

**BOARD OF TRUSTEES MEETING MINUTES – April 9, 2018**

The regular meeting of the Board of Trustees of the Inc. Village of Brightwaters was held on Monday, April 9th, 2018 at 7:30 p.m. at Village Hall, 40 Seneca Dr., Brightwaters, NY, with the following officers present:

|                    |                  |
|--------------------|------------------|
| Joseph McDermott   | Mayor            |
| Laurie Elliott     | Trustee          |
| Carmine Chiappetta | Trustee          |
| John Valdini       | Trustee          |
| Thomas Zepf        | Trustee          |
| Nicole Rhodes      | Clerk-Treasurer  |
| Charles Casolaro   | Village Attorney |
| John Catania       | DPW Foreman      |

At 7:30 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our Armed Forces.

**Approval** of the Minutes from the Board meetings of March 5<sup>th</sup> and March 19<sup>th</sup> 2018.

Motion: Trustee Elliott            Second: Trustee Zepf  
Vote: 5 ayes                            0 nays

**Mayor's Report:**

- The Mayor had the pleasure of going to the Bay Shore Brightwater's Firehouse to present a plaque to one of our residents, Charlie "Dukie" Holmes in honor of his 70 years of continued volunteer service on the Fire Department. It was a very nice ceremony which was also a celebration for his 90<sup>th</sup> Birthday.

**DPW – Trustee Chiapetta**

- Trustee Chiapetta read the Highway Report prepared by John Catania, DPW Foreman.
  - March greeted us with 4 noreasters in a matter of three weeks. 1 was a rain event and 3 were snow events. 2 were a mild amount of snow and 1 was 19 inches. All 3 required plowing and salting of roadways. As a result, the Highway Dept. was busy picking up and chipping branches after each storm which took a few days to get on top of. Once they finished cleaning up from one storm they had to start over again with the following storms. They've also been cleaning up plow damage around the village.
  - Picking up of pails and debris
  - Making repairs to snow equipment and vehicles as needed
  - Cleaning up Wohseepee park for the Easter egg hunt
  - Preparing walker beach for polar plunge
  - Prepping landscape equipment for upcoming season
  - Clearing of drains
  - Cleaning of village hall courthouse and cabin
  - All poles in canal have been reset as well as walker beach
  - Concourse West project has gotten underway with installation of drainage structures. The next phase to begin on Wednesday weather permitting.
  - Finished cleanup of lake areas

- Trustee Chiapetta made phone calls to people living in the Lakes area to form a committee to develop a long-term plan for the lakes. So far not much of a response but would like to get some feedback from the residents surrounding the lakes.
- Evaluating the signs throughout the village. Keeping an inventory of how many new signs we need and how many replacements.

#### **Code Enforcement – Trustee Zepf**

- Congratulated Anthony Rambazis on his newly appointed position as Code Supervisor. He led the Little League Parade this past weekend as Suffolk County Police Dept was not available
- One of our Code Officers that was out on Family Leave is now back. Trustee Zepf added that the Code Officers have been very good about covering shifts and thanked them.
- With the upcoming boating season, we will be appointing a Harbor Master to have more of a handle of the canal. The Code Officers are only down there so much and it will help out to get more information on the canal.

#### **Administration – Trustee Elliott**

- Gets reports from grant writer on a bi-weekly basis.
- Will start the construction of the handicap bathroom and ramp very soon.
- The Final Assessment Roll is available for residents at Village Office.

#### **Fire Marshall's Report**

As of this report, all permits for Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date. A renewal application has been sent to Mama Santina located at 201-203 Orinoco Dr. at this time, still awaiting application return.

Commercial occupancy fire inspections continue in the Village of Brightwaters. Subsequent re-inspections having also been conducted to insure that all violations have since been removed. Most recently, after several months of alterations, a final fire inspection of *Perfect Body Laser & Aesthetics* located at 1150 Sunrise Hwy. was conducted, insuring the provisions, placement and maintenance of the following; Emergency Lighting, Exit Lighting, Portable Fire Extinguishers and CO Detection.

On Thursday, March 15 2018, a request for an investigation by the Bay Shore Fire Department was made to investigate an incident at the Kiddie Academy. During the investigation it was discovered that a parent had entered the facility at which time their cell phone, which was in a purse, caught fire. The person immediately exited the building with the phone and purse with no harm or extension of fire reported. The administrator of Kiddie Academy requested, via phone call to 911, the response of the Bay Shore Fire Department to respond and insure the area was safe. While they found no hazardous conditions, the Lieutenant in charge did however feel that the facility should have been evacuated prior to fire department arrival. The requirements to evacuate and/or notify the fire department are regulated by Chapter 4 of the *International Fire Code*. Discussed at length with the Lieutenant of the BFD and also with the administrator of Kiddie Academy, was the issue as to whether or not the incident should have been reported to the fire department, as well as when is it necessary to activate the automatic fire alarm system subsequently triggering an evacuation. My direction to the administrator, and whenever public safety is involved, it is always better and safer to err on the side of caution and immediately activate the automatic fire alarm system and evacuate all occupants. Re-entry of the facility may take place only after incident has been mitigated and

permission is granted by fire department personnel. The Lieutenant was advised of the requirements as set forth in the *International Fire Code*, and while I shared with his concern of how the events developed and the need for fire department intervention, I explained that the lack of evacuation was not a violation. However, I again assured the Lieutenant and continued to instruct the administrator and his staff that in the future, any suspicion of fire or other hazardous condition by way of sight, smell or automatic detection should immediately be reported with the automatic fire alarm system activated followed immediately with evacuation of all occupants.

