



BRIGHTWATERS FACILITY USE PERMIT

Note: This application serves as a Permit when approved by an authorized Village Official. The Permit will be issued only after receipt of all fees, if any, and a roster of all names and addresses of members of each group or groups of persons to use facility. The applicant must be an official of organization applying.

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I/we \_\_\_\_\_ request permission to use:  
(Name of Individual or Organization)

**Wohseepee Cabin**

For the purpose of \_\_\_\_\_

on \_\_\_\_\_, \_\_\_\_\_ Date: \_\_\_\_\_  
Day Date

\_\_\_\_\_ people expected to attend.

Is admission to be charged? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, state purpose of disposition of proceeds: \_\_\_\_\_  
\_\_\_\_\_

I/we have read the rules and regulations and I/we hereby accept the responsibility for enforcing these rules and regulations as a condition for obtaining a Facility Use Permit.

\_\_\_\_\_  
Date Signature Title

\_\_\_\_\_  
Address Telephone #

.....  
Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Fee: \$75.00 Gen.Rec.# \_\_\_\_\_ A2410

## RULES AND REGULATIONS FOR USE OF VILLAGE OWNED FACILITIES

**POLICY:** Use of Village-owned facilities is confined to residents of the Village of Brightwaters or to organizations whose membership is made up of 50% Brightwaters. A roster, with names and addresses of members must accompany applications for organizations. Priority for assignment shall be in the following order: 1) Official Village functions, 2) Charitable or educational activities, 3) Community activity, 4) Others.

- RULES:**
1. The Village reserves the right to revoke a permit at any time and reserves the right to Revise or amend any of these regulations without formal notice.
  2. Village-owned facilities shall not be used for commercial or private profit purposes and no organizations, person or persons may use the facilities to sell merchandise of any type, except by special approval of the Board of Trustees which shall also establish a special fee for such assignment.
  3. Organizations meeting regularly (weekly, monthly) must renew their reservations, provide insurance and pay the appropriate fee annually.
  4. Evening assignments shall be considered to be until 11:00 p.m. unless special approval is obtained for an extension of closing time and so noted on the permit.
  5. Holders of permits must be responsible for the conduct of participants and spectators attending the function under their sponsorship. Organizations composed of minors must have at least one adult advisor in complete charge.
  6. Holders of permits (and their groups) will be held financially accountable for any damage or loss that may occur from use of the facilities by their organizations.
  7. Holders of permits should notify the Village Office two weeks prior in the event of a date cancellation or postponement.
  8. All users are required to leave the premises clean, orderly and free of litter (garbage to be brought back to your home for pick-up. There is no garbage pick-up at the cabin).
  9. Intoxicating liquors shall not be brought to, nor consumed on Village owned property.
  10. All rules of the Police, Health and Fire Departments affecting use of public halls and fields must be observed.
  11. The Village of Brightwaters assumes no responsibility for personal property left on the premises or for any personal injury received.

Charitable Organization – an institution, organization or fund whose main function is to aid those in need.

Education Organization – an institution or organization whose main function is to develop or train the mind, capabilities or character of, by instruction or study.

Community Activity – an institution or organization comprised of residents who meet for social and recreational activities.



Re: USE OF THE BRIGHTWATERS WOHSEEPEE PARK CABIN

1. A certificate of insurance for liability coverage, naming the Village of Brightwaters as “additional insured” must accompany your application. The certificate must state coverage for the Wohseepee Park Cabin, North Windsor Avenue, Brightwaters and the day you are renting same.
2. The cost of renting the cabin is \$75.00 and a refundable advance deposit of \$100.00 must also accompany your application. Any expense for cleanup resulting from the use of the cabin will be deducted from this deposit.
3. Please note: You must call the Code Officer on duty when you want to get into the cabin. They will meet you there and open the door for you. When the party is over and everything is cleaned up, call codes to come and lock the door. Their phone number is (631) 665-1314.