

BOARD OF TRUSTEES MEETING MINUTES – June 6, 2016

The regular meeting of the Board of Trustees of the Inc. Village of Brightwaters was held on Monday, June 6th, 2016 at 8:00 p.m. at Village Hall, 40 Seneca Dr., Brightwaters, NY, with the following officers present:

Joseph McDermott	Mayor
Diane Urso	Trustee
Christian Sullivan	Trustee
Bernadette Whitwell	Trustee
Laurie Elliott	Trustee
Charles Casolaro	Village Attorney

At 8:00 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our Armed Forces.

Approval of the Minutes from the Board meeting of May 2, 2016.

Motion: Trustee Sullivan

Second: Trustee Elliott

Vote: 5 ayes 0 nays

Suffolk County Police Department 3rd Precinct – No officer present.

Mayor's Report:

- Eagle Scout Matt Taylor Troop 153 completed his Eagle Scout project to elevate the Bay Shore Sailing Team boats at the Walker Beach boat basin.
- We are very proud of the work that this Board and the Clerk has done to obtain a AA rating with Standard and Poor's. It allowed us to borrow \$1.65 Million Dollars at a rate of 1.25%. Copies of the Official Statement are available in the office. It is about 70 pages long.
- The Arbor Day celebration had lots of Girl Scouts at Wohseepee Park. Troop Leader Tonya Weiss had plenty of fun stuff. They dedicated a Tulip Tree. There were 12 troops on hand. Mrs. Carpenter and her troop planted some of the extra Plant sale flowers.

Administration – Trustee Elliott

- A reminder that taxes are due July 1, 2016.
- Scanning of the documents under the State grant has been completed, including the ZBA documents. The office staff is developing a plan on how to scan the current documents going forward.

Fire Marshall's Report

As of this report, all permits for Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date, with the exception of the following multiple dwelling unit. Several attempts have failed to contact the property owner. I will be speaking with the occupants in an attempt to contact the owner as noted below.

- 120 Orinoco Dr. / Henry Dittmer (Multiple Dwelling Permit)

Commercial Occupancy Fire inspections have continued in the Village of Brightwaters since my last report, with subsequent re-inspections having also been conducted to insure that all violations have since been removed. Progress continues regarding sprinkler plan review and acceptance of 59 Orinoco dr.

On May 9th 2016 @ 2109 hours, I was requested by the Bay Shore Fire Department to respond the scene of a building fire at the South Shore Laundromat located at 981 Sunrise Hwy. No structural damage was incurred, with the fire being confined to a commercial drying machine with damages limited to the commercial dryer, its contents and residual smoke damage. All utility power to the machinery, intimate with the origin of fire, was isolated and disconnected pending the safe restoration of services by a licensed technician and electrician.

Sincerely,

Matthew Brennan

Matthew Brennan, Fire Marshal
Village Of Brightwaters

Highway Department – Trustee Whitwell

- The DPW staff is preparing the grounds and planting flowers,
- The Plant Sale was a success and any excess foliage was planted in the downtown planter boxes by volunteers.
- Wohseepee Park was sprayed for gypsy moth larvae and will be monitored to see if a second application is necessary.
- On June 18th at Walker Beach there will be a fundraiser by the Brightwaters Improvement Group where children will be able to sell their toys and crafts. All proceeds will go towards Wlker Beach improvements. The Girl Scouts will be cleaning the beach in order to earn a basge.
- Also on June 18th at 8:30PM will be movie night featuring the movie “Minions”. Fresh popcorn will be served.

Code Enforcement – Trustee Sullivan

- SCPD reported 38 non criminal calls including 2 commercial alarms and 7 residential alarms. There were domestic disputes, wires sparking, a suspicious person on Pine Acres and a stolen statue on Lakeview Avenue West.
- Within the Village Code Enforcement, 118 summonses were issued, 10 violations; 9 of which we resolved, and 12 complaints which included teenage mischief, rocks thrown at residents, solicitors in the Village, high grass which were issued orders to remedy the violations. Next month I will not be at the meeting as I will be on a service mission in Kenya.

Lakes and Parks – Trustee Urso

- There was a Parks Committee meeting on May 31. Reginald Ligonde has stepped up to run the committee and is recruiting new folks to volunteer.

