

BOARD OF TRUSTEES MEETING MINUTES – April 6, 2015

The monthly meeting of the Board of Trustees of the Inc. Village of Brightwaters held on Monday, April 6, 2015 at 8:00 p.m. at Village Hall, 40 Seneca Drive, Brightwaters, NY, with the following officers present:

Joseph McDermott
Diane Urso
Bernadette Whitwell
Laurie Elliott
Donna M. Barnett
Charles J. Casolaro
Trustee Sullivan

Mayor
Deputy Mayor
Trustee
Trustee
Clerk-Treasurer
Village Attorney
Absent

At 8:00 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our troops.

Approval of the Minutes from the Board meeting of March 16, 2015:
Tabled due to a discrepancy in the minutes.

Mayor's Report:

- Very busy with the hiring of new positions
- Please visit the new website and provide any feedback
- We are working on extra patrols starting April 17th if possible from 9PM to 3AM. It is a work in progress
- Introduced Al Dumala, Code Enforcement Officer and John Catania, DPW Foreman, who are present to answer any questions
- The walkway at Walker Beach will be in place by May 2nd

Highway Department – Trustee Whitwell

- Filling potholes
- Governor's budget allocated additional Severe Winter Recovery money of \$15,000
- Cascade lighting: concrete foundations are in
- Pilings in canal have been reset
- Village Historian, Jane Arbeiter, had a successful evening discussing the Village history. We are looking to continue these talks and would like any historical information to be dropped off at Village Hall

Administration – Trustee Elliott

- Carol Ann Ryan, part time clerk, resigned and will be replaced with Village resident Jeanne Pirkel after interviewing several candidates
- Boat registrations are coming in
- New website can be updated by the office staff
- Fire Marshall's report: reparations have commenced at the John Thomas Inn. I have met with Bob O'Shea and the owners to discuss the repairs

Lakes and Parks – Trustee Urso

- The March 21st Lake Erosion meeting was canceled due to the fact that the DEC representative could not attend. The Mayor is seeking another appointment with the DEC in the near future so we know where we are headed
- Calendar: May 2nd is the Arbor Day tree dedication and a tribute to the organizers of the Pumpkin Run
- Plant Sale – day before Mother's Day
- Ice Cream Social: not on the calendar because we are trying to coordinate all of the activities within the community before a date is picked. The first Saturday on August is the performance of the summer Lynn Clark camp at the High School
- We are looking for a chairperson to head the Snapper Tournament

Code Enforcement

- 58 calls to SCPD, alarms, aided cases
- 33 summonses, 12 complaints
- Attempted break in at Faber Brothers – alarm sent them off
- Break in at 59 Orinoco Drive – owner has secured the building
- Training is continuing with the building inspector and with SCPD in the future
- Unlicensed vehicle are becoming an issue and the officers are issuing violations

Executive session to discuss a Village issue regarding litigation **Village of Brightwaters vs. Carmine Chiappetta, et al** at 8:15 PM:

Motion: Trustee Elliott Second: Diane Urso

Vote: 4 ayes 0 nays Tr. Sullivan absent

Return from Executive session 8:25

Minutes of Executive Session: The Village Attorney advised the Board of the Village's next legal steps to pursue and the board voted to authorize the village attorney to move forward, as recommended.

Motion: Trustee Urso Second; Trustee Elliott

Vote: 4 ayes 0 nays Tr. Sullivan absent

- Appointment of Jeanne PirkI Part Time Clerk Typist at \$15.00 per hour
Motion: Trustee Elliott Second: Trustee Urso
Vote: 4 ayes 0 nays Tr. Sullivan absent
- Appointment of Lewis Seaman as Parking Attendant Officer at \$ 12.00 per hour
Motion: Trustee Elliott Second: Trustee Whitwell
Vote: 4 ayes 0 nays Tr, Sullivan absent
- Appointment of John Tierney as Village Prosecutor at \$75.00 an hour for the remainder of the term ending 6/30/2015
Motion: Trustee Elliott Second: Trustee Urso
Vote: 4 ayes 0 nays Tr. Sullivan absent

Open **Public Hearing** on **Local Law 2-2015: Public Assembly**

Motion: Trustee Elliott Second: Trustee Urso

Vote: 4 ayes 0 nays Tr. Sullivan absent

Purpose of the law is to regulate the events that take place within the Village in terms of traffic situations, DPW help needed, sanitary facilities, insurance, and notification of police, when necessary.

