

BOARD OF TRUSTEES MEETING MINUTES – July 2, 2018

The monthly meeting and Organizational Meeting of the Board of Trustees of the Inc. Village of Brightwaters held on Monday, July 2, 2018 at 7:30 p.m. at Village Hall, 40 Seneca Drive, Brightwaters, NY, with the following officers present:

John J. Valdini	Mayor
Thomas Zepf	Trustee
Michael Dopsovic	Trustee
Nicole Rhodes	Clerk-Treasurer
Charles J. Casolaro	Village Attorney
Hon. David Kluepfel	Village Justice
John Catania	DPW Foreman
Anthony Rambazis	Code Supervisor

Absent: Carmine Chiappetta

At 7:30 pm, Mayor John J. Valdini called the meeting to order followed by a salute to the flag and a moment of silence for our troops.

Village Justice, David Kluepfel officially sworn in John J. Valdini as Mayor and Michael Dopsovic as Trustee. The Mayor announced that Trustee Chiappetta couldn't be here tonight as his son was getting married but he will be sworn in at the next meeting.

Approve the following appointments:

Motion: Mayor Valdini Second: Trustee Zepf
Vote: 3 ayes 0 nays

<u>Position</u>	<u>Term</u>	<u>Name</u>
Village Clerk-Treasurer	Two Years	Nicole Rhodes
Village Attorney	One year	Charles Casolaro, Esq.
Deputy Clerk	One Year	Carol Posimato
Justice Court Clerk	One year	Nicole Rhodes
Registrar	One year	Nicole Rhodes
Building Inspector	One year	Robert O'Shea
Highway Foreman	One Year	John Catania
Associate Village Justice	One year	Andrew Arcuri, Esq.
Village Engineer	One year	Dan Falasco
Village Historian	One year	Jane Arbeiter
Member of Board Of Zoning Appeals	Five years	Frank Mafucci

**Organization Meeting Resolutions
Board of Trustees Meeting July 2, 2018**

RESOLVED that Mayor Valdini, or his designated successor, be authorized to approve the attendance by the Board of Trustees, Board of Appeals, Planning Board, Village Administrative staff, Highway Administrative foreman, and Code Enforcement officers to specific training schools and/or meetings with expenses reimbursed.

RESOLVED that the Islip Bulletin be and hereby is designated the official newspaper for the village.

RESOLVED that Bridgehampton National Bank be and hereby is designated as the depository for the village funds in the General, Payroll, Trust, Capital and all other funds, said bank to pledge suitable and sufficient collateral at all times for the protection of said funds and that the funds in these various accounts be made available upon the signature of any two officers.

RESOLVED that the Village maintains a Capital Project Fund with Bridgehampton National Bank for the purpose of maintaining the funds necessary to complete capital projects consisting of, but not limited to, road paving and reconstruction, canal reconstruction, building construction and maintenance, downtown revitalization projects and heavy-duty vehicles for the DPW.

RESOLVED that the Village maintains a Canal Enterprise Fund with Bridgehampton National Bank for the purpose of maintaining the funds necessary to cover the operational costs of the Brightwaters Canal including electric, water, maintenance and repair, reconstruction and any debt service associated with these items.

BE IT FURTHER RESOLVED that any two of the following officers of the municipality, to wit: John Valdini, Mayor, Carmine Chiappetta, Trustee, Thomas Zepf, Trustee or Nicole Rhodes, Village Clerk Treasurer alone, with the approval of the foregoing, are hereby authorized to make arrangements to borrow money to obtain credit for this municipality from Bridgehampton National Bank or such bank as may seem advisable to make and deliver notes, drafts, acceptances, advances, agreements and any other obligations of this municipality therefore in form satisfactory to said bank and to manage and transact bank matters or other business of any kind whatsoever with the bank or its officers. Also, the treasurer is empowered to invest idle fund monies of the village at her discretion and in the best interest of the village, with the approval of the Mayor.

RESOLVED that idle fund monies be invested in CLASS from the general fund, or Bridgehampton National Bank general fund money market and sufficient collateral be pledged for the protection of said funds.

RESOLVED that the village board meetings be held on the first Monday of each month excepting those falling on a holiday and then the meeting will be held on the day following the holiday. The village is authorized to notify by postings, newsletters or the news media of such meeting schedule.

RESOLVED that certain recurring charges such as postage, public utility bills, payroll salaries, petty cash and other usual expenses be paid in advance of audit of claims.

