

## **VILLAGE OF BRIGHTWATERS - DRIVEWAY/CURB PERMIT**

40 Seneca Drive

Brightwaters, NY 11718

631-665-1280, #4

[highway@villageofbrightwaters.com](mailto:highway@villageofbrightwaters.com)

Fee: \$100 (per driveway)

PLUS a Deposit of \_\_\_\_\_

driveways: \$500 (per driveway opening)

curbs: \$500 (per 30 ft of curbing)

Date: \_\_\_\_\_

Name of Homeowner: \_\_\_\_\_

Address: \_\_\_\_\_, Brightwaters, NY 11718

Phone #: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Nearest cross street \_\_\_\_\_ Corner lot: Yes \_\_\_\_\_ No \_\_\_\_\_

Name of Contractor \_\_\_\_\_

Contractor's address & phone # \_\_\_\_\_

Contractor's Certificate of Insurance Submitted Yes \_\_\_\_\_ No \_\_\_\_\_

A \$ \_\_\_\_\_ deposit is required with this application. All Village specifications for road pavement restoration must be followed for the deposit to be returned. **All driveways/curbs that meet the Village roadway must be saw cut, sealed and meet pavement restoration specifications. Each driveway; must be saw cut up to 18" into the Road & sealed properly. Asphalt needs to be removed & replaced & sealed between roadway and street. All restore regulations are listed on page 2. (Owner initial here: \_\_\_\_\_)**

**Survey & drawing must be attached to this application** which must indicate:

\*Drawing of driveway noting size – length: \_\_\_\_\_ feet width: \_\_\_\_\_ feet

\*Location of house and garage in relationship to driveway.

\*If installing curbing, this must be indicated by X's on Survey.

**All belgium block used for curbing must be approved prior to installation by the DPW Foreman.**

Concrete curb and belgium block curb are to meet the Village specifications. Location and placement of curb will be determined by DPW. **The design and installation of pavement restoration is to follow Village specifications.**

**\*\*\*NOTE: The Village is not responsible for any damage that might be done to curbing by snow plowing, street sweeping, etc. Curbing that meets the Village roadway is on the Village right-of-way. (Owner initial here: \_\_\_\_\_)**

\_\_\_\_\_  
Owner/ Contractor Signature

\*\*\*\*\*

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Reason: \_\_\_\_\_

Date Issued: \_\_\_\_\_ Check(s) #: \_\_\_\_\_

\_\_\_\_\_  
Village Official

\_\_\_\_\_  
date

**\*\*Permit Valid for 60 days from date issued\*\***

deposit being held \_\_\_\_\_ date deposited \_\_\_\_\_ date Returned \_\_\_\_\_

**PERMIT # \_\_\_\_\_**

**\*FOR OFFICE USE ONLY\***

I certify that restoration of Village pavement has been completed in accordance with Section 108.5 of this application.

\_\_\_\_\_  
Village Official

**119-11.3 Parking on residential property.**

No vehicle shall be parked on residential property except when parked on a surfaced driveway, and in no event shall be parked on a lawn or area other than a surfaced driveway.

**128.3 Driveway**

A private road giving access from a public way to a residence or abutting grounds which is artificially prepared and covered with asphalt, concrete, brick, block or other artificial products of such nature or by loose stone or gravel and the length of which runs perpendicular, and not parallel to the public way

**128-60. Permit Procedure**

An application for a permit as required under this article shall be made on a form provided by the Village Clerk, and the Village Clerk shall issue the permit if the proposed storage is in conformance with this chapter.

**128-61. Driveways**

**A.** The definition of a “driveway” is that which is used or can be used for parking vehicles. Its surface is impervious, including but not limited to asphalt, gravel, stone or other non-vegetative material. It shall lead perpendicular from a public road directly to a garage. If the property does not have a garage, the driveway is that which has been established for the use as the parking area of said dwelling. An allowable driveway surface shall not exceed 35% of the total front yard area.

**B.** The front yard area is calculated from the two outermost front corners of the dwelling (Diagram D-1, the area between lines A-1 on either side of the property) and that are perpendicular to the front property line that borders the right-of-way (ROW). ROWs are not included in the calculation. All proposed plans must be reviewed by the Village Engineer and Highway Department for feasibility, approval and bond amounts.

**C.** Primary driveways shall not exceed 22 feet in width and must have a minimum side yard setback of four feet to impervious surface consisting of vegetative matter. If both a primary driveway and a circular driveway are established, a minimum setback from the impervious surface to the property lines must be a minimum of four feet and 14 feet of vegetative area, respectively.

