BOARD OF TRUSTEES MEETING MINUTES – July 5, 2017

The monthly meeting and Organizational Meeting of the Board of Trustees of the Inc. Village of Brightwaters held on Wednesday, July 5, 2017 at 8:00 p.m. at Village Hall, 40 Seneca Drive, Brightwaters, NY, with the following officers present:

Joseph McDermott Mayor

Laurie ElliottDeputy MayorCarmine ChiappettaTrusteeJohn ValdiniTrusteeThomas ZepfTrustee

Nicole Rhodes Clerk-Treasurer Charles J. Casolaro Village Attorney

At 8:00 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our troops.

Mayor McDermott proceeded to officially swear in the two new trustees: Trustee John Valdini and Trustee Thomas Zepf.

Suffolk County Police Department - Officer from the 3rd Precinct

On June 29th, a speed sign was installed in the village. It will be transferred to different locations since they only have two speed signs from the precinct. This particular speed sign does not have a tracking device. The Officer will be reporting back to the Village on how many speeding and stop sign tickets were issued in Brightwaters in the last month. Trustee Chiapetta mentioned that there were explosions going off in a particular area of the Village and Code Enforcement are trying to narrow down where it is coming from. The Police Officer advised that if any evidence of this was caught on a resident's home video surveillance they should report it to the Police.

Approve the following appointments:

Motion: Trustee Elliot Second: Trustee Chiapetta

Vote: 5 ayes 0 nays

Position Term Name Village Engineer One year Dan Falasco Acting Village Justice One year Vacant Deputy Clerk One Year Carol Posimato Registrar One year Nicole Rhodes Village Clerk-Treasurer Two Years Nicole Rhodes Justice Court Clerk One year Nicole Rhodes Village Historian One year Jane Arbeiter Village Attorney Charles Casolaro One year Building Inspector One year Robert O'Shea Highway Foreman One Year John Cattania

Approve Minutes from the Board meeting of June 5, 2017.

Motion: Trustee Elliot Second: Trustee Chiapetta

Vote: 5 ayes 0 nays

Mayor's Report:

- The Mayor welcomed the two new trustees to the Board. John Valdini will be in charge of Lakes and Parks and Thomas Zepf will take over the Highway Dept. The Board as a whole is responsible for all areas and ultimately work together in all areas of the village.
- Approved a special permit for Henley's Village Tavern to have outdoor seating.
- Bamboo Legislation had to be postponed an email was sent out to residents.
- Mayor would like to be more conscious in notifying residents of changes to agendas or meetings that are scheduled with short notice.

Highway Report – Trustee Zepf:

- The Highway Department continue to mow grass, weed, water flowers, clean drains, etc. throughout the village. Debris is picked up throughout the village on a weekly basis. Hot patching continues to be performed on the roads on and as need basis.
- Installed leaching pools on Ackerson Blvd
- Rosemar Paving Company is returning to fix areas that were not graded properly last summer on Ackerson between Wohseepee & Hiawatha and on Neptune Drive.
- A swing set will be installed at Walker Beach

Code Enforcement – Trustee Chiapetta:

- There were 39 non-criminal incidents in June, two of them were domestic, 11 disturbances, 5 alarms.
- Code Supervisor, Ernie Kozee resigned. That position may not be replaced.
- Incident occurred over the weekend where a resident's cat was struck by a car. The resident complimented code on the handling of it.
- As circumstances arise, memos are sent out to the code cars to keep a consistency of the procedures taken to handle certain situations.

Administration – Trustee Elliott:

 A second meeting on the grant application. We are well prepared. Grant writer has been communicating with us throughout the process to make sure the application is fulfilled properly.

• Fire marshal's report:

All Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date.

On-going fire inspections continue in the Village of Brightwaters, with re-inspections also being conducted to insure that any violations have since been removed.

On 2 occasions during the past month, the Bay Shore Fire Department requested my response to Henley's tavern located at 184 Orinoco Dr., regarding a re-occurring automatic fire alarm malfunction. After responding, investigating and concluding the cause and origin, the malfunction was remedied with the automatic fire alarm system returned to service.

