

**BOARD OF TRUSTEES MEETING MINUTES – July 5, 2017**

The monthly meeting and Organizational Meeting of the Board of Trustees of the Inc. Village of Brightwaters held on Wednesday, July 5, 2017 at 8:00 p.m. at Village Hall, 40 Seneca Drive, Brightwaters, NY, with the following officers present:

Joseph McDermott	Mayor
Laurie Elliott	Deputy Mayor
Carmine Chiappetta	Trustee
John Valdini	Trustee
Thomas Zepf	Trustee
Nicole Rhodes	Clerk-Treasurer
Charles J. Casolaro	Village Attorney

At 8:00 pm, Mayor McDermott called the meeting to order followed by a salute to the flag and a moment of silence for our troops.

Mayor McDermott proceeded to officially swear in the two new trustees: Trustee John Valdini and Trustee Thomas Zepf.

**Suffolk County Police Department** – Officer from the 3<sup>rd</sup> Precinct

On June 29<sup>th</sup>, a speed sign was installed in the village. It will be transferred to different locations since they only have two speed signs from the precinct. This particular speed sign does not have a tracking device. The Officer will be reporting back to the Village on how many speeding and stop sign tickets were issued in Brightwaters in the last month. Trustee Chiappetta mentioned that there were explosions going off in a particular area of the Village and Code Enforcement are trying to narrow down where it is coming from. The Police Officer advised that if any evidence of this was caught on a resident's home video surveillance they should report it to the Police.

**Approve** the following appointments:

Motion: Trustee Elliot                      Second: Trustee Chiappetta  
Vote: 5 ayes                                      0 nays

<u>Position</u>	<u>Term</u>	<u>Name</u>
Village Engineer	One year	Dan Falasco
Acting Village Justice	One year	Vacant
Deputy Clerk	One Year	Carol Posimato
Registrar	One year	Nicole Rhodes
Village Clerk-Treasurer	Two Years	Nicole Rhodes
Justice Court Clerk	One year	Nicole Rhodes
Village Historian	One year	Jane Arbeiter
Village Attorney	One year	Charles Casolaro
Building Inspector	One year	Robert O'Shea
Highway Foreman	One Year	John Cattania

**Approve** Minutes from the Board meeting of June 5, 2017.

Motion: Trustee Elliot                      Second: Trustee Chiappetta  
Vote: 5 ayes                                      0 nays

Mayor's Report:

- The Mayor welcomed the two new trustees to the Board. John Valdini will be in charge of Lakes and Parks and Thomas Zepf will take over the Highway Dept. The Board as a whole is responsible for all areas and ultimately work together in all areas of the village.
- Approved a special permit for Henley's Village Tavern to have outdoor seating.
- Bamboo Legislation had to be postponed an email was sent out to residents.
- Mayor would like to be more conscious in notifying residents of changes to agendas or meetings that are scheduled with short notice.

Highway Report – Trustee Zepf:

- The Highway Department continue to mow grass, weed, water flowers, clean drains, etc. throughout the village. Debris is picked up throughout the village on a weekly basis. Hot patching continues to be performed on the roads on and as need basis.
- Installed leaching pools on Ackerson Blvd
- Rosemar Paving Company is returning to fix areas that were not graded properly last summer on Ackerson between Wohseepee & Hiawatha and on Neptune Drive.
- A swing set will be installed at Walker Beach

Code Enforcement – Trustee Chiapetta:

- There were 39 non-criminal incidents in June, two of them were domestic, 11 disturbances, 5 alarms.
- Code Supervisor, Ernie Kozee resigned. That position may not be replaced.
- Incident occurred over the weekend where a resident's cat was struck by a car. The resident complimented code on the handling of it.
- As circumstances arise, memos are sent out to the code cars to keep a consistency of the procedures taken to handle certain situations.

Administration – Trustee Elliott:

- A second meeting on the grant application. We are well prepared. Grant writer has been communicating with us throughout the process to make sure the application is fulfilled properly.
- Fire marshal's report:  
All Public Assembly and Multiple Dwelling occupancies within the Village of Brightwaters are currently valid and up to date.

On-going fire inspections continue in the Village of Brightwaters, with re-inspections also being conducted to insure that any violations have since been removed.

On 2 occasions during the past month, the Bay Shore Fire Department requested my response to Henley's tavern located at 184 Orinoco Dr., regarding a re-occurring automatic fire alarm malfunction. After responding, investigating and concluding the cause and origin, the malfunction was remedied with the automatic fire alarm system returned to service.