**D.** Circular driveways shall not be less than 12 feet nor greater than 22 feet of drivable surface.

**E.** No property shall be allowed to have more than two means of egress to public roads. Burb cuts at the property line may not be less than 12 feet and not exceed 22 feet. Driveways at the intersection of the edge of pavement may not be greater than 27 feet on said public road. Said driveway may not flare out to more than 2.5 feet on either side between the property line and edge of pavement known as the ROW. A corner lot may only have a total of two curb cuts or two means of egress. A curb cut on a corner lot must be a minimum of 25 feet from the corner of the property line. A primary and/or secondary driveway without a garage cannot have impervious surface beyond the front or side corners of the house.

**F.** In the case where a garage may not exist or if the garage is set back beyond the outermost corners of the front of the main dwelling, then the area between the two points of the main dwelling to that of either where the driveway ends or the two outermost points of the front of the garage begins shall be calculated as part of the total front lot area as well as the impervious surface thereof.

**G.** The center island that is created by a circular driveway and that which abuts the right-of-way must have a minimum vegetative area of 15% of the total front yard area and not be less than 60 feet in width. Rights-of-way are not included in the calculation.

**H.** In the case of a corner property which is deemed to have two front yards, the primary front yard area is determined by the legal address or front door. The other is the second front yard. The proposed or existing driveway for the second front yard will be determined by the secondary front yard area and calculated at 25% of the primary front yard and must be reviewed by the Village Engineer and Highway Department for feasibility and approval. The primary front yard area will be used to calculate under this code for the purposes of defining a driveway.

**I.** Diagrams D-1 and D-2 are a part hereof and similarly adopted pursuant to this section.

**128-61.1 Alternations to Village Right of Way prohibited**

No person shall alter, or cause to be altered any Village right-of-way, whether to create a parking area or for any other purpose, without the written consent of the Village.

**108-1. Compliance required.**

No person shall open up, tunnel under, alter the grade of, dig or excavate in the roadbed, pavement or gutters of any street of the Village for any purpose whatever, except in compliance with the provisions herein.

**108.3. Cash Deposit or Bond** Each application shall be accompanied by a cash deposit adequate to cover the cost of restoring the street and its pavement to a condition which meets the approval of the Village of Brightwaters, or in alternative, a bond giving adequate assurance that such re-pavement will be made.

**108-4. Insurance requirement**

Each application for a permit shall further be accompanied by a certificate of insurance issued by an insurance company authorized to do business in the state of New York, guaranteeing that the applicant has provided public liability coverage of not less than \$100,000/\$300,000 and property damage insurance of \$50,000/\$100,000 to save the Village harmless from all claims, actions and proceedings brought by any person for injury to person or property resulting from or occasioned by any fault or default of the person to whom their permit is issued or by anyone acting there under on his behalf.

**108-5. Backfilling & Restoration (IMPORTANT: PLEASE READ & OWNER INITIAL HERE: \_\_\_\_\_)**

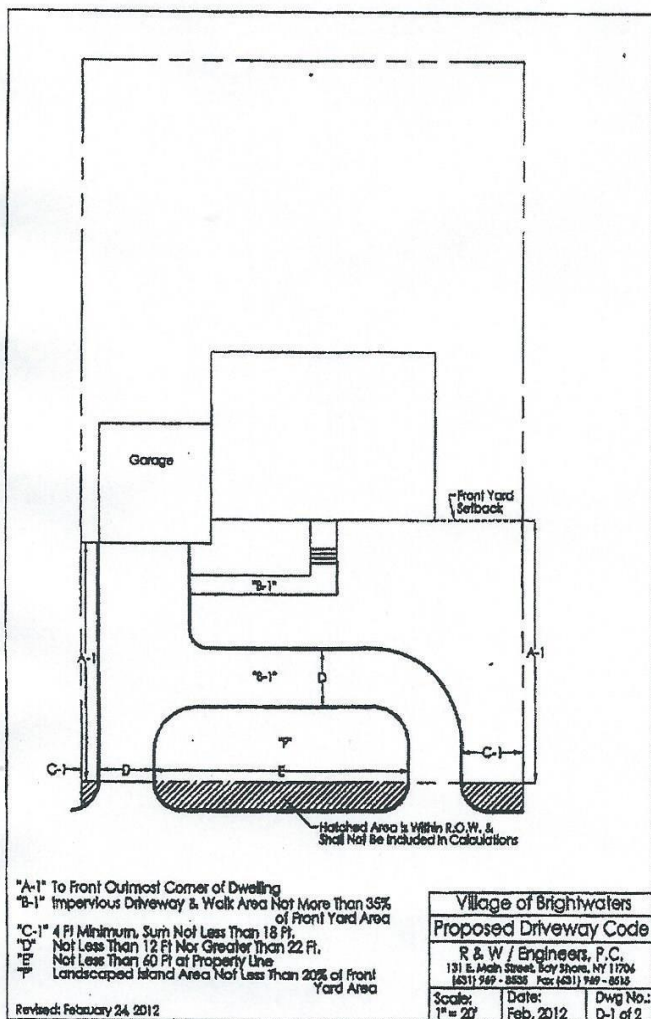
As a condition precedent to receiving a permit, the applicant shall agree that immediately upon completion of his work and when required, its inspection and approval, he will backfill the excavation. Thereafter, when the Village restores the street at the place excavated to complete repair, the cost thereof will be paid by the applicant, the amount due being taken from the sum placed on deposit as provided in 108.3 hereof. Until such complete repair has been made, all liability for the condition of the street remains upon the applicant.