Sincerely,

Matthew Brennan, Fire Marshal Village of Brightwaters

<u>Lakes and Parks – Trustee Valdini:</u>

- Wednesday Night Beach Nights, first one starts next Wednesday which is the Red, White & Blue Bike Night hosted by the Parks Committee. August 2nd is Jimmy Buffet Night. Milk & Sugar provides complimentary food and Snapple provides complimentary Snapple drinks. There will also be music. It's a great way to meet neighbors who live in the Village.
- July 14th Maggie Fisher Cross Bay Swim. If residents would like to go down to Gilbert Park and welcome swimmers as they come in.
- Poison Ivy is a big issue around the Lakes. It is not being ignored. A quote was given to the Village for \$40,000 to remove around all the lake with a two-year guarantee. It is a big project and hopefully a month from now we'll have more of a concrete plan to remedy.
- Sadly, Caputo Car Service is closing. Encouraged residents to go in and say thank you to the owner, he has been here for over 20 years.

Organization Meeting Resolutions Board of Trustees Meeting July 5, 2017

RESOLVED that Mayor McDermott, or his designated successor, be authorized to approve the attendance by the Board of Trustees, Board of Appeals, Planning Board, Village Administrative staff, Highway Administrative foreman, and Code Enforcement officers to specific training schools and/or meetings with expenses reimbursed.

RESOLVED that the Islip Bulletin be and hereby is designated the official newspaper for the village.

RESOLVED that Bridgehampton National Bank be and hereby is designated as the depository for the village funds in the General, Payroll, Trust, Capital and all other funds, said bank to pledge suitable and sufficient collateral at all times for the protection of said funds and that the funds in these various accounts be made available upon the signature of any two officers.

RESOLVED that the Village maintains a Capital Project Fund with Bridgehampton National Bank for the purpose of maintaining the funds necessary to complete capital projects consisting of, but not limited to, road paving and reconstruction, canal reconstruction, building construction and maintenance, downtown revitalization projects and heavy-duty vehicles for the DPW.

RESOLVED that the Village maintains a Canal Enterprise Fund with Bridgehampton National Bank for the purpose of maintaining the funds necessary to cover the operational costs of the Brightwaters Canal including electric, water, maintenance and repair, reconstruction and any debt service associated with these items.

BE IT FURTHER RESOLVED that any two of the following officers of the municipality, to wit: Joseph McDermott, Mayor, Laurie Elliott, Trustee, or Nicole Rhodes, Village Clerk Treasurer alone, with the approval of the foregoing, are hereby authorized to make arrangements to borrow money to obtain credit for this municipality from Bridgehampton National Bank or such bank as may seem advisable to make and deliver notes, drafts, acceptances, advances, agreements and any other obligations of this municipality therefore in form satisfactory to said bank and to manage and transact bank matters or other business of any kind whatsoever with the bank or its officers. Also, the treasurer is empowered to invest idle fund monies of the village at her discretion and in the best interest of the village, with the approval of the Mayor.

RESOLVED that idle fund monies be invested in CLASS from the general fund, or Bridgehampton National Bank general fund money market and sufficient collateral be pledged for the protection of said funds.

RESOLVED that the village board meetings be held on the first Monday of each month excepting those falling on a holiday and then the meeting will be held on the day following the holiday. The village is authorized to notify by postings, newsletters or the news media of such meeting schedule.

RESOLVED that certain recurring charges such as postage, public utility bills, payroll salaries, petty cash and other usual expenses be paid in advance of audit of claims.

RESOLVED that the Board of Trustees shall approve reimbursement to officers and employees of the village who use their personal automobiles while performing their official duties on behalf of the village at a rate of 54 cents per mile.

RESOLVED that the Capitalization Policy will be recorded on capital assets (.2 equipment) which generally have a cost of \$1,000 or more at the date of acquisition and have an expected useful life of more than one year.

Motion: Trustee Elliott Second: Trustee Zepf

Vote: 5 ayes 0 nays

Public Hearing of Proposed Local Law 5-2017 "Reduction of Village Speed Limit"

Motion to open Public Hearing:

Motion: Trustee Elliott Second: Trustee Valdini

Vote: 5 ayes 0 nays

To improve the safety of the village, it is being proposed to reduce the speed limit from 30mph to 25 mph.