RESOLVED that the Board of Trustees shall approve reimbursement to officers and employees of the village who use their personal automobiles while performing their official duties on behalf of the village at a rate of 54 cents per mile.

RESOLVED that the Capitalization Policy will be recorded on capital assets (.2 equipment) which generally have a cost of \$1,000 or more at the date of acquisition and have an expected useful life of more than one year.

Motion: Mayor Valdini Second: Trustee Zepf
Vote: 3 ayes 0 nays 1 absent

Approve Minutes from the Board meetings May 21st, June 4th and June 25th.

Motion: Mayor Valdini Second: Trustee Zepf

Vote: 3 ayes 0 nays 1 absent

Mayor's Report / Lakes and Parks:

- The Mayor thanked Mayor McDermott for all the hard work he's put in throughout his term as Mayor and all the hours he's dedicated to fixing up the village. We will finish some of the things he's started, start new things and keep moving the village forward. The Mayor also thanked prior Trustee Laurie Elliott for the tremendous service she's dedicated to the village. Also, amongst the people he thanked was his wife, Colleen and resident Joan Manahan.
- There is one year left on Mayor, John Valdini's prior Trustee term. He announced that he is appointing village resident and volunteer Patrick Fawcett to fill out his unexpired term as Trustee.
- The Tennis Courts at Wohseepee Park are just about done and will be finished in a couple of days.
- New swings and tables at Wohseepee park will be set up just in time for camp.
- Beach nights are starting next week and Bill and Brook Pitta has volunteered to run them. They are now held on Thursday nights. An event flyer has gone out via mail and emailed. The Mayor encouraged to subscribe to our email distribution as we will be sending many updates.
- The volleyball leagues have started and is going very well.
- 200 beach passes were given out this year (29 were non-residents).

Code Enforcement – Trustee Zepf:

- If there are any misunderstandings regarding the new local law for Noise that was passed or any other Code questions please call village hall or call code officers. We are working to get information out to residents via email and Code Supervisor, Tony Rambazis is doing a great job communicating with residents.

Highway Report – Trustee Dopsovic:

Trustee Dopsovic said he is honored to work with John Catania and the Highway Dept. and read the report.

- Two major projects in the village were recently completed, the paving and drainage of Concourse West and the Northeast corner of the downtown.
- Restoration work of sprinklers along resident's side of Concourse West to help keep the cost of the project down and within budget.
- Re-piping of drains from gutters on Orinoco and Windsor side of businesses under concrete to prevent it from going on sidewalk and freezing in winter months.
- Watering of flowers, cutting grass, picking up of pails and debris throughout the village.
- Repairs to landscape equipment as needed.
- Servicing of vehicles as needed.
- Resetting water fountain at Wohseepee park due to vandalism.
- Removing contents of old clerks office for construction of new bathroom that is underway.
- Ordered signs to replace any damaged signs as well as sign blanks to make street signs as our inventory is low. (ie stop signs one way no parking all way as well as poles for installation)

Fire marshal's report:

As of this report, all permits for Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date.

The inspections of Commercial occupancies continue in the Village of Brightwaters. The re-inspections have also been conducted to insure that all violations have since been removed.

On Sunday evening, 6/17/18, at 2139 hours, a request for an investigation and response, was made by the Bay Shore Fire Department to “working” structure fire, located at 465 Richland Blvd. Upon arriving, the main body of fire had been extinguished, while firefighter continued to insure complete extinguishment. Additionally, both electrical and gas utilizes were both secured by fire department, PSE&G and National Grid personnel. Also requested to respond, was the Suffolk County Police Department’s Arson Squad. A subsequent investigation took place while also speaking with neighbors and the homes occupants. As of this report and with all available information, this fire had been deemed as “undetermined”, with no suspicious nature. The homes occupants were advised of the structures unsafe nature and to seek other shelter while safeguards and other reparations could be arranged. A specific account of this incident will be provided to the Village Building Inspector for his consideration.

