

BOARD OF TRUSTEES MEETING MINUTES – January 19, 2021

The mid-month meeting of the Board of Trustees of the Inc. Village of Brightwaters was held on Tuesday, January 19, 2021 via Zoom Video Conferencing with the following officers present:

John J. Valdini	Mayor
Thomas Zepf	Deputy Mayor
Michael Dopsovic	Trustee
Patrick Fawcett	Trustee
Mary Del Vecchio	Trustee
Nicole Rhodes	Clerk - Treasurer
Charles Casolaro	Village Attorney
Anthony Rambazis	Code Supervisor
Robert O'Shea	Building Inspector

At 7:30pm Mayor, John J. Valdini called the meeting to order followed by a salute to the flag.

Approve Resolution 2-2021 – Place and Hours of Village Election for Tuesday, June 15, 2021 and Offices to be filled.

**VILLAGE OF BRIGHTWATERS
RESOLUTION 2-2021
NOTICE OF VILLAGE ELECTION**

PLEASE TAKE NOTICE that pursuant to Section 15-104(3)(a) of the Election Law, notice is hereby given that the Village of Brightwaters shall hold the Annual Village Election for the designated Village offices on Election Day, Tuesday, June 15, 2021 between the hours of 7:00 a.m. and 9:00 p.m. at Village Hall, 40 Seneca Drive, Brightwaters, New York 11718.

<u>OFFICES</u>	<u>TERMS</u>
Trustee	Two years
Trustee	Two years

NICOLE RHODES
Village Clerk-Treasurer

Motion: Mayor Valdini Second: Deputy Mayor Zepf
Vote: 5 ayes 0 nays

Approve Resolution 3-2021 – Adoption of the new Retention & Disposition Schedule for New York Local Government Records (LGS-1)

**VILLAGE OF BRIGHTWATERS
RESOLUTION 3-2021
NOTICE OF ADOPTION**

RESOLVED, By the Board of Trustees of the Inc. Village of Brightwaters that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to

Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

NICOLE RHODES
Village Clerk-Treasurer

Motion: Mayor Valdini Second: Trustee Dopsovic
Vote: 5 ayes 0 nays

Approve Resolution 4-2021 Appointment of Temporary -Acting Building Inspector

**BOARD OF TRUSTEES – INC. VILLAGE OF BRIGHTWATERS
RESOLUTION 4-2021
JANUARY 19, 2021**

APPOINTMENT OF TEMPORARY-ACTING BUILDING INSPECTOR

WHEREAS, there are currently construction projects in the Village that are of an emergency nature that require immediate inspections;

WHEREAS, the current building inspector is currently under COVID related quarantine and unable to complete said emergency inspections; and, therefore,

BE IT RESOLVED, that by this Resolution the Board of Trustees authorizes the Mayor to hire Thomas Maher, a New York State licensed Building Inspector, as Temporary-Acting Building Inspector, to conduct said emergency inspections or perform any other function of Village Building Inspector, at a rate of compensation to be determined by the Mayor; and,

BE IT FURTHER RESOLVED, that Thomas Maher's authority to act as Temporary-Acting Village Building Inspector shall become effective upon passage of this Resolution.

WHEREFOR, this RESOLUTION, hereby adopted by vote of the Board of Trustees on January 19, 2021, shall be promptly recorded in the Office of the Village Clerk, and made part of the public record.

Motion: Mayor Valdini Second: Deputy Mayor Zepf
Vote: 5 ayes 0 nays

Topics for Discussion:

- Discussion of Proposed Planning Board Powers and revised Legislation: The Village would like the Planning Board to have a focus on the Businesses in the Downtown District and have a designation with only Commercial Properties. Mayor will be calling for a Public Hearing to be held at the March Board of Trustees Meeting. Planning Board is also working on the rezoning of Orinoco Drive.
- Concourse E. Bulkhead repair: The Bid Opening will be held on January 27th and the Village will have more of an idea what the cost will look like. 11 contractors picked up the bid packets. There are different options of the work to be performed in the bid packets. Bid results will be discussed at the next Board of Trustees Meeting on February 1st.
- 24 Hiawatha Drive: The Village will be moving forward and taking the necessary steps to Authorize the Village Building Inspector to have Discretionary Authority to Condemn and Demolish the vacant structure at 24 Hiawatha.
- National Grid: Our Village Attorney was contacted by National Grid's Attorney about the possibility of purchasing the Village Road to use mainly for storage and they will be responsible to maintain and clean up the road. The Village Attorney will look into getting an appraisal of the road.
- Deputy Clerk Carol Posimato is retiring and will be with us until the end of the fiscal year. We will be bringing in another office worker to start training and will be shifting responsibilities in the office.
- An informational flyer will be sent out to all residents before the next Board Meeting.

Adjourn Meeting:

Motion: Mayor Valdini Second: Trustee Dopsovic
Vote: 5 ayes 0 nays

Meeting adjourned 8:15 pm