

**BOARD OF TRUSTEES MEETING MINUTES – December 7, 2015**

The regular meeting of the Board of Trustees of the Inc. Village of Brightwaters was held on Monday, December 7, 2015 at 8:00 p.m. at Village Hall, 40 Seneca Dr., Brightwaters, NY, with the following officers present:

Joseph McDermott	Mayor
Diane Urso	Trustee
Christian Sullivan	Trustee
Bernadette Whitwell	Trustee
Laurie Elliott	Trustee
Charles Casolaro	Village Attorney

At 8:00 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our Armed Forces.

Approval of the Minutes from the Board meeting of November 2, 2105 and November 16, 2015.

Motion: Trustee Urso                      Second: Trustee Elliott  
Vote: 5 ayes                      0 nays

**Suffolk County Police Department 3<sup>rd</sup> Precinct – No officer present**

**Mayor's Report:**

- Apologized for delaying the public hearings scheduled for tonight. We will take public comments regarding these items tonight and address any questions at the January meeting

**Highway Department – Trustee Whitwell**

The DPW has been very busy with holiday events. We have distributed wreaths to the business district, the planter boxes were planted by Daisy Gardens and the cascades were planted this past weekend. The Fall cleanup is almost complete and the courthouse steps were repaired this month. Equipment is being prepared for the Winter season.

**Code Enforcement – Trustee Sullivan**

97 calls were made to the SCPD in November. Alarms: Commercial-14, Residential-21 Domestic calls-4, Disturbances- 18 : dog tied up outside; boat in owner's slip; loud music; loose dog; car break in

Village issued 35 summons-large drop; 1 violations; 3 complaints : early pick up of commercial garbage ; intoxicated male on Orinoco; intoxicated resident leaf blowing at 1:00 a.m.; car keyed in owner's driveway (N. Windsor); car rifling (Peters); lots of lights out on Concourse and Windsor; trespass in Highway yard and rifling through

Village vehicles; gray Toyota Tercel on Concourse East parking in front of residents houses

Reminder to please lock your doors, remove valuables from vehicles and near doors and windows. The Building Inspector has reviewed cracked concrete in front of the delicatessen and is sending a letter to the owner for repair. Penataquit resident fence issue is also being investigated.

Trustee Elliott and I have been invited to the security committee meeting of the Neighborhood Watch to discuss the possibility of a partnership on the \$5,000 grant they received through Senator Boyle from the Justice Department for 2015. A second allocation of \$5,000 was received in August for the upcoming year and we have been asked to come to the meeting and see if we can come up with a joint plan for the money.

### **Administration – Trustee Elliott**

Work on the electronic filing grant is going ahead and we are about one third of the way through assembling all of the documents. This will keep us on track to meet the deadline for this grant.

### **Fire Marshall Report:**

As of this report, all permits for Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date.

As was previously reported, Beginning Wednesday, 11/11/15, I began visiting and advising all commercial occupancies within the Village of Brightwaters of the new law requiring the installation of Carbon Monoxide detectors. This new law applies to all new & existing commercial buildings that have fuel burning appliances, systems or devices that emit Carbon Monoxide. In addition to evaluating each occupancy for the required devices and their respective locations for installation, each tenant was required to sign an acceptance letter of the “new law”. It is anticipated that all commercial occupancies will be visited and evaluated within the next 45 days. During the month of May 2016, I will once again be visiting all location to insure the compliance with the “new law”.

During the past month, there were no requests for investigations of fire from the Bay Shore Fire Department.

At this time I would like to wish the Mayor, Trustees and the entire staff of the Village of Brightwaters, the very best wishes during the coming weeks for healthy, happy and fire safe holiday season.

Sincerely,  
Matthew Brennan  
Matthew Brennan, Fire Marshal  
Village Of Brightwaters

**Lakes and Parks – Trustee Urso**

November 28<sup>th</sup> was the annual tree lighting. We started off the day with Photos with Santa run by Judy Sallie who has been doing this for 25 years. She would really like someone else to step in and do it next year.

The tree lighting was possible due to the Fire Department, the Bay Shore High School choir and the Valdini family for serving hot chocolate. The Menorah lighting is tomorrow night at 5:30. This coming Sunday is Light the Night and the blessing of the nativity. The Business Association will have caroling and then a dessert gathering at the cabin.

We were able to get six new trees for Wohseepee Park which will be planted in the next few weeks. We provided 48 residential tree plantings. Hopefully with the next budget we can continue the tree planting.

**Permission** to reject all bids for the new DPW building construction project. Mayor explained that we took down a building at the DPW yard. We went out to bid for a new building but the quotes came back too high. We will proceed with a new project that will be scaled down to a basic building and possibly less bays.

Motion: Trustee Sullivan                      Second: Trustee Urso  
Vote: 5 ayes                                      0 nays

Call for a Public Hearing on Term Limits at the January 4<sup>th</sup>, 2016. Residents were invited to comment on the possible term limit legislation. The proposal is 4 consecutive two year terms beginning with the next election cycle.

Motion: Trustee Urso                              Second: Trustee Whitwell  
Vote: 5 ayes                                      0 nays

**Approval of Abstracts and Treasurer's Report:**

Motion: Trustee Urso                      Second: Trustee Elliott  
Vote: 5 ayes                                      0 nays

12/7/2015 - Board of Trustees Meeting

<b>ABSTRACT REPORT FOR BOT December 7, 2015</b>		
Seeking to approve payment on:		
Abstracts # 3968-3970	78 vouchers	\$113,816.38
<b>Large Payments</b>		
Alpha Carting - monthly garbage removal - October		\$ 31,789.00
Employee Benefits - Civil Service health insurance		\$ 11,881.08
Barbato Landscaping - 48 residential trees and 6 for Park		\$ 18,044.00
Hubbard Sand & Gravel - remove dirt from Gilbert Park		\$ 5,820.00
<b>Treasurer's Report</b>		
Cash on Hand as of 12/7/2015		
General Fund - BNB		53,786
General Money Market - BNB		688,197
CLASS General		314,695
	<b>Total Cash on Hand</b>	<b>1,056,678</b>

**Public Comments:**

- Would it possible to get the term limits legislation before the general meeting on January 4<sup>th</sup>, 2016?
- The bids results were read. The range was from \$698,171.80 to \$1,200,000
- The Fire Department contract does not include the bond resolution that the Fire Department is proposing for major capital improvements, including a larger generator and expanding the bays
- Pitting on the base of lamp posts- check with the type of products chosen
- There will be adequate notification before the Village undertakes a bond issuance. The resolutions that were passed were only the initial steps and may or may not lead to debt issuance
- The Village Board is trying to balance fiscal responsibility with infrastructure responsibility
- Create a comprehensive list of the infrastructure and the useful life
- Volcano mulching: all the new residential tree owners received a letter explaining how to mulch their new trees
- The DPW building will be a basic cinder block building with possible solar panels on top

Adjourn: Motion: Trustee Elliott  
Vote: 5 ayes      0 nays

Second: Trustee Elliott

Meeting adjourned 9:50 PM

Approximately 25 people in attendance.