Public comments:

Is there a threshold of attendance for these public assemblies?

Close Public Hearing on Local Law 2-215: Public Assembly

Motion: Trustee Urso Second: Trustee Elliott
Vote: 4 ayes 0 nays Tr. Sullivan absent

Adopt Local Law 2-215: Public Assembly

Motion: Trustee Elliott Second: Trustee Urso
Vote: 4 ayes 0 nays Tr. Sullivan absent

Permission to contract with **Hinck Electrical** to install the new lights on the cascades for \$4,200. Second bid was Welsbach at \$ 4,600.00

Motion: Trustee Urso Second: Trustee Elliott
Vote: 4 ayes 0 nays Tr. Sullivan absent

Permission for the **Girl Scouts Troop 1177** to use Whoseepee Cabin on May 31st for their Silver Award project.

Motion: Trustee Urso Second: Trustee Elliott
Vote: 4 ayes 0 nays Tr. Sullivan absent

Permission to purchase **10 benches for Gilbert Park** to replace those lost in Superstorm Sandy. Cost: \$ 5,590.00 which will be reimbursed by FEMA. Benches are the same as those at the North end of the canal.

Motion: Trustee Whitwell Second: Trustee Elliott
Vote: 4 ayes 0 nays Tr. Sullivan absent

Permission to purchase a **new server** for Village Hall. Cost not to exceed \$9,300 which includes installation, equipment and software. Equipment and software is off of the GSA contract and installation will be performed by Adept Technical Consulting who installs and maintains servers for municipalities and fire districts.

Motion: Trustee Elliott Second: Trustee Urso
Vote: 4 ayes 0 nays Tr. Sullivan absent

Permission to contract with **Synergetic Networks** for network cabling of Village Hall for the new server and the new phone system. Cost not to exceed \$1,840.

Motion: Trustee Elliott Second: Trustee Whitwell
Vote: 4 ayes 0 nays Tr. Sullivan absent

Adopt Resolution 2015-5: Banking with Bridgehampton National Bank

BE IT RESOLVED that any two of the following officers of the municipality, to wit: Joseph McDermott, Mayor, Diane Urso, Deputy Mayor, or Donna Barnett, Clerk-Treasurer, alone, with the approval of the foregoing, are hereby authorized to make arrangements to borrow money to obtain credit for this municipality from the Bridgehampton National Bank or such bank as may

seem advisable to make and deliver notes, drafts, acceptances, advances, agreements and any other obligations of this municipality therefore in form satisfactory to said bank and to manage and transact bank matters or other business of any kind whatsoever with the bank or its officers. Also, the treasurer is empowered to invest idle fund monies of the village at her discretion and in the best interest of the village.

BE IT FURTHER RESOLVED that the following officers of the Village of Brightwaters, to wit: Joseph McDermott, Mayor, Diane Urso, Deputy Mayor, Carol Posimato, Deputy Clerk or Donna Barnett, Clerk-Treasurer, alone, with the approval of the foregoing, are hereby authorized to utilize electronic banking with Bridgehampton National Bank to facilitate the management of the Village's cash resources. This would include, but not limited to, transfer between accounts, ACH debit authorizations, ACH credit transfers and wire transfers.

BE IT FURTHER RESOLVED that the Board authorizes the Mayor, and in the absence of the Mayor, the Deputy Mayor, together with the Village Clerk-Treasurer to sign checks, drafts or orders so signed provided the checks, drafts or other orders bear the signature or the facsimile signatures of the Mayor or Deputy Mayor and the signature or facsimile signature of the Clerk-Treasurer.

