

BOARD OF TRUSTEES MEETING MINUTES – November 6, 2017

The regular meeting of the Board of Trustees of the Inc. Village of Brightwaters was held on Monday, November 6, 2017 at 8:00 p.m. at Village Hall, 40 Seneca Dr., Brightwaters, NY, with the following officers present:

Joseph McDermott	Mayor
Laurie Elliott	Trustee
Carmine Chiapetta	Trustee
John Valdini	Trustee
Thomas Zepf	Trustee
Nicole Rhodes	Clerk – Treasurer
Charles Casolaro	Village Attorney

At 8:00 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our Armed Forces.

Approval of the Minutes from the Board meetings of September 18, 2017 & October 2, 2017.

Motion: Trustee Elliott Second: Trustee Chiapetta

Vote: 5 ayes 0 nays

Mayor's Report – Mayor McDermott:

- The Village's Part-Time, DPW Clerk, Debi Reilly has retired. She's been with the Village over 17 years. She will be missed. At the previous Board meeting the Board decided to hire Jeanne Pirkle as a Full-Time Clerk-Typist. She has been working Part-Time with the Village and the Board decided to bring her on Full-Time.
- The Village of Mastic Beach is dissolving its village and put all of their belongings on an online auction site. For the second time our Village bid on and won their double-wide office trailer which they rejected again. In order to make a better working environment for our Highway Department we will continue to pursue the trailer.
- Clerk, Nicole Rhodes has dropped off the paperwork and contract to Suffolk County for The Northeast corner of Brightwater's downtown area. Once we receive the fully executed contract back from them we can start the work. The Village was just notified from Suffolk County that we were awarded the grant for the Northwest corner too.
- Two female pedestrians were hit a couple of weeks ago on Orinoco and Windsor. The Mayor has been in contact with the pedestrians and they agreed they would like to see more street lighting down there. The Mayor encouraged residents to attend some working meetings and offer suggestions on safety improvements as we are always looking to improve the safety within the village.

Highway Department – Trustee Zepf

- All plants and planters were removed and replaced with fall plants. Corn stalks were decorated around the village.
- New garbage cans were installed downtown. Benches and bike racks will be in shortly.
- New drains were installed on Mohawk just north of Hiawatha and on Ackerson as well.
- Basketball nets and poles were removed at Walker Beach and new ones should be installed soon.
- The Department set up for Pumpkin run and Halloween parade. They did a great job with set up, clean up and assisting Code with security.
- Downtown crosswalks were stripped, the do not block intersection by N. Windsor and Seneca were painted and no parking by the State Farm office and deli.

- The Highway Department continues to perform their regular maintenance around the Village.

Code Enforcement – Trustee Chiapetta

- The third precinct report for this month has only two incidents on it. We have been notified by the third precinct that we need to go through the FOIL process to get a full report. To FOIL the report, it could take anywhere from 60-90 days and at that point the information would not be current. Trustee Chiapetta would like to draft a letter to the Third Precinct and the Department out in Riverhead to continue giving the Village full reports. Trustee Elliott said a better explanation as to why this has changed is warranted. It could also be privacy issues but it does seem unusual.
- Trustee Chiapetta relayed that our most senior Code Officer, Tom Maher has stated that in all his 25 years of service with the village he has never seen anything like what occurred on Halloween night. Code was able to secure the two fields on Montauk Highway but unfortunately central Brightwaters was a lot harder to control. At one point there were over 200-250 kids around the cascades throwing eggs and being disorderly. There were about 9 or 10 Police units that were called to the scene. The police asked our Code Officers for assistance. Next year, Trustee Chiapetta would like to see more boots on the ground, more foot patrol and more lighting around lake area. Special thanks to the Code Officers who went above and beyond and to John Catania and his crew for all their help that night.

Administration – Trustee Elliott

- The Village's financial report will be available to the public once it's approved.

Fire Marshall's Report

All Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date. During the past month, a multiple dwelling permit was and is being addressed for the occupancy noted below and is in the process of renewal;

- – 179 Orinoco Drive

On-going fire inspections continue in the Village of Brightwaters, with re-inspections also being conducted to insure that any violations have since been removed.

No request for investigation of fire by the Bay Shore Fire Department during the past month.

I would like to take this time to wish the Mayor, Board of Trustees and the entire Staff at the Village of Brightwaters a Happy & Safe Thanksgiving.

