. Casolaro

Mayor
Deputy Mayor
Trustee
Trustee
Trustee
Clerk-Treasurer
Village Attorney

Also:

Alexander Dumala

Code Enforcement Supervisor

At 8:00 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our troops.

Approval of the Minutes from the Board Meetings of July 6, 2015 and July 20, 2015:

Motion: Trustee Elliott

Second: Trustee Urso

Vote: 5 ayes 0 nays

Appointments/Re-Appointments of Planning and Zoning Boards:

Board Appointments for August 2015		
Planning Board 7 years		
	Term Begin	Term End
Greg Proce	July-09	June-16
Mark Sagliocca	July-10	June-17
Michael Kane (filling term)	July-11	June-18
Frank Maffucci	July-12	June-19
Patrick Fawcett (filling term)	July-13	June-20
Joe Paliseno (holdover)	July-14	June-21
Craig Low (replaced Sue Bela)	July-15	June-22
Zoning Board - 5 years		
	Term Begin	Term End
Nick Delvechio	July-11	June-16
Dr. Richard Byrnes	July-12	June-17
Maureen Liccione	July-13	June-18
Joe Pers - replaced Dan Kean/holdover	July-14	June-19
Don Souhrada	July-15	June-20

Motion to Approve Appointments: Trustee Elliott

Second: Trustee Urso

Vote: 5 ayes

0 nays

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SCPD Police Report: No Officer present.

Mayor's Report:

The JTI will open tomorrow, August 4th. Please patronize!

We will try to keep the beach open for two weekends after Labor day to extend the beach days.

Highway Report – Trustee Whitwell:

DPW is busy with regular maintenance of the parks. Vacuuming of storm drains are being done.

Code Enforcement – Trustee Sullivan:

SCPD – there were 78 calls, 5 were aided cases, 8 commercial alarms, and 26 residential alarms. Most were false alarms. There were 18 domestic calls/disturbances. 90 summonses were issued, 10 violations and 20 complaints. Please notify the police if you have any thefts to ensure it goes on the police blotter. 9 fireworks complaints. Code book changes as recommended by the Planning Board are being review for a public hearing and adoption.

Administration – Trustee Elliott:

New phones were installed in Village Hall and the DPW.

Fire marshal's report: As of this report, all permits for Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date. A review of records confirms the above-mentioned information with specific renewal permits due for processing in September.

Commercial Occupancy Fire inspections have continued in the Village of Brightwaters since my last report, with subsequent re-inspections having also been conducted to insure that all violations have since been removed.

As mentioned in my prior report, the Jon Thomas Inne has completed all necessary work and renovations. A follow up fire inspection was conducted which insured all life safety systems and fire protection equipment are operational and compliant with the New York State Fire Code.

During the past month, one fire investigation was requested by the Bay Shore Fire Department. My response was prompted after an “air conditioner” fire/smoke condition at the *Mr. Suds Car Wash* on Howell's Rd. (which was called in by a customer). Business management failed to notify the fire department of the fire/smoke condition and subsequently failed to initiate an emergency action plan as required. The owners and staff were advised of the required actions should an event of fire or hazard to life safety be presented in the future.

Sincerely,
Matthew Brennan, Fire Marshal
Village Of Brightwaters

Lakes and Parks – Trustee Urso:

Jimmy Buffett was a huge success thanks to Gina and Lenny of Milk and Sugar and Chris Pace, Pat Fawcett and John Valdini. There will be impromptu Beach Nights in August due to all the weather issues in July.

Snapper tournament on August 20th. This Saturday night is the Ice Cream Social with a different band because the one used in the past was unavailable. There will be a dance floor for those who would like to dance. Volunteers are needed! Reggie Ligonde has volunteered to head the Park Committee. Call Village Hall if you would like to add any events.

Permission to purchase 2015 Subaru Hybrid Code Car for a cost not to exceed \$30,000: the Ford Escape code car is deteriorating and had over 180,000 miles. It needs to be replaced.

Motion: Trustee Elliott

Second: Trustee Whitwell

Vote: 5 ayes

0 nays

Approve Barbato Landscaping as the successful bidder for the tree planting bid.

