

BOARD OF TRUSTEES MEETING MINUTES – February 5, 2018

The regular meeting of the Board of Trustees of the Inc. Village of Brightwaters was held on Monday, February 5th, 2018 at 7:30 p.m. at Village Hall, 40 Seneca Dr., Brightwaters, NY, with the following officers present:

Joseph McDermott	Mayor
Laurie Elliott	Trustee
Carmine Chiappetta	Trustee
John Valdini	Trustee
Thomas Zepf	Trustee
Nicole Rhodes	Clerk-Treasurer
Charles Casolaro	Village Attorney
John Catania	DPW Foreman

At 7:30 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our Armed Forces.

There were excess funds raised for the monument at the head of the canal and Robert Hulse presented checks in the amount of \$1,000 to each Veterans Fund. One to Frank Amalfitano from United Veterans Beacon House, one to Jon Reese from Make It Count Foundation & one to Ken Augsbach & Matt Rossano from 911 Veterans.

Approval of the Minutes from the Board meetings of January 2, 2018.

Motion: Trustee Elliott	Second: Trustee Zepf	
Vote: 4 ayes	Abstained: Trustee Chiapetta	0 nays

Approval of the Minutes from the Board meetings of January 22, 2018.

Motion: Trustee Elliott	Second: Trustee Zepf
Vote: 4 ayes	0 nays

Suffolk County Police Department 3rd Precinct – Trustee Zepf advised the officer that drivers are running through the stop signs at the four corners. The Officer will issue a Patrol Check at the four corners. Resident Sharon Cimino appreciates the patrolling on Orinoco near the Post Office down to the Vault as there are many drivers who run through the stop signs.

Mayor's Report:

- The Mayor thanked Nicole Rhodes, Clerk-Treasurer for pursuing and obtaining the Justice Court Assistance Program (JCAP) Grant. The Village was awarded \$30,000 to install a handicap accessible restroom in the courtroom and we will coordinate that project with a handicap ramp in which we were awarded \$10,000 from the Town of Islip.
- The Board of Trustees has been working very hard for our residents. Over the last 4 years the Village has been awarded 14 different grants totaling \$734,682. Many projects have been completed and are in the works.
- The Mayor thanked the residents who are also working very hard for the Village by helping out and donating funds.

DPW – Trustee Chiapetta

- Trustee Chiapetta read the Highway Report prepared by John Catania, DPW Foreman.
 - We have had 4 snow events this month 3 that requires salting of the roads and a blizzard which we had 14 inches of snow. After which we had cleared the crosswalks in town as well as sidewalks along Montauk Highway respectively.
 - Made sure drains throughout the village were cleared for snow melt down to prevent as much flooding as possible.
 - Removed all Christmas decorations from store fronts decorative light poles in town as well as menorah, nativity scene, gazebos and tree at the circle.
 - Serviced code cars and village equipment as needed
 - Minor repairs to snow equipment
 - Cleaned leaves from service roads weather permitting
 - Pick up of pails and debris on a weekly basis
 - Clean village hall courthouse and cabin
 - Painted barricades that we won at auction
 - Hot patched as needed. Orinoco Drive, Concourse West and Pine Acres
 - Cleared drains of debris and picked up all branches
- Trustee Chiapetta had a meeting with Peter Kletchka, Project Supervisor of the Town of Islip Public Works. Discussed a traffic Calming study and making the four corners safer.
- Our grant writer Nicole Christian secured a grant for the Village of Lindenhurst. The Village of Brightwaters is in need of a long-term capital plan and a master plan is critical in obtaining grant money.

Code Enforcement – Trustee Zepf

- A new Code Officer, Brian Vogelfang was hired
- Code Officers have been keeping track of numerous lights are out. The office has reported them to Welsbach to be fixed.
- Code Department is monitoring the traffic flow at the four corners and have had a substantial increase of cars running through the stop signs. We have asked the Police to issue a patrol car there.
- Issuing fishing ID cards again for kids under 14 years old. They will be able to fish at the southern lakes, not at the northern lakes where the wildlife is.
- Landscaping Licenses will soon be required in the village.
- Also implementing a rental permit policy to keep better track of the homes and contacts of properties that are rented in the village.

Administration – Trustee Elliott

- Office renovations are complete just a few minor finishing touches.
- Working on the details and dates of budget and budget meetings.
- A newsletter will be going out this month which will also include the budget timeline of dates.

Fire Marshall's Report

As of this report, all permits for Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date.

Commercial occupancy fire inspections continue in the Village of Brightwaters. Subsequent re-inspections having also been conducted to insure that all violations have since been removed.