6/6/2016 - Board of Trustees Meeting

- The Summer series of Family Fun Nights will begin on Wednesday, July 6th. The Parks Committee meeting evolved to a discussion of how we can honor the 100th anniversary of incorporation at the fun nights. The final night of July 27th will be a fuller example of these celebrations.
- The Ice Cream Social will take place on July 23rd at 7:00 PM. We have secured the original band.
- The Snapper tournament will be Wednesday, August 17th at 4:30 hosted by the Martin family.

Permission to carry over vacation days for DPW personnel.

Motion: Trustee Elliott

Second: Trustee Sullivan

Vote: 5 ayes

0 nays

Approve appointments of the following Summer Hires and new DPW staff:

- James Harwood – DPW Laborer \$19.45 hour
- Anthony Capobianco – DPW Laborer \$19.45 hour
- Anna PirkI – Gate Attendant \$9.00 hour
- Ryan Keyes – Gate Attendant \$9.00 hour
- James Naslonski – Lifeguard \$9.25 hour
- Abigail Szydziak – Lifeguard \$9.25 hour
- Madison Samojeden – Gate Attendant \$9.00 hour
- Kevin Souhrada – Gate Attendant \$9.00 hour
- Reece DeGraff – Gate Attendant \$9.00 hour
- Thomas Sanders – DPW Summer Laborer \$11.00 hour

Motion: Trustee Urso

Second: Trustee Whitwell

Vote: 5 ayes

0 nays

Permission to accept the donation for Walker Beach playground equipment from the Brightwaters Improvement Group organization in the amount of \$20,000. Check was presented to the Board by resident Frances Vorhees.

Motion: Trustee Whitwell

Second: Trustee Elliott

Vote: 5 ayes

0 nays

Permission to order playground equipment for Walker Beach based on lowest bid for cost not to exceed \$25,000 without installation. Funds to come from donations: \$20,000 B.I.G, \$1,500 from Drew Patrick 2015 Yoga at the Beach, \$215.00 from DomTy Productions. Balance to come from General Fund appropriations. Installation to be determined.

Motion: Trustee Sullivan

Second: Trustee Elliott

Vote: 5 ayes

0 nays

Adopt by resolution by the Board authorizing the Mayor to execute the Agreement to extend and amend the DPW contract between the Village and Local 237 International Brotherhood of Teamsters. This includes a 2% per year increase for the next five years and a contribution of 15% towards health insurance for new employees.

Motion: Trustee Elliott

Second: Trustee Urso

Vote: 5 ayes

0 nays

Adopt Resolution 5-2016 Road Resurfacing Project 2016

BOARD OF TRUSTEES – INC. VILLAGE OF BRIGHTWATERS

RESOLUTION 5-2016 JUNE 6, 2016

ROAD RESURFACING PROJECT 2016

WHEREAS, for the safety, welfare and economic interest of the Village of Brightwaters, the Board of Trustees have selected the attached schedule of roads for re-surfacing;

WHEREAS, the “Road Resurfacing Project 2016” shall be funded from Bond proceeds in the amount of \$1,400,000. The debt service for the Bond shall consist of appropriations from the General Fund, appropriated fund balance for the purpose of debt service, and appropriations from NYS DOT CHIPS for principle payments. The term of said Bond is ten years;

BE IT FURTHER RESOLVED, the work for this project will be performed by Rosemar Paving pursuant to the terms of the Suffolk County Contract 2-14.2-13A2 and will commence July 2016 with an expected completion date of August 2016.

WHEREFOR, this **RESOLUTION**, hereby adopted by vote of the Board of Trustees on June 6, 2016, shall be promptly recorded in the Office of the Village Clerk, and made part of the public record.

Motion: Trustee Elliott

Second: Trustee Sullivan

Vote: 5 ayes

0 nays

Adopt Resolution 6-2016 DPW Equipment Purchase 2016

BOARD OF TRUSTEES – INC. VILLAGE OF BRIGHTWATERS

RESOLUTION 6-2016 JUNE 6, 2016

DPW EQUIPMENT PURCHASE 2016

WHEREAS, for the safety, welfare and economic interest of the Village of Brightwaters, the Board of Trustees have selected the schedule of DPW equipment;

WHEREAS, the “DPW Equipment Purchase 2016” shall be funded from Bond proceeds in the amount of \$250,000. The debt service for the Bond shall consist of appropriations from the General Fund, appropriated fund balance for the purpose of debt service, and appropriations from NYS DOT CHIPS for principle payments. The term of said Bond is ten years;

BE IT FURTHER RESOLVED, the equipment for this project will be purchased as follows: Ford F550 Pickup truck cost not to exceed \$60,000 on Suffolk County Contract, Freightliner M2 106 Dump Truck with Cummins 260 HP Engine cost not to exceed \$125,000 on Town of Islip Contract, Wausau HSP 3611 Plow cost not to exceed \$15,000 on Suffolk County Contract, Morebark Beaver M12R Diesel Chipper cost not to exceed \$42,000 on contract with National Joint Powers Alliance purchasing consortium.