Motion: Trustee Elliott

Second: Trustee Urso

Vote: 5 ayes

0 nays

Approve assignment of \$170,000 from **Fund Balance** to **Capital Projects**: we currently have a Fund Balance of \$396,000. By doing this, we reserve \$170,000 to be used strictly for Capital Projects such as road paving and infrastructure repair.

Motion: Trustee Elliott

Second: Trustee Sullivan

Vote: 5 ayes

0 nays

Approve Budget Modification for 2014-15 to close out balances to actual amounts:

Year End Budget Modification

Year End May 31, 2015

Revenues		Debit	Credit
A1001	Real Property tax	-	9,482.11
A1090	Int and Penalties on taxes	-	887.84
A1130	Gross Receipts	13,342.18	-
A1170	Cable Franchise	-	13,056.21
A1255	Clerk Fees	1,185.32	-
A1560	Bldg Permit/Inspections	-	10,913.20
A1561	Plumbing Inspection Fees	-	2,961.01
A1601	Health/Registrar Fees	-	641.00
A2025	Recreation - Beach	-	3,030.00
A2040	Canal Boat Fees	16,595.00	-
A2089	Youth - Day Camp	207.00	-
A2110	ZBA Fees	1,800.00	-
A2130	Sanitation Fees	-	5,485.54
A2131	Charge for Service	-	637.50
A2401	Interest & Earnings	-	194.75
A2410	Rental of Property	1,800.00	-
A2501	Other permits	-	790.00
A2610	VJ Court Fines Fees Bail	-	10.50
A2650	Sale of Scrap	-	565.00
A2655	Minor Sales	1,305.00	-

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A2680	Insurance recoveries	0.01	-
A2701	Refunds Prior Year Expenses	-	5,337.31
A2705	Gifts & Donations	-	750.00
A2771	BIG Current receipts	-	1,989.25
A2772	BIG Walkway	-	-
A3001	NYS Rev Sharing	3,806.00	-
A3005	Mortgage Tax	-	4,119.68
A3501	CHIPS	109,769.28	-
A3589	Other State Aid	100,000.00	-

Expenditures		Debit	Credit
A1010.404	BOT- Training/Seminars	405.00	-
A1110.1	Personal Svcs	-	528.09
A1110.415	Court Postage	-	25.00
A1110.417	Court Prof Services	1,517.50	-
A1110.426	Court Stationary	-	181.90
A1110.442	Court - Bond	-	300.00
A1210.404	Mayor - Conf./Seminar Expense	65.00	-
A1210.414	Mayor - Misc Expense	-	368.71
A1325.414	Treas- Bank Serv Charges	-	494.97
A1325.415	Treas - Postage	-	25.00
A1325.416	Treas Printing	-	300.00
A1325.425	Treas Supplies	-	58.18
A1325.442	Treasurer - Bond	-	75.00
A1362.415	Tax Bills Postage	725.00	-
A1362.417	Tax Program Comp Supp	-	1,000.00
A1362.419	Tax Adv & Pub Notice	124.93	-
A1362.423	Tax Stationary	427.77	-
A1410.1	Vill Clerk Pers Services	639.24	-
A1410.2	Vill Clerk Equipment	-	11.76
A1410.402	Clerk Asoc Dues	-	145.00
A1410.404	Clerk - Training/Seminars	65.00	-
A1410.415	Clerk Postage	337.46	-
A1410.417	Clerk - Comp Support	-	912.88
A1410.418	Clerk - Website	382.00	-
A1410.419	Clerk - Public Notices	-	33.77
A1410.425	Clerk - Office Support	39.43	-
A1410.434	Clerk-Office repair & maint	-	300.00
A1410.440	Clerk - General Contractual	-	322.00
A1420.417	Vill Atty Prof Services	-	689.19
A1420.420	Vill Atty Publications	-	733.49
A1420.445	Vill Atty Litigation	-	4,583.49
A1440.417	Environmental Engineer	-	3,250.00
A1450.414	Elections Misc Expense	-	14.31
A1450.416	Elections Printing	-	138.98