Sincerely,

*Matthew Brennan*

Matthew Brennan, Fire Marshal  
Village of Brightwaters

Lakes and Parks – Trustee Valdini:

- Wednesday Night Beach Nights, first one starts next Wednesday which is the Red, White & Blue Bike Night hosted by the Parks Committee. August 2<sup>nd</sup> is Jimmy Buffet Night. Milk & Sugar provides complimentary food and Snapple provides complimentary Snapple drinks. There will also be music. It's a great way to meet neighbors who live in the Village.
- July 14<sup>th</sup> Maggie Fisher Cross Bay Swim. If residents would like to go down to Gilbert Park and welcome swimmers as they come in.
- Poison Ivy is a big issue around the Lakes. It is not being ignored. A quote was given to the Village for \$40,000 to remove around all the lake with a two-year guarantee. It is a big project and hopefully a month from now we'll have more of a concrete plan to remedy.
- Sadly, Caputo Car Service is closing. Encouraged residents to go in and say thank you to the owner, he has been here for over 20 years.

**Organization Meeting Resolutions  
Board of Trustees Meeting July 5, 2017**

**RESOLVED** that Mayor McDermott, or his designated successor, be authorized to approve the attendance by the Board of Trustees, Board of Appeals, Planning Board, Village Administrative staff, Highway Administrative foreman, and Code Enforcement officers to specific training schools and/or meetings with expenses reimbursed.

**RESOLVED** that the Islip Bulletin be and hereby is designated the official newspaper for the village.

**RESOLVED** that Bridgehampton National Bank be and hereby is designated as the depository for the village funds in the General, Payroll, Trust, Capital and all other funds, said bank to pledge suitable and sufficient collateral at all times for the protection of said funds and that the funds in these various accounts be made available upon the signature of any two officers.

**RESOLVED** that the Village maintains a Capital Project Fund with Bridgehampton National Bank for the purpose of maintaining the funds necessary to complete capital projects consisting of, but not limited to, road paving and reconstruction, canal reconstruction, building construction and maintenance, downtown revitalization projects and heavy-duty vehicles for the DPW.

**RESOLVED** that the Village maintains a Canal Enterprise Fund with Bridgehampton National Bank for the purpose of maintaining the funds necessary to cover the operational costs of the Brightwaters Canal including electric, water, maintenance and repair, reconstruction and any debt service associated with these items.

**BE IT FURTHER RESOLVED** that any two of the following officers of the municipality, to wit: Joseph McDermott, Mayor, Laurie Elliott, Trustee, or Nicole Rhodes, Village Clerk Treasurer alone, with the approval of the foregoing, are hereby authorized to make arrangements to borrow money to obtain credit for this municipality from Bridgehampton National Bank or such bank as may seem advisable to make and deliver notes, drafts, acceptances, advances, agreements and any other obligations of this municipality therefore in form satisfactory to said bank and to manage and transact bank matters or other business of any kind whatsoever with the bank or its officers. Also, the treasurer is empowered to invest idle fund monies of the village at her discretion and in the best interest of the village, with the approval of the Mayor.





**Treasurer's Report**

Cash on Hand as of 7/5/2017

General Fund - BNB	745,387
General Money Market - BNB	50
CLASS General	1,669,802
Total Cash on Hand - General	<u>2,415,239</u>

Capital Fund	17,362
CLASS Capital fund	83,588
Total Cash on Hand - Capital	<u>100,950</u>

Canal Enterprise Fund	230,459
CLASS Canal	817,195

Motion to go into Public Session:

Motion: Trustee Elliott                      Second: Trustee Chiapetta  
Vote: 5 ayes:                      0 nays

**Presentation by Robert F. Hulse of 555 Potter Blvd – Service Memorial**

- Monument to be placed at the flagpole at the head of the canal
- Will be American made from a company in Pennsylvania
- Contain 8' bronze medallions representing the Services and Merchant Marines
- Granite stone placed at the foot of the flag pole with bronze insert to honor the gift of the Neil Isbrandtsen Rising Family who donated the flag pole
- Goal is to raise \$8,300 anything above that amount will not be accepted but if people want to donate after that amount is reached they will be mentioned in a thank you.
- Brightwater's Improvement Group (BIG) will be in charge of collecting donations
- Robert F. Hulse will be personally paying for the bulk mailing
- The fundraising can begin but the Board of Trustees is holding off on passing the Resolution 9-2017 Authorization to use village property to erect a service memorial until all the Board Members have went down to the location to see where it is going. The Board will approve this at the next mid-month Board of Trustees Meeting.

The Mayor invited all in the audience to cookies immediately following the meeting.

**Adjourn** the meeting:

Motion: Trustee Elliott                      Second: Trustee Zepf  
Vote: 5 ayes                      0 nays

Meeting adjourned at 10:05 PM.