Residents Feedback:

- What is the cost to replace every speed sign in the village?
- Car's do not stop at the stop signs
- How many tickets are written for stop signs and speeding per month?
- Need more enforcement, especially near 4 corners
- Possibly look into getting a solar powered radar sign

Motion to close Public Hearing:

Motion: Trustee Elliott Second: Trustee Chiapetta

Vote: 5 ayes 0 nays

Approve Resolution 8-2017

Motion: Trustee Elliott Second: Trustee Zepf

Vote: 5 ayes 0 nays

RESOLVED: The Inc. Village of Brightwaters is always desirous to improve the economy and quality of life within the Village of Brightwaters and WHEREAS, the Incorporated Village of Brightwaters, is hereby authorized and directed to file an application for funds from: New York

State Local Waterfront Revitalization Program and New York State Empire State Development, in an amount not to exceed \$3,000,000.

And upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Incorporated Village of Brightwaters and if appropriate. a conservation easement/preservation covenant to the deed of the assisted property for improvements to the Brightwaters Canal.

The Village seeks to complete a featured project in the NY Rising Community Reconstruction Plan to enhance storm resiliency on the South Shore. The project will include installation of: (1) bulkhead; (2) drainage and (3) roadwork. This project will: (1) reduce risk to assets during storm events: (2) reduce exposure to flooding and flood-related impacts and (3) bulkheads will be more resilient therefore will be at less risk for damage from future storms. Final design is complete.

This project supports, rather than adversely affects, our natural resources by advancing environmental resource protection and sustainability. This project will be located on Village land. All SEQRA requirements and permits have been or will be complete by the Village before the project commences.

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Brightwaters hereby states its support of the Brightwaters Canal Improvements project and be it further

RESOLVED, that the Brightwaters Village Board authorizes the Mayor and/or Deputy to sign any and all necessary documents, including but not limited to the required easement/lease documents and an inter-municipal agreement, subject to review and approval of the Village Attorney, to participate in the above referenced program.

Approve Application #4 for final payment to Quintal contractors in the amount of \$404,793.94 for work on the canal (Subject to receiving and approving maintenance bond provided by Quintal). Funds from \$1.6M bond.

Motion: Trustee Elliott Second: Trustee Chiapetta

Vote 5 aves 0 navs

Approve Abstracts and Treasurer's report

Second: Trustee Elliott Motion: Trustee Chiapetta

Vote: 5 ayes 0 navs

VILLAGE OF BRIGHTWATERS

ABSTRACT REPORT FOR BOT July 5, 2017

Seeking to approve payment on:

Abstracts # 4026 - # 4028	vouchers	\$94,505.94
Alpha Carting - May & June 2017		\$ 52,294.00
Employee Benefits Division - Health Insurance July 2017		\$ 17,399.70

Treasurer's Report

Cash on Hand as of 7/5	5/2017	
General Fund - BNB		745,387
General Money Market	t - BNB	50
CLASS General		1,669,802
	Total Cash on Hand - General	2,415,239
Capital Fund		17,362
CLASS Capital fund		83 <i>,</i> 588
	Total Cash on Hand - Capital	100,950
Canal Enterprise Fund		230,459
CLASS Canal		817,195

Motion to go into Public Session:

Motion: Trustee Elliott Second: Trustee Chiapetta

Vote: 5 ayes: 0 nays

Presentation by Robert F. Hulse of 555 Potter Blvd - Service Memorial

- Monument to be placed at the flagpole at the head of the canal
- Will be American made from a company in Pennsylvania
- Contain 8' bronze medallions representing the Services and Merchant Marines
- Granite stone placed at the foot of the flag pole with bronze insert to honor the gift of the Neil Isbrandtsen Rising Family who donated the flag pole
- Goal is to raise \$8,300 anything above that amount will not be accepted but if people want to donate after that amount is reached they will be mentioned in a thank you.
- Brightwater's Improvement Group (BIG) will be in charge of collecting donations
- Robert F. Hulse will be personally paying for the bulk mailing
- The fundraising can begin but the Board of Trustees is holding off on passing the Resolution 9-2017 Authorization to use village property to erect a service memorial until all the Board Members have went down to the location to see where it is going. The Board will approve this at the next mid-month Board of Trustees Meeting.

The Mayor invited all in the audience to cookies immediately following the meeting.

Adjourn the meeting:

Motion: Trustee Elliott Second: Trustee Zepf

Vote: 5 ayes 0 nays

Meeting adjourned at 10:05 PM.