**108-9. Availability of permit for inspection**

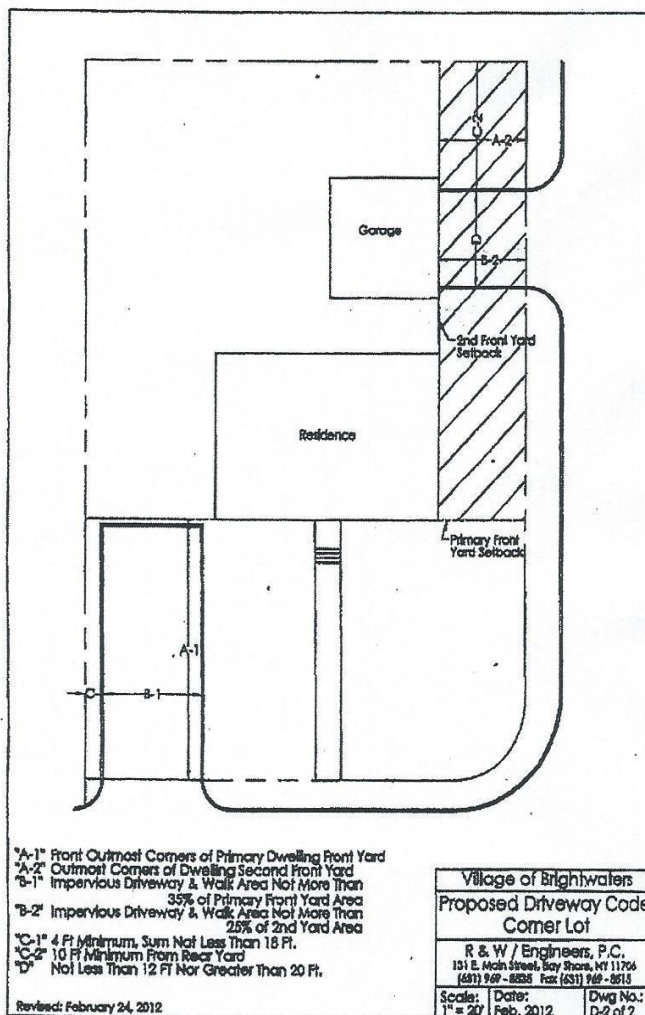
Each person to whom a permit is issued hereunder must at all times have it available at the place of the excavation and, upon demand, show it to the Village Official.

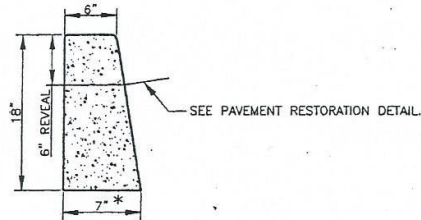
**108-12. Penalties for offenses** For the infraction of any provision hereof, any permit may be canceled and permission to do similar work may be withheld from the offender for a period of 3 months from time of violation.