Sincerely,

Matthew Brennan

Matthew Brennan, Fire Marshal
Village of Brightwaters

Lakes and Parks– Trustee Valdini

- Garage Sale was earlier in the month. There were 75 vendors. Every year no matter how people do they come back. There was live music from 10-1:30pm. Brightwaters Deli and Henley's was there.

11/6/2017 - Board of Trustees Meeting

- Pumpkin Run about 300 runners. Kevin Niles coordinated the event. Laurie's son, Reece DeGraff sang the National Anthem.
- Halloween Parade was huge and there were easily 400-500 people. Pictures of the event were taken from a gentleman of the Bayshore Lions Club and were posted on the village's Facebook page. Adults and kids both dressed up for the parade. Special thanks to the Fire Department. They were there and are always there when we need them. It was such a great day and it was a shame of the incidents that occurred that night.
- Upcoming Events: Photos with Santa at the Cabin. Judy Sally has been coordinating this event for years. Tree Lighting at the canal. Santa will be arriving on a boat this year. Thanksgiving morning is the Turkey Trot, sponsored by Michael Racanelli.
- Poison Ivy: Can pull all the dead stuff out and spray in Spring once he receives the permit from the DEC.
- Trustee Valdini would like to get suggestions from residents on Lakes and Parks. He is working on forming an adult volleyball league down at Walker Beach. Most likely on Monday nights in the summer.

Public Hearing on Local Law 7-2017 "A Local Law to replace a specific section of Chapter 81- Noise"

Motion to open Public Hearing:

Motion: Trustee Elliott

Second: Trustee Zepf

Vote: 5 ayes 0 nays

The local law needs some more revisions before approval.

Motion to close Public Hearing:

Motion: Trustee Elliott

Second: Trustee Chiapetta

Vote: 5 ayes 0 nays

Appoint Jeanne Pirkle to full time Clerk-Typist at \$30,000 a year starting November 1, 2017

Motion: Trustee Elliott

Second: Trustee Chiapetta

Vote: 5 ayes 0 nays

Permission for Michael Racanelli to sponsor the Turkey Trot on Thanksgiving, Thursday, November 23rd from 8am to 11am.

- Police and ambulance must be notified and Mayor would like to see proof before approval.
- Hold off approval until the next working meeting on 11/13/2017.

Call for Public Hearing on December 4, 2017 to adopt the Bay Shore Fire District Protection Contract with Village cost of \$318,246.00

Motion: Trustee Elliott

Second: Trustee Zepf

Vote: 5 ayes 0 nays

Permission to pay Rosemar Contracting, Inc. for road paving in the amount of \$64,111.43

Motion: Trustee Elliott

Second: Trustee Chiapetta

Vote: 5 ayes 0 nays

Approval of Treasurer's report, abstracts and budget modifications.

Motion: Trustee Chiapetta Second: Trustee Zepf
 Vote: 5 ayes 0 nays

VILLAGE OF BRIGHTWATERS

ABSTRACT REPORT FOR BOT November 6, 2017

Seeking to approve payment on:

Abstracts # 4046 - # 4051	vouchers	\$79,441.78
Employee Benefits Division - Health Insurance Nov 2017		\$ 17,357.86
Alpha Carting -October 2017		\$ 26,147.00

Treasurer's Report

Cash on Hand as of 10/2/2017

General Fund - BNB	275,000
General Money Market - BNB	50
CLASS General	1,274,697
Total Cash on Hand - General	1,549,747

Capital Fund	18,844
CLASS Capital fund	83,844
Total Cash on Hand - Capital	102,688

Canal Enterprise Fund	92,031
CLASS Canal	412,980

**Village of
 Brightwaters
 Final Budget Modification FYE 5/31/17
 Income**

	Debit	Credit
A1001 · Real Property Tax	12,062.73	0.00
A1090 · Interest & Penalties	4,403.76	0.00
A1130 · Gross Receipts	2,898.62	0.00
A1170 · Cable Franchise	0.00	6,580.80
A1255 · Clerk Fees	0.00	762.03
A1560 · Bldg Permit/Inspections	3,493.15	0.00
A1561 · Plumbing Inspection Fees	0.00	390.00
A1585 · Other Public Safety Income	766.10	0.00
A1601 · Health/Registrar Fees	0.00	250.00
A2025 · Recreation - Beach	0.00	1,040.00
A2040 · Boat Basin Rental fees	0.00	3,000.00
A2110 · ZBA Fees	0.00	800.00
A2130 · Sanitation Fees	3,284.80	0.00
A2401 · Interest & Earnings	0.00	816.37
A2410 · Rental of Property	0.00	1,425.00
A2412 · Rental Prop - Other Gov't	0.00	175.00
A2501 · Business Licenses/Other permits	0.00	2,315.00
A2610 · VJ Court Fines Fees Bail	0.00	2,516.00
A2650 · Sale of Scrap	182.00	0.00
A2655 · Minor Sales	500.00	0.00
A2705 · Gifts & Donations	1,412.00	0.00
A2771 · Event income	4,171.25	0.00
A3005 · Mortgage Tax	0.00	28,572.21
A4960 · Fed Aid - Disasters	0.00	0.04
A5032 - Appropriated Fund Balance	50,000.00	0.00