Motion: Trustee Elliott

Vote: 4 ayes

0 nays

Second: Trustee Urso

Tr. Sullivan absent

Adopt Resolution 2015-6: Village Justice Court Audit

WHEREAS, the Inc. Village of Brightwaters Village Justice Court is located in Suffolk County, New York, and

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that village justices annually provide their court records and dockets to their village auditing board, and

WHEREAS, that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings, and that we provide a copy of our most recent audit or examination of our local court's records and a copy of this board resolution acknowledging that the required audit or examination had been conducted to the New York State Office of Court Administration, and

NOW, BE IT THEREFORE RESOLVED, that such audit or examination was performed by Village Clerk Treasurer, Donna M. Barnett with no negative findings and that each board member had reviewed such audit and examination.

Motion: Trustee Elliott

Vote: 4 ayes

0 nays

Second: Trustee Whitwell

Tr. Sullivan absent

Adopt Resolution 2015-7: Update Village Fees

AMENDING OF VILLAGE FEE SCHEDULE

WHEREAS, the Mayor and Board of Trustees are desirous of increasing some of the Village's fees that have not been increased in many years to help defray administrative costs and

to be commensurate with neighboring municipalities for the same or similar services, and therefore, does hereby **RESOLVE**:

NOW, THEREFORE, BE IT RESOLVED, that the following fees are hereby increased, as follows:

Fence Permit to \$ 75.00 (was \$50.00)

Driveway Permit to \$50.00 (was \$25.00) PLUS a \$500.00 refundable bond

Dumpster Permit to \$ 75.00 (was \$50.00)

Business License to \$75.00 (was \$15.00)

Walker Beach Private Use to \$25/hour (was \$15/hour) to cover lifeguards and clean up

Minimum Plumbing Permit Fee to \$ 50.00 (was \$35.00) plus fixture fee(s)

Plumbing Fixture Fee to \$25.00 (was \$15.00)

Swimming Pool Heater to \$75.00 (was \$50.00)

Modular Home Flat Fee for all plumbing fixtures to \$250.00 (was \$150.00)

Separate Patio Permit fee of \$100.00 from Deck fee and making Deck fees subject to the normal Building Permit fees based on cost of construction.

Lowering the Beach Pass fee for Senior Citizens (65 and over) Resident: \$15.00

Non-Resident: \$60.00. Proof of age is required.

BE IT FURTHER RESOLVED, these new fees shall become effective May 1, 2015.

Motion: Trustee Elliott

Second: Trustee Urso

Vote: 4 ayes

0 nays

Tr. Sullivan absent

Call for a Public Meeting on June 1st, 2015 for adoption of the 2015 Stormwater Management Program (SWMP) Annual Report. The report will be made available to the Public at that time and an informational session will be held.

Approval of Abstract and Treasurer's Report

Seeking to approve payment on:		
Abstracts # 3923 - 3929	83 vouchers	\$117,013.46
Large Payments		
Alpha Carting - monthly garbage removal - February		\$ 31,789.00
Alpha Carting - monthly garbage removal -- March		\$ 31,789.00
Health Insurance		\$ 14,695.86
Atlantic Salt - 37.76 tons of salt		\$ 2,559.75
Automotive Computers - gas rings to use Islip gas depot		\$ 2,924.00
Treasurer's Report		
Cash on Hand as of 4/6/2015:		
General Fund - Chase	149,626	
General Fund - BNB	109,259	
BIG Fund	14,529	
CLASS General	464,616	
	Total Cash on Hand	738,029

04/06/2015 - Board of Trustees Meeting

Motion: Trustee Elliott

Second: Trustee Whitwell

Vote: 4 ayes

0 nays

Tr. Sullivan absent

Open Meeting:

- Will the memorial plaques damaged or lost by Sandy be replaced?
- Favorable comments on the newsletter and the enclosed calendar of events
- Walker Beach family nights conflict with the band concerts on Main Street
- Southern Pine Beetle will make its way to Brightwaters and the Board should be prepared to replace the trees affected
- Request to view the server quote

Motion to Adjourn: Trustee Urso

Second: Trustee Elliott

Vote: 4 ayes

0 nays

Tr. Sullivan absent

Meeting adjourned 8:49 PM. Approximately 21 in attendance.