BOARD OF TRUSTEES MEETING MINUTES – May 15, 2017

The mid-month meeting of the Board of Trustees of the Inc. Village of Brightwaters was held on Monday, May 15, 2017 at 7:30 p.m. at Village Hall, 40 Seneca Dr., Brightwaters, NY, with the following officers present:

Mayor
Trustee
Trustee
Trustee
Trustee
Clerk – Treasurer
Village Attorney

At 7:30 pm Mayor McDermott called the meeting to order followed by a salute to the flag.

Approval of the Minutes from the Board meeting of April 24, 2017 and May 1, 2017: Motion: Trustee Sullivan Second: Trustee Elliot							
Vote: 3 ayes	0 nays	(Trustee Whitwell and Trustee Chiapetta arrived after vote)					
Approval to pay The LandTek Group in the amount of \$73,541.00 for completed concrete work at Union and Windsor (SE corner of the Downtown Revitalization Project).							
Motion: Trustee	e Elliot	Second: Trustee Sullivan					
Vote: 3 ayes	0 nays	(Trustee Whitwell and Trustee Chiapetta arrived after vote)					
Approval to pay Welsbach Electric in the amount of \$18,733.00 for installing new decorative street lights at N Windsor & Orinoco Drive (SE corner of the Downtown Revitalization Project). Motion: Trustee Elliot Second: Trustee Sullivan							
	0 nays	(Trustee Whitwell and Trustee Chiapetta arrived after vote)					
Call for a Public Hearing to adopt the 2017 Storm Water Management Program (SWMP) Annual Report. The report will be made available at that time and an information session will be held. Motion: Trustee Elliot Second: Trustee Sullivan Vote: 3 ayes 0 nays (Trustee Whitwell and Trustee Chiapetta arrived after vote)							

Village Attorney, Charles Casolaro presented the proposed Local Law 4-2017 to regulate or prohibit the planting and/or growing of bamboo within the village. Information was taken from the Town of Islip, Village of Port Jefferson and Village of Roslyn Harbor to assist in drafting the proposed Bamboo Local Law for the Village of Brightwaters. There are penalty phases and restrictive measurers within the law. If a resident already has bamboo before this law becomes effective, it restricts where you can grow, how to maintain it from encroaching onto neighboring properties and weeding it out. Once the law is adopted, any violations can result in a fine up to \$750. This fine is consistent with the other villages/towns that were researched. If bamboo has been planted after this law is adopted a notification from the Village will be sent to remove it. If it is not removed within 30 days the Village will be entitled to begin civil action against the violator to remove it. More and more villages are passing a law prohibiting Bamboo as it is an invasive species.

Call for a Public Hearing on June 5, 2017 for adoption of Local Law 4-2017 to regulate or prohibit the planting and/or growing of Bamboo within the Village.

Motion: Tr	ustee	Elliot	0	Second: Bernadette Whitwell
Vote: 4 ay	es	0 nays		(Trustee Chiapetta arrived after vote)

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Mayor McDermott noted that he advised the Planning Board Chairman, Joseph Paliseno of this proposed law and that he was on board with it. A copy will be emailed to the rest of the Planning Board. Trustee Sullivan requested the proposed local law be posted on the Village website for residents to review. The Village will do its best to notify residents who already have Bamboo of this newly proposed local law.

Appoint Election Inspectors for the June 20th General Election as follows:Michael Ruggiere of Howells Road from 7am – 9pm at the rate of \$210.Barbara Boccone of Brooklyn Blvd from 7am – 9pm at the rate of \$210.Paul Cowan of Brooklyn Blvd from 12pm – 9pm at the rate of \$135.Motion: Trustee SullivanVote: 4 ayes0 nays(Trustee Chiapetta arrived after vote)

Mayor McDermott announced that John Catania, DPW Foreman asked to be paid for 96 hours of unused vacation time. The Mayor acknowledged that John has put off using his vacation days to be present for all of the projects that are currently going on in the village. He had more time but the Mayor asked him to use some of it to get it under 100 hours. Being that the Village is now approaching its busy season, the Mayor felt it was necessary for him to be available rather than use his vacation days, therefore recommended the Village pay him for his unused vacation time.

