

**BOARD OF TRUSTEES MEETING MINUTES – May 7, 2018**

The regular meeting of the Board of Trustees of the Inc. Village of Brightwaters was held on Monday, May 7, 2018 at 7:30 p.m. at Village Hall, 40 Seneca Dr., Brightwaters, NY, with the following officers present:

Joseph McDermott	Mayor
Laurie Elliott	Trustee
Carmine Chiappetta	Trustee
John Valdini	Trustee
Thomas Zepf	Trustee
Nicole Rhodes	Clerk-Treasurer
Charles Casolaro	Village Attorney
John Catania	DPW Foreman

At 7:30 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our Armed Forces.

**Approval** of the Minutes from the Board meetings of April 9<sup>th</sup> and April 23<sup>rd</sup> 2018.

Motion: Trustee Elliott            Second: Trustee Zepf  
Vote: 5 ayes                            0 nays

**Mayor's Report**

The Mayor and the Board of Trustees thanked the Brightwaters Improvement Group and the LIAM Foundation as they presented a check in the amount of \$2,500 to the Village for Park equipment upgrades.

**DPW – Trustee Chiapetta**

Trustee Chiapetta read the Highway Report prepared by John Catania, DPW Foreman.

- Cut and thatched all village properties for the spring
  - All the flower beds were prepared for flower planting
  - All water on canal, circle and village hall were turned on and spigots were installed on canal and any necessary repairs made to sprinklers and spigots
  - Dirt will be filled where needed to soften edge of roadway where it is being raised along canal on concourse west
  - Installed benches and bike racks in downtown area
  - Picked up pails and debris throughout the village
  - Cleaning of cabin courthouse and village hall
  - Installed basketball courts at walker beach
  - Rototilled beach prior to sifting
  - Repairs and maintenance to vehicles as needed
  - Removed pear tree from downtown for start of next part of revitalization
- Trustee Chiapetta made phone calls to people living in the Lakes area to form a committee to develop a long-term plan for the lakes. So far not much of a response but would like to get some feedback from the residents surrounding the lakes.
- Evaluating the signs throughout the village. Keeping an inventory of how many new signs we need and how many replacements.

**Code Enforcement – Trustee Zepf**

- Since we've had Anthony Rambazis as the new Code Supervisor the Department has been working on improving relations and communication with our residents. The Department is completing Vehicle Reports at the end of each tour in order to help monitor the condition of the vehicles.

**Administration – Trustee Elliott**

- Trustee Elliott advised that the grant writer is working on our application to Suffolk County for extending the sidewalks in our downtown area. She is also working on many other applications for the village.

**Fire Marshall's Report**

As of this report, all permits for Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date. A renewal permit process for Mama Santina located at 201-203 Orinoco Dr. has most recently been completed.

Commercial occupancy fire inspections continue in the Village of Brightwaters. Subsequent re-inspections having also been conducted to insure that all violations have since been removed.

On Friday, April 20<sup>th</sup> 2018, at approximately 5PM, a request for an investigation and response, was made by the Bay Shore Fire Department. The incident was reported as a structure fire and was soon determined to be a "car into a house with negative fire", located at 160 South Bay Ave. Unfortunately, I was unavailable to respond since I was out of state for the weekend. However, I did communicate via phone with the Fire Department Dispatcher and the Village Code Enforcement Officer on duty as to the specifics of the incident and any possible needs that I might be able to assist with. At the request of the Chief and in my absence, a request was made for the Village Building Inspector respond and investigate as to the structural integrity of the house in question.

Sincerely,

*Matthew Brennan*

Matthew Brennan, Fire Marshal  
Village of Brightwaters

**Lakes and Parks– Trustee Valdini**

- Sand was sifted at Walker Beach and it looks great
- Volleyball will be starting soon in the summer for 10 weeks and will be on a Monday. Trustee Valdini advised applications are available and to spread the word.
- Basketball hoops were installed at Walker Park and a Pirate Ship will be installed to follow.
- New picnic tables were ordered for Wohseepee park.
- This Saturday the plant sale will be held at the top of the canal.
- On June 24<sup>th</sup> a Yoga event will be held to raise funds for Veterans.
- In the process of planning for all summer events.