11/6/2017 - Board of Trustees Meeting

Expenses

1010404 · BOT- Training/Seminars	0.00	20.00
1110417 · Court Professional Services	1,043.30	0.00
1210414 · Mayor - Misc Expense	0.00	425.00
1320417 · Auditor Prof Services	0.00	31.00
1325402 · Treas. Association Dues	0.00	60.00
1362415 · Tax Bills Postage	0.00	100.00
1362417 · Tax Program Comp Supp	0.00	18.92
1362419 · Tax Adv & Pub Notice	0.00	15.76
1362423 · Tax Stationary	0.00	259.40
1410100 · Vill Clerk Pers Services	0.00	1,122.66
1410402 · Clerk Asoc Dues	0.00	130.00
1410404 · Clerk - Training/Seminars	0.00	780.00
1410418 · Clerk - Website	0.00	30.50
1410419 · Clerk - Public Notices	0.00	572.76
1410425 · Clerk - Office Support	0.00	1,000.00
1410440 · Clerk - General Contractual	1,856.07	0.00
1420417 · Vill Atty Prof Services	2,886.08	0.00
1420420 · Vill Atty Publications	0.00	458.75
1420445 · Vill Atty Litigation	0.00	4,724.58
1450414 · Elections Misc Expense	0.00	1,139.12
1450417 · Elections - Prof Exp	0.00	200.00
1450419 · Elections - public notice	29.44	0.00
1620202 · Buildings Furn. & Fixture	0.00	429.60
1620400 · Bldg-Contractual Exp	0.00	6.60
1620410 · Bldg Heat/Light/Water	0.00	1,516.50
1620412 · Bldg - Trailer Lease DPW	0.00	300.00
1620425 · Bldg Supplies	2,693.26	0.00
1620426 · Bldg - Phone Bills	842.82	0.00
1620427 · Bldg - Cell Phone	0.00	561.92
1620431 · Bldg Repairs and Maint	0.00	717.79
1640100 · CG - Personal Services	0.00	22,068.14
1640102 · CG - Overtime	1,136.18	0.00
1640110 · CG - Summer Hires	384.00	0.00
1640200 · CG - Equipment	602.37	0.00
1640409 · CG - Dept Gas & Oil	0.00	833.13
1640410 · CG - Heat/Light/Water	412.02	0.00
1640414 · CG - Misc Supplies	355.99	0.00
1640421 · CG - Structure Repair/Maint	0.00	413.23
1640430 · CG - Uniform Allowance	0.00	1,578.52
1640431 · CG - Veh Repair/Maint	2,336.99	0.00
1670425 · Centr. Serv. Supplies/Copier	9.85	0.00
1670430 · Cent. Serv. Postage	182.70	0.00
1680220 · Cent. Data Comp. Equip	370.64	0.00
1680410 · Centr. Tech.Computer Support	0.00	1,170.46
1680425 · Cent. Tech Checks/Supplies	0.00	200.00
1680434 · Cent. Tech. PR Comp Support	21.00	0.00
1910412 · Insurance	250.00	0.00
1920402 · Assn Dues-NYCOM, SCVOA	0.00	223.00
1990900 · Contingency Expense	0.00	28,514.21
3310410 · Traffic Lights LIPA	0.00	14.85
3310428 · Traff Signs & Markings	0.00	771.69
3410408 · BS Fire Protection contract	0.00	15,344.78
3410411 · SCWA Hydrant rental	0.00	300.40
3620100 · Code Enforcement Pers Serv	157.24	0.00
3620110 · Building Inspector	1,760.00	0.00
3620120 · Fire Marshall	194.25	0.00
3620200 · CEO Equipment	0.00	1,239.33
3620404 · CEO Seminar Exp	0.00	500.00
3620409 · CEO Cars Gas/Oil	0.00	885.52
3620410 · CEO - Printing	0.00	71.21
3620414 · CEO Uniforms	130.39	0.00
3620431 · CEO Veh Repairs	2,131.61	0.00
5010100 · HWY Administrative Pers.	0.00	508.05
5010402 · HWY Super Dues	0.00	300.00
5010404 · HWY Super Seminar	0.00	950.00
5010405 · HWY Super Drug Test	0.00	205.00
5010423 · HWY Super Office Supplies	0.00	52.50
5110417 · Village Engineer	0.00	5,900.00
5110428 · Street Signs	0.00	530.49

