

BOARD OF TRUSTEES MEETING MINUTES – February 23, 2015

The mid-month meeting of the Board of Trustees of the Inc. Village of Brightwaters held on Thursday, February 23, 2015 at 7:10 p.m. at Village Hall, 40 Seneca Drive, Brightwaters, NY, with the following officers present:

Joseph McDermott
Diane Urso
Christian Sullivan
Bernadette Whitwell
Laurie Elliott

Mayor
Trustee
Trustee
Trustee
Trustee

Permission to enter into agreement with **IT Savvy** to provide a new Mitel VOIP phone system at a lease cost of \$ 291.95 per month which includes minute charges, including long distance, and equipment. Equipment will be installed at Village Hall and the DPW. After three years, the Village will own the equipment and the cost will be \$199.45 per month.

Motion: Tr. Sullivan
Vote: 5 ayes 0 nays

Second: Tr. Elliott

Resolution 2015-3

Adoption Of The State of New York Deferred Compensation Plan

WHEREAS, the Inc. Village of Brightwaters wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and

WHEREAS, the Inc. Village of Brightwaters is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law* and

WHEREAS, the Inc. Village of Brightwaters Board of Trustees has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Inc. Village of Brightwaters by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

Motion: Tr. Sullivan
Vote: 5 ayes 0 nays

Second: Tr. Elliott

Appointment: Joseph Manfredi, Parking Enforcement Officer at a rate of \$12.00/hour, effective February 16, 2015.

Motion: Tr. Urso
Vote: 5 ayes 0 nays

Second: Tr. Whitwell

Approval to Purchase: Orpak Fuelomat Fuel Management System for the DPW vehicles and Code Enforcement cars. This will allow the vehicles to obtain fuel through the Town of Islip stations at a greatly reduced price. The cost for the devices and installation is \$ 2,924.00. Fuel cost saving expected to be approximately \$800 per month.

Motion: Tr. Sullivan

Second: Tr. Elliott

Vote: 5 ayes 0 nays

Resolution 2015-4

Adoption of Standard Work Days for Retirement System Reporting

Be it resolved that the Village of Brightwaters, Location Code 40141, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employment Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/Day)
Clerk/Typist	7 hours
Code Enforcement Officer	8 hours
Code Enforcement Supervisor	8 hours
Fire Marshall	8 hours
Parking Meter Officer	8 hours
Summer DPW Hire	8 hours
Lifeguard	8 hours
Recreation Aide	8 hours

Motion: Tr. Urso

Second: Tr. Elliott

Vote: 5 ayes 0 nays

Adopt Fee: Add an additional fee for a 3rd revision of any building permit application in the amount of \$75.00 for the third and any subsequent revision.

Motion: Tr. Urso

Second: Tr. Elliott

Vote: 5 ayes 0 nays

Additional Topics of Discussion:

- Budget Preparation: Public Hearing April 15th, 2015. Adoption at a Special Meeting April 27th, 2015.
- Chase bank will begin charging bank fees to all Municipal customers. Clerk is requesting RFPs from other banks. Village will have to move all bank accounts within the next two months.
- Arbor Day Tree Grant: Village received \$500 of a \$1,000 grant to plant several trees for Arbor Day. Grant was requested by resident Kevin Niles for the organizers of the Pumpkin Run.
- Update on Village Attorney search: Mayor and Clerk have interviewed several people and are down to the short list. Decision will be made before next meeting.

2/23/2015 - Board of Trustees Meeting

Motion to Adjourn: Tr. Urso Second: Tr. Elliott
Vote: 5 ayes 0 nays

Meeting adjourned at 9:30 PM. One resident in attendance.