128 Attachment 3

**Village of Brightwaters  
Diagram D-1, Driveway**

128 Attachment 4

**Village of Brightwaters  
Diagram D-2, Driveway, Corner Lot**



\* -SUBBASE TO BE MECHANICALLY COMPACTED TO 95% MAX. DENSITY AS PER AASHTO T-99

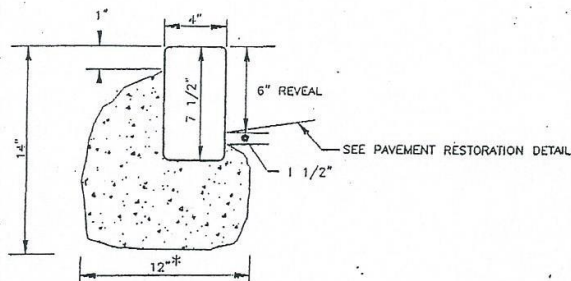
NOTES:

1. NOTIFY DEPARTMENT OF PUBLIC WORKS, 665-4646 24 HOURS IN ADVANCE OF ANY WORK.
2. ALL REGULATIONS SET FORTH ON THE STREET OPENING PERMIT SHALL BE ADHERED TO.
3. ASPHALT RESTORATION TO BE A MINIMUM WIDTH OF 18".
4. PERMITEE SHALL PROVIDE THE VILLAGE WITH RECEIPTS OR AFFIDAVITS VERIFYING MATERIAL MEETS OR EXCEEDS SPECIFICATIONS.

CURB DETAIL

N.T.S.

VILLAGE OF BRIGHTWATERS  
ROAD RESTORATION



\* -SUBBASE TO BE MECHANICALLY COMPACTED TO 95% MAX. DENSITY AS PER AASHTO T-99

NOTES:

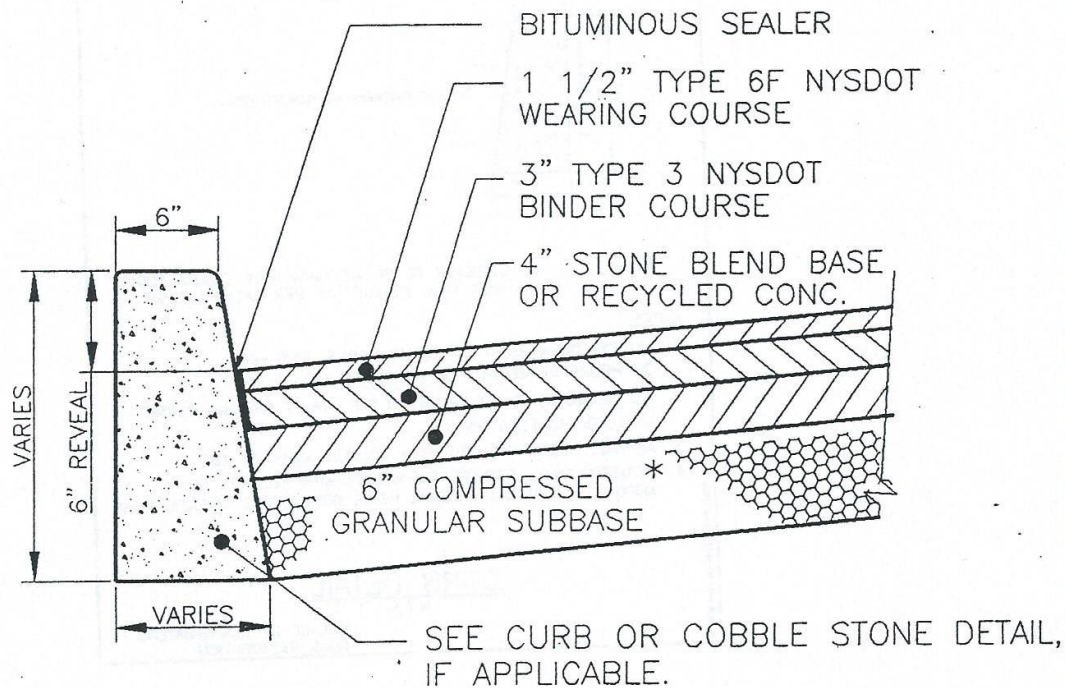
1. NOTIFY DEPARTMENT OF PUBLIC WORKS, 665-4646 24 HOURS IN ADVANCE OF ANY WORK.
2. ALL CONCRETE TO BE 3,000 LBS. - 28 DAY STRENGTH.
3. ALL REGULATIONS SET FORTH ON THE STREET OPENING PERMIT SHALL BE ADHERED TO.
4. ASPHALT RESTORATION TO BE A MINIMUM WIDTH OF 18".
5. PERMITEE SHALL PROVIDE THE VILLAGE WITH RECEIPTS OR AFFIDAVITS VERIFYING MATERIAL MEETS OR EXCEEDS SPECIFICATIONS.

BLOCK DETAIL

N.T.S.

VILLAGE OF BRIGHTWATERS  
ROAD RESTORATION





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PAVEMENT RESTORATION DETAIL

N.T.S.

VILLAGE OF BRIGHTWATERS  
ROAD RESTORATION