As was previously referred, this past January as is mandated by the Department of State for the State of New York, I attended and satisfied my annual in-service training for the upcoming year. A full description of these trainings is listed below;

- Legal Aspects of Building Code Enforcement
- Blower Door & Duct Leakage Testing
- Passive House Scenarios
- Existing Buildings and the Code
- Division of Building Standards & Codes Update
- 2017 CEDAR Update
- Deck & Porch Framing Connection Workshop
- Crowd Manager for Code Enforcement Officials
- Fireworks Displays for the Code Enforcement Official
- Accessibility Update – Commercial The 2015 Building Code N.Y.S.
- Fuel Dispensing
- 2015 Fire Codes

Sincerely,

Matthew Brennan

Matthew Brennan, Fire Marshal
Village of Brightwaters

Lakes and Parks– Trustee Valdini

- 16 people attended the February 3rd Parks Committee meeting to discuss status of parks, events, volleyball and renovating the cabin. The polar plunge, sponsored by the Brightwater's Improvement Group (B.I.G.) is raising money for a new flag pole, special needs swing for Wohseepee Park and swinging bench seats to put down near Walker Beach. The Village holds a lot of events and we have a lot of volunteers and we are responsible for keeping things fresh. Trustee Valdini asked residents to give any feedback on ideas or suggestions to make these events better. The parameters aren't fully set up yet but a Volleyball League is in the works to start June through August on Monday nights. Mike Dunn volunteered his services and created a floor plan for the cabin. It is still in the beginning stages. The people who attended the meeting requested an outdoor bathroom with a key card for access. Sue Belford was at the meeting and volunteered to start a Welcome to Brightwaters Committee to welcome new residents to the village.
- Gilbert Park is becoming a mess with people not picking up their dog's waste. We ran out of bags down there but the bags we provide are meant as a back-up and people must still bring their own bags to pick up after their dogs. People are abusing the privileges down there and we may have to temporarily close it.

Vote for Public Meeting to be held on February 12, 2018 to discuss details of Concourse W. Drainage & Paving Project.

Motion: Trustee Chiapetta Second: Trustee Elliott

Vote: 5 ayes 0 nays

Authorization for Mayor to execute contract between the Village and Suffolk County for the shared services agreement.

Motion: Trustee Elliott Second: Trustee Chiapetta
Vote: 5 ayes 0 nays

Classification of Village Code Vehicles as Emergency Vehicles

WHEREAS, the Mayor and the Board of Trustees have determined that it is in the best interest of the Village to have affixed red-flashing lights to the Village Code Cars, which will serve to improve the safety of the Village residents and therefore does hereby **RESOLVE**:

RESOLVED, that the Board of Trustees pursuant to New York State Vehicle and Traffic Law Section 375, subparagraph 41, section 2, hereby classify Village Code vehicles affixed with red-flashing lights as Emergency Vehicles and such lights may be displayed on an authorized emergency vehicle when such vehicle is engaged in an emergency operation.

WHEREFOR, this RESOLUTION, hereby adopted by vote on February 5, 2018, shall be promptly recorded in the Office of the Village Clerk, and made part of the public record.

Motion: Trustee Elliott Second: Trustee Zepf
Vote: 5 ayes 0 nays

Appoint Nicholas Sassone to the Planning Board for a 7-year term.

Motion: Trustee Elliott Second: Trustee Chiapetta
Vote: 5 ayes 0 nays

Approval of Treasurer's report and abstracts.

ABSTRACT REPORT FOR BOT February 5, 2018

Seeking to approve payment on:

Abstracts #4069 - # 4074	vouchers	\$	113,903.31
Employee Benefits Division - Health Insurance Feb 2018		\$	22,163.25
Alpha Carting -January 2018		\$	26,147.00
Michael Haberman Associates (2018-2019 Assessment)		\$	4,500.00
Pat's Carpet (Final Payment)		\$	6,414.92
Suffolk County Water Authority (Hydrant Rental)		\$	7,849.80
Atlantic Salt		\$	5,896.46
Louis Barbato Landscaping (Tree Planting)		\$	4,208.00

Treasurer's Report

Cash on Hand as of 2/5/2018		
General Fund - BNB		132,661
General Money Market - BNB		50
CLASS General		1,027,905
	Total Cash on Hand - General	1,160,616

2/5/2018 - Board of Trustees Meeting

Capital Fund	109,317
CLASS Capital fund	19,788
Total Cash on Hand - Capital	<hr/> 129,105
Canal Enterprise Fund	73,497
CLASS Canal	413,397

Motion: Trustee Chiapetta Second: Trustee Valdini
Vote: 5 ayes 0 nays

Public Comment:

- Resident Bob Fisher thanked DPW and said the sand and salt made a big difference during the snow events.
- Resident Rich Dayhab said he received an alert that an article is being published in Newsday about generating more parking near the four corners. He suggested having a master plan in place before purchasing anything. The Mayor advised that this is in the preliminary stages and that Newsday prematurely wrote an article on it as they tend to do.
- Resident Joe Baglio has a sweet gum tree in front of his property that the village has planted a while ago. It drops spiny balls all over his property. Mayor recognized that it was planted about 20 years ago and will work with the resident to remedy the situation. This will be discussed at the next working meeting but in the meantime the Highway Department can clean up the area.
- Resident Robert Hulse thanked the DPW Department for the great work that they do.
- Resident Sharon Cimino suggested having a camera at Gilbert and also to have signs up that violators will be fined if they do not pick up after their dog.
- Resident Joan Manahan also complimented the DPW Dept. She also mentioned the vacant stores in the village and would like to see more promoting of the businesses on different websites.

Adjourn: Motion: Trustee Elliott Second: Trustee Chiappetta
Vote: 5 ayes 0 nays

Meeting adjourned 8:45 PM

Approximately 12 people in attendance.