Noted below for your information and consideration, is a list of “*Continued Educational Sessions*” of which I was in attendance during the past month;

2018 NFPA CONFERENCE & EXPO
EDUCATIONS SESSIONS ATTENDED

1. Pre-Incident Planning - Standard Updates and Applications at Industrial Facilities
2. Emergency Preparedness in Long Term Care Facilities -- Advanced Warning Doesn't Ensure Safety
3. The Fire Inspector as an Educator - The Educator as a Fire Inspector
4. Reducing the Home Fire Problem: Data Driving Solutions
5. Active Shooter/Hostile Event Response and NFPA 3000TM (PS) Programs: Lessons Learned and a New Standard
6. Modeling of Flammable Releases in Industrial Facilities
7. Should We Stay or Should We Go? Evacuation Decision-Making for Health Care Facilities
8. Fire Inspections for Business Continuity in Higher Education
9. Hot Work Safety
10. Fire in a Podium Building Under Construction: A Case Study
11. Safeguarding Construction, Alteration, and Demolition Operations

Sincerely,

Matthew Brennan

Matthew Brennan, Fire Marshal
Village of Brightwaters

Call for Public Hearing of Proposed Local Law 5-2017 “Reduction of Village Speed Limit”

Motion to open Public Hearing:

Motion: Mayor Valdini Second: Trustee Dopsovic

Vote: 3 ayes 0 nays 1 absent

Appoint the following Summer Hires:

Summer DPW Laborer at \$11.00 an hour
Abdul-Leteef Suraaqah & Francesco Ventura

Camp Counselors (1st year) at a rate of \$9.25 an hour
Parker Ahmad, Sarah Hickey & Grace PirkI

Camp Counselors (returning for a 2nd year) at a rate of \$9.50 an hour
Kesi Rose Sobtejou, Richard Watts, Maliha Hossain, Asia Gray-Edwards,
Matthew Manzollilo & Rameama Rahman

Head Camp Counselor at a rate of \$15.00 an hour
Thomas Glynn

Summer Program Director at a rate of \$25.00 an hour
Olivia Fiore

Lifeguards (1st year) at a rate of \$10.25 an hour
Lena Nakken, Sarah Hickey & Maggie Hickey

Motion: Mayor Valdini Second: Trustee Zepf
Vote: 3 ayes 0 nays 1 absent

Approve Abstracts and Treasurer's report
Motion: Mayor Valdini Second: Trustee Dopsovic
Vote: 3 ayes 0 nays 1 absent

VILLAGE OF BRIGHTWATERS
ABSTRACT REPORT FOR BOT July 2, 2018

Seeking to approve payment on:

Abstracts #4101- # 4107 vouchers \$117,972.76

Welsbach Electric - Street Light Repair	\$	8,700.00
Employee Benefits Division - Health Insurance July 2018	\$	19,259.49
Magic Touch Contracting Corp.	\$	7,000.00
Perma - Workers Compensation Insurance	\$	49,163.00
Kidstuff Playsystems	\$	7,849.00

Treasurer's Report

Cash on Hand as of 6/29/2018

General Fund - BNB	545,734
--------------------	---------

General Money Market - BNB	50
----------------------------	----

CLASS General	1,983,475
---------------	-----------

Total Cash on Hand - General	2,529,259
------------------------------	------------------

Capital Fund	105,171
--------------	---------

CLASS Capital fund	19,908
--------------------	--------

Total Cash on Hand - Capital	125,079
------------------------------	----------------

Canal Enterprise Fund	214,075
-----------------------	----------------

Canal Savings	65,811
---------------	---------------

Motion to go into Public Session:

07/02/2018 - Board of Trustees Meeting

Motion: Mayor Valdini Second: Trustee Dopsovic
Vote: 3 ayes 0 nays 1 absent

Public Comments

- Resident Veronica Kramer of Concourse West, suggested putting up barriers to close the road on Concourse W from Shore Rd to the bay from 7pm-11pm on July 4, 2018.
Motion: Mayor Valdini Second: Trustee Zepf
Vote: 3 ayes 0 nays 1 absent
- Resident Brian Sieger of Lakeview Avenue East would like something to be done about the overpopulation of geese by the lakes. Mayor Valdini advised that we are in the middle of getting a date together with the DEC to advise what options could be done. As soon as we get a definite date we will be sending an email to the village to advise residents. We currently use LI Geese to bring dogs to chase the geese away from Gilbert Park and Walker beach.
- Resident Sharon Cimino advised that people are going in before Walker Beach opens without passes.

The Mayor invited all in the audience to cookies immediately following the meeting.

Adjourn the meeting:

Motion: Mayor Valdini Second: Trustee Zepf
Vote: 3 ayes 0 nays 1 absent

Meeting adjourned at 8:56 PM.