Permission to pay John Catania for 96 hours of unused vacation time.Motion: Trustee SullivanSecond: Trustee ElliotVote: 4 ayes0 nays(Trustee Chiapetta arrived after vote)

Mayor McDermott advised that Donna Barnett has offered her services to wrap up the end of year financials for the 2017 fiscal audit. This would close out Donna's tenure with the village and will also provide the new Clerk-Treasurer, Nicole Rhodes with additional training.

Permission to engage the services of Donna Barnett for the 2017 Fiscal Year End Audit at a rate of \$60.00 per hour not to exceed \$2,000.

Motion: Trustee Elliot Second: Trustee Whitwell

Vote: 4 ayes 0 nays (Trustee Chiapetta arrived after vote)

Appoint the following employees:

Summer Program Director at a rate of \$25 per hour: Olivia Fiore

Lifeguards at a rate of \$10 per hour: Kaitlin Branigan, Carly Lanzarotta, Samantha McFadden, Ian Luquer, Anna Pirkl, Abby Spellman, Will Button, Delancy Roan, Kierstin DeCamp & Nora Sacco Senior Lifeguards at a rate of \$10.25 per hour: Morgan Flotteron, Anna Jao, James Naslonski, Abigail Szydiak Head Lifeguard at a rate of \$11.50 per hour: Madison Flotteron

Gate Attendants at a rate of \$9 per hour: Liam Hickey & Riley McDermott

Senior Gate Attendants at a rate of \$9.50 per hour: Grace Pirkl, Reece DeGraff, Ryan Keyes & Kevin Souhrada

Motion: Trustee Sullivan Vote: 3 ayes

Second: Trustee Chiapetta Abstained: Mayor McDermott & Trustee Elliot Topics for Discussion:

 A suggestion was made by Morgan Flotteron, a Walker Beach Lifeguard for the Village to offer day passes at Walker Beach. The Village already has a non-resident pass for the whole summer.

Permission to establish a day pass for residents only at Walker Beach for \$10 a day for the summer of 2017, program to be evaluated.

Motion: Trustee ElliotSecond: Trustee ChiapettaVote: 5 ayes0 nays

- Resident Lobue expressed his concerns to Trustee Chiapetta about the condition of the tennis courts at Wohseepee Park. There are significant compromises in the asphalt. A proposal was submitted in 2015. Put out an updated Request for Proposal and bring John Catania in on the meeting to get his opinion.
- The consensus of the Board was to move forward with pursuing the NYS Grant Funding through the Consolidated Funding Application for the Canal Resiliency Improvements project. This project is already in motion and is a safety issue and bulkhead should be completed on the East side. Gilbert Park will be pursued for future grant opportunities. Grant writer, Nicole Christian from HB Solutions will present the drafted application at the June 5, 2017 Board of Trustees Meeting.
- The bulkhead project on Concourse West will be completed by the end of the week. The Mayor will work with the Contractor to see if the Village can get a discount on the helical coils. The Board agreed to postpone drainage and road paving on Concourse West until after boating season. Dan Falasco, Village Engineer will make a presentation at the June 5, 2017 Board of Trustees meeting advising the drainage issues, scope of project, solutions, timeline/timeframe, explanation of check valves, etc. and hold a question and answer session.
- Trustee Elliot has looked into other Village's fee schedules for events and /or specialty events. Drafting the schedule, requirements and application is still in process. The Clerk was directed to set up a Trust account with BNB for security deposits for these events as well as driveway permits.
- The Board has previously reviewed a traffic study from 1989 that was conducted in the downtown area at the four corners. Mayor McDermott acknowledged that there is minimal parking in the downtown area as it is but the safety of pedestrians is the most important. He suggested extending the vellow paint stripes at the four corners about 6 feet wider so that vehicles can't park so close to the corners to help alleviate the line of sight for drivers and pedestrians. It was discussed that there should be no parking against the back side of the State Farm & Deli building but the Village should notify them before it goes into effect. The dance studio will also be notified that their customers should not be blocking traffic to drop their children off and stopping where there is no parking. It may be beneficial for two Code Officers to go down to the four corners at peak time to issue tickets to help increase the flow of traffic. The Village Attorney, Charles Casolaro recommended that a parking code be put into place along with receiving outside help from a traffic expert to help draft the law. The parking code could be broken down into specific parking districts (residential/commercial). It was also suggested that if a complete and updated traffic study could be conducted in the \$5,000 - \$6,000 range it might be something to consider as it could be beneficial in understanding and possibly solving the issues of the traffic flow and safety hazards in the downtown area. Mayor McDermott and Trustee Chiapetta will reach out to Nelson and Pope as well as Savik & Murray to get a price of what a complete traffic study would cost.
- Mayor McDermott attended a Suffolk County Village Officials Association (SCVOA) meeting where there were 19 Mayors from Suffolk County in attendance. Between the 33 Villages in Suffolk County and the 66 Villages in Nassau County, Governor Cuomo wants villages to consolidate and share their services. Brightwaters Village and other villages in general have