Sincerely,

*Matthew Brennan*

Matthew Brennan, Fire Marshal  
Village of Brightwaters

**Lakes and Parks– Trustee Valdini**

- Polar Plunge sponsored by BIG happened on March 24<sup>th</sup>. Christian Sullivan and Bernadette Williams do a great job with this event. Raised about \$5,000 which will be going towards a flagpole, a special needs swing at Wohseepee Park and an adult swing down at Walker Beach.
- The Easter Egg Hunt sponsored by the Bayshore Lions Club was a great event. There was discussion about moving this event to the day before Easter. Trustee Valdini asked if you have any suggestions to bring them forward.
- Bill and Brook Peter in charge of the Park Committee. Their main focus is the summer events like family beach nights, movie night, ice cream social, etc.
- Met with Olivia Fiore, Camp Director. She will be picking up some other hours to help out with the family beach nights.
- Volleyball registration applications are down at Village Hall.
- Basketball Hoops will be going in shortly down at Walker Beach. Pirate Ship came in but was damaged. Will be put in soon.
- Second Meeting for Wohseepee Park Cabin was held. The handicap ramp is up in the air. There was a discussion to put in a handicap lift.
- Shred Event is coming up on the 28<sup>th</sup> from 9am-12pm at Wohseepee Park.
- Trustee Valdini thanked all the office workers for doing a tremendous job.

**Motion to open Public Hearing on Local Law 1-2018 A local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c.**

Motion: Trustee Elliott                      Second: Trustee Chiapetta  
Vote: 5 ayes                                      0 nays

**Adopt Local Law 1-2018 A local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c.**

Motion: Trustee Elliott                      Second: Trustee Zepf  
Vote: 5 ayes                                      0 nays

**Motion to open the Public Hearing on the 2018-2019 Preliminary Budget.**

Motion: Trustee Elliott                      Second: Trustee Chiapetta  
Vote: 5 ayes                                      0 nays

Comments from residents:

- Resident Joe Lobue of Potter Blvd. asked why the tennis courts were not on the budget. Mayor McDermott advised there is no money in the budget for it for this year. We received estimates last year and they were very high. Deputy Mayor Elliott met with the contractors who came in and gave estimates. Their assessment was that it was sufficient for recreational tennis. The courts are not geared towards professional tennis use. They gave suggestions on how to maintain them such as trimming the trees and removing debris. Mr. Lobue offered to help in getting additional estimates in hope that they come in lower than what the village got.
  - Resident Charlie Wind suggested getting pricing on repaving only to get texture back on the courts and help with the texture of the courts. He also suggested not allowing kids to rollerblade or skateboard on them.
- Resident Karcozek of Potter Blvd and Resident Peggy Arcuri of Richland Blvd. questioned why the health insurance budget expense went up from last year. Clerk Rhodes advised that not only are insurance premiums rising, last year we were down one DPW staff member and we also hired a full timer in the office that was previously filled by two part time positions.

**Motion to close the Public Hearing on the 2018-2019 Preliminary Budget.**

Motion: Trustee Elliott                      Second: Trustee Chiapetta  
Vote: 5 ayes                                      0 nays

**Approve** contract with Long Island Geese Control for services at Walker Beach and Gilbert Park beginning May 1, 2018 and ending Labor Day 2018 at a cost of \$200 per week.

Motion: Trustee Chiapetta                      Second: Trustee Zepf  
Vote: 5 ayes                                      0 nays

**Approve** license to Peddle for Ice Cream Vendor, Rahmi Yazku.

Motion: Trustee Elliott                      Second: Trustee Valdini  
Vote: 5 ayes                                      0 nays

**Permission** to contract with Magic Touch Contracting Corp. to construct a handicap bathroom and entrance in the amount of \$32,052.22.

Motion: Trustee Zepf                      Second: Trustee Valdini  
Vote: 5 ayes                                      0 nays

**Approval** of Treasurer's report and abstracts.

**VILLAGE OF BRIGHTWATERS**

**ABSTRACT REPORT FOR BOT April 9, 2018**

Seeking to approve payment on:

Abstracts #4081 - # 4087                      vouchers                      \$95,258.37

Employee Benefits Division - Health Insurance April 2018                      \$              19,259.49  
Bay Shore Brightwaters Ambulance Service                      \$              25,000.00

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Alpha Carting -March 2018 \$ 26,147.00

**Treasurer's Report**

Cash on Hand as of 4/9/2018

General Fund - BNB 199,784

General Money Market - BNB 50

CLASS General 830,107

Total Cash on Hand -  
General **1,029,941**

Capital Fund 107,203

CLASS Capital fund 19,836

Total Cash on Hand -  
Capital **127,039**

Canal Enterprise Fund **171,203**

CLASS Canal **413,660**

Motion: Trustee Zepf                      Second: Trustee Valdini  
Vote: 5 ayes                                  0 nays

**Public Comment:**

- Stefan Hespler of Pine Acres wanted to know when Pine Acres will be paved? The Mayor advised that we designated funds from the Dormitory Authority of the State of NY to use for Pine Acres. We will coordinate paving once we get the contract in.
- Paul Wernersbach requested the village take serious consideration in widening the streets and cutting into the sidewalks from Wohseepee to Orinoco to create a more comfortable traffic flow. The Mayor said that if we did that it will damage all the Sycamore trees.
- Sharon Cimino wanted to know what is going on with the vacant building that used to be the hardware store. The Mayor advised that a couple of applications came in one of them a Japanese Restaurant.

Adjourn: Motion: Trustee Elliott                      Second: Trustee Zepf  
Vote: 5 ayes                                  0 nays

Meeting adjourned 8:44 PM

Approximately 10 people in attendance.