

7/28/2014 – Public Work Session

Village of Brightwaters

Public Work Session: Monday, July 28, 2014

7:00 PM – Village Hall

In attendance:

Mayor Joe McDermott, Trustees Diane Urso, Donna Barnett, Christian Sullivan, Bernadette Whitwell

Pledge of Allegiance

- Approval of BOT minutes of meeting June 2nd and July 7th.

Motion: Donna Barnett

Seconded: Diane Urso

Ayes: 5

- Mayor McDermott appointed the following:
Christian Sullivan - Trustee for remainder of 2 year term
Bernadette Whitwell - Trustee for remainder of 2 year term

- Appointments:

Robert O'Shea - P/T Building Inspector at \$32.00 per hour. Subject to a 6 month probationary period

Motion: Donna Barnett

Seconded: Diane Urso

Ayes: 5

- Abstracts – approval of abstracts that were not approved at the July 7th meeting and current abstracts –

Abstract Report # 3867b dated 7/3/14 with 35 vouchers for \$89,516.18 and checks will be dated 7/8/14 (June bills). Abstract Report #3867a dated 7/3/14 with 19 vouchers for \$10,258.17 and checks will be dated 7/8/14 (May bills).

I also move to approve the following abstracts that were generated during the month of June/July 2014.

APAR #3857 dated 6/3 with 1 voucher for \$2,260.81

APAR #3858 dated 6/4 with 2 vouchers for \$390.00 (May bills)

APAR #3859 dated 6/4 with 6 vouchers for \$900.00

APAR #3860 dated 6/11 with 1 voucher for \$429.00

APAR #3861 dated 6/13 with 1 voucher for \$1450.00

APAR #3862 dated 6/17 with 3 vouchers for \$1206.81

APAR #3863 dated 6/18 with 13 vouchers for \$11,724.36 (May bills)

APAR #3864 dated 6/25 with 4 vouchers for \$1168.00

APAR # 3865 dated 6/27 with 1 voucher for \$1,000.00

APAR # 3866 dated 7/1 with 3 vouchers for \$1001.00

APAR #3867 dated 7/9 with 3 vouchers for \$902.00

APAR #3868 dated 7/9 with 6 vouchers for \$9425.66

APAR #3869 dated 7/11 with 9 vouchers for \$2435.76

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APAR #3870 dated 7/15 with 5 vouchers for \$5176.93
APAR #3871 dated 7/16 with 1 voucher for \$450.00
APAR #3872 dated 7/16 with 3 vouchers for \$1135.75
APAR #3873 dated 7/17 with 1 voucher for \$125.00
APAR #3874 dated 7/18 with 9 vouchers for \$2194.00
APAR #3875 dated 7/22 with 4 vouchers for \$865.00
APAR #3876 dated 7/23 with 8 vouchers for \$10921.03
APAR #3877 dated 7/24 with 9 vouchers for \$2029.00

Total 93 vouchers for a total of \$57,190.11

Motion: Donna Barnett Seconded: Diane Urso Ayes: 3 abstained:
Christian Sullivan, Bernadett Whitwell as they were not appointed for part of the
period

- General discussion among Board members:
 - a. RFP for auditing services: responses due July 31, 2014. Two have already come in.
 - b. Duties and Responsibilities of Village Attorney: agreement given to Mr. Finnerty to review. Need to have it on file.
 - c. FEMA funds from 2010 and the State's reimbursement of 10% for Sandy claims: 2010 \$2668.75 Sandy: approximately \$16,000. Money could be used to replace Village Hall computers.
 - d. Draft personnel policy; copies distributed for review and comments.
 - e. Website proposal from Virtual Towns and Schools. Canned site with 5 templates to choose from. Would allow office staff to update, place documents, add to calendar, send email blasts, etc. Initial cost \$2,500 which can be split over 3 years. Annual maintenance \$1,500 but we could eliminate the \$400 cost for Constant Contact.
 - f. Changes to Local Law requiring ALL building permit applications go to the Planning Board: NYCOM guide to "Planning Board Basics" distributed. Section 128-100 of the Village Code needs to be re-written.
 - g. Capital road plan: will distribute plan from Dan Falasco
 - h. Status of Village highway equipment and code enforcement vehicles: list of vehicles distributed. Comments made about the condition and the immediate need to plan for replacements.

Some public comment entertained. 5 people in attendance.

Respectfully submitted,
Donna Barnett
Deputy Mayor