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A1450.417	Elections - Prof Exp	-	93.50
A1450.419	Elections - public notice	-	9.60
A1620.2	Equipment	-	100.00
A1620.201	Bldg Equip/Clean/Sanders	-	25.00
A1620.202	Bldg - Fixtures	-	1,240.03
A1620.205	Bldg - Phone system	510.24	-
A1620.4	Bldg-Contractual Exp	900.00	-
A1620.410	Bldg Heat/Light/Water	347.19	-
A1620.414	Bldg - Misc	589.03	-
A1620.415	Bldg - Box rental fee	-	4.00
A1620.425	Bldg Supplies	252.16	-
A1620.426	Bldg - Phone Bills	-	2,180.62
A1620.427	Bldg - Cell Phone	-	355.97
A1620.431	Bldg Repairs and Maint	-	770.26
A1640.1	CG - Personal Services	6,086.54	-
A1640.102	CG - Overtime	-	8.43
A1640.200	CG Equipment	-	675.30
A1640.40	DPW Contr Exp	-	491.72
A1640.409	HWY Dept Gas & Oil	2,839.19	-
A1640.410	HWY Heat/Light/Water	-	2,923.74
A1640.414	DPW Misc Supplies	-	749.35
A1640.421	DPW Structure Repair/Maint	-	0.95
A1640.430	DPW Uniform Allowance	-	249.00
A1640.431	DPW Veh repair/Maint	150.29	-
A1670.425	Supplies/Copier	-	89.89
A1680.220	Village Computer Equipment	-	2,247.52
A1680.425	P/R Checks Supplies	72.41	-
A1680.434	P/R Comp Software Support	1,864.40	-
A1910.412	Insurance	-	37.00
A1990.9	Contingency	-	629.61
A3310.410	Traffic Lights LIPA	-	113.23
A3310.428	Traff Signs & Markings	-	233.57
A3410.408	BS Fire Prot contract	3,082.00	-
A3410.411	SCWA Hydrant rental	-	300.40
A3620.1	Code Enf Personal Service	1,490.50	-
A3620.20	CEO Equipment	-	757.48
A3620.4	CEO Cont - Plumbing Insp	-	-
A3620.404	CEO Seminar Exp	-	1,375.00
A3620.409	CEO Cars Gas/Oil	-	2,395.42
A3620.414	CEO Uniforms	391.97	-
A3620.415	CEO Postage	7.89	-
A3620.417	CEO Prof Serv Computer	-	295.11
A3620.431	CEO Veh Repairs	-	457.79
A4020.414	Registrar - Misc Expenses	-	60.00
A5010.10	HWY Administrative	3,947.51	-
A5010.402	HWY Super Dues	30.00	-
A5010.404	HWY Super Seminar	-	522.19

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A5010.405	HWY Super Drug Test	-	865.00
A5010.417	HWY Comp prof serv	-	35.10
A5010.423	HWY Super Office Supplies	-	160.21
A5010.431	HWY Super Veh Repairs	-	1,002.50
A5110.406	Street Contractor Services	-	370,000.00
A5110.417	Engineer	-	1,060.00
A5110.428	Street Signs	-	494.45
A5110.431	Street Repairs & Main	-	411.43
A5110.438	Cold patch	2,852.08	-
A5142.1	Snow Overtime	2,517.02	-
A5142.422	Snow Sand/Salt	1,849.25	-
A5142.431	Snow Parts/ Repairs	-	1,982.93
A5182.406	Street Light Maint & Repair	3,284.30	-
A5182.410	Street Light LIPA	3,045.13	-
A5182.417	Street Light - Poles	-	3,130.00
A5197.400	CHIPS - Permanent Improv.	4,917.00	-
A6410.1	Publicity/Celebrations Overtime	-	327.41
A6410.414	Publicity Misc Exp	-	2,970.30
A6410.415	Publicity - Newsletter postage	220.48	-
A6410.416	Publicity - Newsletter	-	105.48
A6410.440	Publicity - Celebrations	-	2,603.80
A7110.410	Gilbert Park Water	-	136.27
A7110.414	Parks - Misc	-	587.85
A7110.421	Park - Repairs/maint	1,532.39	-
A7110.431	Parks Veh repair	575.54	-
A7110.437	Parks Plants/Soil	2,658.25	-
A7180.10	Walker Beach - Personal Serv	1,006.75	-
A7180.2	Walker Beach - Equipment	2,228.00	-
A7180.40	Walker Beach Contractual	2,431.00	-
A7180.410	Walker Beach Power/Water	-	93.21
A7180.425	Beach Supplies	11.23	-
A7180.430	Beach Uniforms	-	76.00
A7180.431	Beach Repairs and Maint	3,056.06	-
A7180.437	Beach Plants Soil	-	47.25
A7180.451	Beach Rental of Equip	-	400.00
A7230.41	Canal - power & water	-	44.62
A7230.416	Canal Printing & Adver	77.00	-
A7230.431	Canal Repairs & Maint	1,194.18	-
A7280.410	Who Power/Water	580.47	-
A7280.414	Who Misc	-	321.36
A7280.431	Who repairs/Maint	87.14	-
A7310.417	Day Camp Prof Services	-	43.71
A7310.425	Day Camp Supplies	78.58	-
A8010.417	ZBA Stenographer	-	814.00
A8010.419	ZBA Public Notices	-	221.03
A8140.4	Storm Sewers - Contractual	-	5,271.00