already been sharing services with other villages and towns. 66% of the people they polled said small government is better. There will be many more SCVOA meetings to come.

- Marlene Davi's Girl Scout Troop would like to install a buddy bench at Wohseepee Park right off of the sandbox. It is a friendship bench with rainbow colors and its concept is that if a child has no one to play with they can sit on the buddy bench so other children will be aware to include them in. The Board agreed that they can install it and that it was a great idea.
- The AED is in at Walker Beach and there will be a ribbon cutting ceremony on June 3rd at 10:00am.
- The Mayor has visited 11 different village halls while he's been Mayor and based on their appearances he felt it was necessary to invest some money into updating the Brightwater's Village Hall.
- Trustee Whitwell would like to have a Summer Newsletter go out to residents where the Village can highlight the Cox's and a calendar of summer events. Trustee Elliot and Trustee Whitwell will draft it. Drew Patrick will be instructing Yoga at Walker Beach this summer. Drainage project at Walker Beach will be completed by this Thursday or Friday. The basketball hoop at the beach broke and a more durable one needs to be ordered as well as more basketballs. Event pop up tents (either 10x10 or 12x12, green with logo or Village of Brightwaters) will be ordered.
- Call for a Public Hearing at the June 5th meeting to be scheduled for July 5th to reduce the speed limit to 25mph near the lake area and N. Windsor of Brightwaters.
- Trustee Chiapetta suggested a compost pile be made in the Public Works yard to be made available to residents. He will contact DPW Foreman, John Catania to see if there is room in the yard. James Button of Iroquois Drive would like to have a drain put in right before his driveway because his property gets flooded out when it rains. Mayor McDermott will go by there when there is a rainstorm to evaluate the issue. Trustee Chiapetta would like to see warning slips be issued for residential parking violations before the Code Enforcers issue tickets. Sport practices at the fields across from Plymouth Court need to be better regulated. A memo needs to go out to Bayshore Lacrosse and Bayshore Soccer that one team only can practice at one time slot. Trustee Chiapetta submitted a sample version of no parking at the 4 corners of the downtown area.
- Trustee Sullivan stated that there is a list of 6 spots in the village that need drains. Is there money to do one or two of them specifically the one at the corner of Hiawatha since road work will be done? The Clerk will look into how much money is left in the budget for storm drains and Trustee Sullivan will follow up with John Catania to see if our Public Works Dept. can do it. The village should also look into renting a vacuum truck to clean the storm drains. The first one to clean would be the one in front of the dance studio on North Windsor where it seems to be backed up. The clerk was directed to set a date for Street sweeping in the village.
- The clerk was directed to put out a posting for hiring more Code Officers.

Permission to grant Building Inspector Bob O'Shea the requested additional 15 hours per year in paid vacation time. Motion: Trustee Sullivan Second: Trustee Elliot

Vote: 5 ayes 0 nays

Motion to Adjourn: Trustee Sullivan Second: Trustee Whitwell Vote: 5 ayes 0 nays

Meeting adjourned 10:30 PM