WHEREFOR, this RESOLUTION, hereby adopted by vote of the Board of Trustees on June 6, 2016, shall be promptly recorded in the Office of the Village Clerk, and made part of the public record.

Motion: Trustee Elliott

Second: Trustee Sullivan

Vote: 5 ayes

0 nays

Adopt Debt Service Schedule for \$1.65 Million Bond

Village of Brightwaters											
Debt Management Schedule											
ROADS AND DPW EQUIPMENT	1,650,000.00										
		1	2	3	4	5	6	7	8	9	10
Fiscal Year		2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Debt Service on \$1.4M Roads	10 years	158,093	164,093	161,288	158,483	155,678	152,873	150,068	147,263	144,458	141,653
Debt Service on \$250k DPW Equipment	10 years	27,899	28,958	28,463	27,968	27,473	26,978	26,483	25,988	25,493	24,998
Total		185,992	193,050	189,750	186,450	183,150	179,850	176,550	173,250	169,950	166,650
General Fund Appropriation	695,971.88	63,972	68,000	68,000	70,000	71,000	71,000	71,000	71,000	71,000	71,000
NYS DOT CHIPS	842,000.00	80,000	80,000	80,000	85,000	85,000	90,000	90,000	80,000	86,000	86,000
Assigned Fund Balance for Debt Service	102,570.12	42,020	45,050	15,500							-
Assigned Fund Balance for Capital Projects	164,100.00			26,250	31,450	27,150	18,850	15,550	22,250	12,950	9,650
Total		185,992	193,050	189,750	186,450	183,150	179,850	176,550	173,250	169,950	166,650
		-	-	-	-	-	-	-	-	-	-

We receive \$110,000 for NYS DOT CHIPS per year. This would leave additional CHIPS funds for more roads, drainage, repairs, etc.

Motion: Trustee Elliott

Second: Trustee Urso

Vote: 5 ayes

0 nays

Approve Bay Shore Fire Department's application for Public Assembly to hold a parade on July 9th, 2016 from 4:30 – 7:30 PM. Parade route Union Blvd. West, North on Windsor to Seneca East to Howells Road East to the Fire Department on Fifth Avenue.

Motion: Trustee Elliott

Second: Trustee Urso

Vote: 5 ayes

0 nays

Permission to refurbish the sander/spreader equipment (2) for Snow Removal at a cost of \$4,400 each (a new spreader is \$24,000).

Motion: Trustee Whitwell

Second: Trustee Sullivan

Vote: 5 ayes

0 nays

Approval of Abstracts and Treasurer's report

6/6/2016 - Board of Trustees Meeting

ABSTRACT REPORT FOR BOT June 6, 2016		
Seeking to approve payment on:		
Abstracts # 3985-3989	80	\$160,592.59
Large Payments		
Alpha Carting - May		\$ 31,789.00
Alpha Carting - April		\$ 31,789.00
New York Industry for the Disabled - final scanning (grant)		\$ 20,897.97
CJ Van Bourgondien - plants for Village and plant sale		\$ 9,749.10
Employee Benefits - Health Insurance		\$ 12,708.03
Treasurer's Report		
Cash on Hand as of 6/4/2016		
General Fund - BNB		412,231
General Money Market - BNB		388,294
CLASS General		315,073
	Total Cash on Hand - General	1,115,599
Capital Fund		129,010
CLASS Capital fund		1,600,079
	Total Cash on Hand - Capital	1,729,090

Motion: Trustee Elliott
Vote: 5 ayes 0 nays

Second: Trustee Sullivan

Adjourn: Motion: Trustee Sullivan
Vote: 5 ayes 0 nays

Second: Trustee Urso

Meeting adjourned 9:10 PM

Approximately 12 people in attendance.