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A8140.425	Drainage Brick/Cement	788.60	-
A8160.4	Garbage Collection Contractual	-	10,169.00
A8160.432	Tipping Fees	-	767.65
A8170.424	Street Sweeping	2,282.10	-
A8170.425	Street Cleaning Supplies	-	250.00
A8510.4	BIG Expenditures	-	4,398.34
A8560.421	Tree Repairs, Parts	-	50.00
A8560.429	Tree Trimming & Removal	-	3,698.09
A8560.470	Tree Planting	-	311.95
A8760.40	Hurricane/Storm	3,718.29	-
A9010.8	NYS ERS	789.00	-
A9030.8	FICA etc	-	2,065.52
A9050.8	Unemployment	958.73	-
A9055.8	Disability	-	289.38
A9060.8	Medical Insurance	-	10,595.89
A9070.8	MTA	-	1,200.00

Motion: Trustee Elliott

Second: Trustee Urso

Vote: 5 ayes

0 nays

Approval Budget Modification for budget year 2015-16:

Increase Expenditures:			
		Debit	Credit
A7110.20	Lakes & Parks Equipment	9,700.00	
A0909	Fund Balance		9,700.00
	Increase line for lawnmower approved in 2014-15, purchased 2015-16		
A3620.200	Code Enforcement Equipment	30,000.00	
A1910.412	General Liability Insurance		11,000.00
A0909	Fund Balance		19,000.00
	Allocate insurance savings and Fund Balance to		
	purchase new code car		

Motion: Trustee Elliott

Second: Trustee Urso

Vote: 5 ayes

0 nays

Approval Abstracts and Treasurer's Report:

ABSTRACT REPORT FOR BOT August 3, 2015			
Seeking to approve payment on:			
Abstracts # 3951-3954	79 vouchers		\$390,411.31
Large Payments			
Bay Shore Fire District 2015		\$	237,600.00
Hometown Insurance - general liability		\$	73,652.61
Alpha Carting - monthly garbage removal -June		\$	31,789.00
Employee Benefits - Civil Service health insurance		\$	12,929.51
Treasurer's Report			
Cash on Hand as of 8/3/2015			
General Fund - BNB	381,118		
Gneral Money Market - BNB	1,400,075		
CLASS General	314,662		
	Total Cash on Hand	2,095,855	

Motion: Trustee Elliott

Second; Trustee Sullivan

Vote: 5 ayes

0 nays

Public Session:

- Resident wanted to thank the Board and all the volunteers for the very successful Cross Bay Swim where a new record was set by a 16 year old!
- Issues with the noise from the Toddler House. Code enforcement has been informed and will continue to speak to the owners about leaving the back door open, which causes some of the noise issues.
- Concern about the new tree planting and removal of excavated dirt.
- Drainage on 59 Orinoco Drive. Village should address these issues. Plans call for extensive drainage as per the direction of the Town of Islip planning commission.
- Concern about minutes missing from website. They are all there, but it is a little tricky to find them. The web designer is aware of the issue and is working on making it easier to find them.
- Concerns about garbage cans with no lids on Windsor and Mohawk which causes the garbage to be attacked by animals.
- JTI: please check the outside lighting for dark sky compliance.
- Question as to the canal slips: are they all rentable?

Adjourn the meeting:

Motion: Trustee Urso

Second: Trustee Elliott

Vote: 5 ayes

0 nays

Meeting adjourned at 9:30 PM. Approximately 15 people in attendance.