**Motion to adopt Municipal Resolution for Suffolk County Downtown Revitalization Program: Brightwaters Village Downtown Pedestrian Accessibility and Connectivity Improvements.**

**Municipal Resolution 2 – 2018  
Suffolk County Downtown Revitalization Program  
Brightwaters Village Downtown Pedestrian Accessibility and Connectivity  
Improvements**

WHEREAS, the Village of Brightwaters is always desirous to improve the economy and quality of life within the Village of Brightwaters; and

WHEREAS, through the Suffolk County Downtown Revitalization Program, the County of Suffolk participates with local governments in the development, support and funding of projects located in Suffolk County that will have an important and sustainable impact on downtowns and business districts; and

WHEREAS, as part of the application process in conformity with Suffolk County Resolution No. 808-1998, the County of Suffolk requires a resolution of the Brightwaters Village Board showing local support for the proposed project; and

WHEREAS, upon the County's approval of the project, the Village of Brightwaters would be required to enter into an intermunicipal agreement with the County under Article 5-G of the General Municipal Law pursuant to which the Village of Brightwaters would be required to undertake and complete the project and the County would be responsible for providing financing for all or part of the cost of the project; and

WHEREAS, in order to provide County financing for all or part of the project, the County of Suffolk must obtain a leasehold, easement or other real property interest in the site of the project; and

WHEREAS, Brightwaters Downtown Revitalization Committee is desirous of proposing that the Village of Brightwaters participate in such program in connection with removing trees and extending sidewalks and installing new light posts at three intersections at the center of Brightwaters downtown at: (1) Orinoco/N. Windsor (East); (2) Orinoco/N.Windsor (North), (3) Orinoco/N. Windsor (East) and; the Village of Brightwaters is applying for up to \$30,000 under the program. The Village will provide a match of up to 51% of the grant project total, up to \$32,000.

The upgrades are consistent with local land use controls. As per the Building Department, no building permits are necessary for this project. The project is located on Village land, either land directly owned by the Village or land in which an easement has been granted to the Village. Consequently, the proposed project is classified as a Type 2 action under 617.5(c)(7) and, therefore, exempt from SEQR. No EAF is required.

*Type II 617.5(C)*

*(7) construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;*

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Brightwaters hereby states its support of the Brightwaters Downtown Pedestrian Accessibility and Connectivity Improvements project.

RESOLVED, that the Brightwaters Village Board authorizes the Mayor and/or Deputy to sign any and all necessary documents, including but not limited to the required easement/lease documents and an intermunicipal agreement, subject to review and approval of the Village Attorney, to participate in the above referenced program.

Motion: Trustee Elliott

Second: Trustee Chiappetta

Vote: 5 ayes

0 nays

**Appoint Election Inspectors for the June 19<sup>th</sup> General Election as follows:**

Michael Ruggiere of Howells Road from 7am – 9pm at a rate of \$210.00  
Barbara Boccone of Brooklyn Blvd from 7am – 9pm at a rate of \$210.00  
Paul Cowan of Brooklyn Blvd from 12pm – 9pm at a rate of \$135.00

Motion: Trustee Elliott                      Second: Trustee Zepf  
Vote: 5 ayes                                      0 nays

**Approve** payment to Rosemar Contracting in the amount of \$203,861.75 for partial payment from drainage and paving project on Concourse W.

Motion: Trustee Elliott                      Second: Trustee Valdini  
Vote: 5 ayes                                      0 nays

**Approve** Public Assembly Veterans Yoga Project for Sunday, June 24, 2018.

Motion: Trustee Chiappetta   Second: Trustee Elliott  
Vote: 5 ayes                                      0 nays

**Approval** of Treasurer's report and abstracts.

**VILLAGE OF BRIGHTWATERS**

**ABSTRACT REPORT FOR BOT May 7, 2018**

Seeking to approve payment on:

Abstracts #4088 - # 4094	vouchers	\$74,488.87
Employee Benefits Division - Health Insurance May 2018		\$19,259.49
Alpha Carting -April 2018		\$26,147.00
Magic Touch Contracting Corp.		\$3,124.72

**Treasurer's Report**

Cash on Hand as of 5/7/2018

General Fund - BNB		116,051
General Money Market - BNB		50
CLASS General		831,092
	Total Cash on Hand - General	<b>947,193</b>

Capital Fund		107,244
--------------	--	---------

5/7/2018 - Board of Trustees Meeting

CLASS Capital fund	<u>19,860</u>
Total Cash on Hand - Capital	
	<b>127,103</b>
Canal Enterprise Fund	<b>177,088</b>
CLASS Canal	<b>413,800</b>

Motion: Trustee Chiappetta                      Second: Trustee Zepf  
Vote: 5 ayes    0 nays

**Public Comment:**

- Resident Joan Manahan of Ackerson Blvd. is against having a dog run at Gilbert Park and would not like to see the Eagle Scout do that project. She suggested having a Public Meeting on this.
- Resident Gabros of Ackerson Blvd. was concerned with all the cracks from curb to curb on Ackerson all the way up to Seneca. The Mayor advised that crack seal can be applied to prevent the water from going inside.

Adjourn:    Motion: Trustee Elliott                      Second: Trustee Zepf  
                  Vote: 5 ayes    0 nays

Meeting adjourned 8:35 PM

Approximately 7 people in attendance.