11/6/2017 - Board of Trustees Meeting

5110431 · Street Repairs & Main	0.00	505.60
5110438 · Cold patch/Road Repair	0.00	3,679.73
5142102 · Snow Overtime	0.00	10,713.83
5142422 · Snow Sand/Salt	0.00	3,368.01
5142431 · Snow Parts/ Repairs	0.00	4,347.27
5182406 · Street Light Maint & Repair	3,409.61	0.00
5182410 · Street Light LIPA	0.00	1,730.77
5182417 · Street Light - Poles	0.00	2,000.00
6410102 · Celebrations Overtime	0.00	1,790.50
6410414 · Celebrations Misc Exp	0.00	491.55
6410415 · Publicity - Newsletter postage	0.00	360.41
6410416 · Publicity - Newsletter printing	0.00	186.29
6410440 · Publicity Celebrations Expense	0.00	12,377.35
6420400 · Downtown Revitalization	0.00	20,000.00
7110410 · Gilbert Park Water	0.00	137.44
7110414 · Parks - Misc	0.00	95.99
7110421 · Park - Repairs/maint	0.00	679.58
7110431 · Parks Veh repair	3,393.94	0.00
7110437 · Parks Plants/Soil	0.00	577.80
7180100 · Walker Beach - Personal Serv	0.00	657.55
7180200 · Walker Beach - Equipment	4,800.00	0.00
7180400 · Walker Beach Contractual	0.00	229.00
7180410 · Walker Beach Power/Water	0.00	154.57
7180425 · Beach Supplies	65.67	0.00
7180430 · Beach Uniforms	0.00	362.50
7180431 · Beach Repairs and Maint	5,378.41	0.00
7180437 · Beach Plants Soil	0.00	250.00
7180451 · Beach Rental of Equip	0.00	400.00
7280200 · Wohseepee Park-Equipment	0.00	0.32
7280410 · Wohseepee Power/Water	0.00	43.19
7280414 · Whoseepee Misc	0.00	36.60
7280431 · Wohseepee Repairs/Maint	108.49	0.00
7310425 · Day Camp Supplies	0.00	141.67
7310430 · Day Camp Uniforms	0.00	70.50
8010417 · ZBA Stenographer	899.05	0.00
8010419 · ZBA Public Notices	251.92	0.00
8140400 · Storm Sewers - Contractual	8,400.00	0.00
8140425 · Drainage Brick/Cement	1,866.40	0.00
8160400 · Garbage Collection Contractual	250.00	0.00
8160432 · Tipping Fees	1,015.90	0.00
8170413 · Leaf Plastic Bags	0.00	210.50
8170424 · Street Sweeping	0.00	0.21
8560429 · Tree Trimming & Removal	0.00	1,532.50
8560432 · Tree Spraying	0.00	100.00
8560470 · Tree Planting	0.00	1,888.00
9030800 · Employer Payroll Tax	0.00	3,566.03
9050800 · NYS Unemployment	0.00	6.25
9055800 · Disability Insurance	14.12	0.00
9060800 · Employee Medical Insurance	0.00	560.30
9070800 · Union Welfare Benefits	0.00	6,300.00
9550000 · Transfer to Capital Fund	20,000.00	0.00
9710700 · Serial Bonds - Interest	0.00	0.33

Residents Feedback:

- Trustee Chiapetta would like to raise money for a traffic study in the downtown area.
- There are stray cats in the area. Suffolk County SPCA should be notified. There are sections in the code that can be enforced if it becomes a sanitary issue.
- Huge political signs in the Village right of way should be removed.
- Would like to see more lighting on Windsor Avenue.
- Flagpoles need to be lit and there should be a light shining on the Veteran's monument.

Adjourn: Motion: Trustee Elliott

Second: Trustee Chiapetta

Vote: 5 ayes

0 nays

Meeting adjourned 10:00 PM